

A dark teal silhouette of Washington County with a white, torn-paper-like border on its right side.

Property Records and Taxpayer Services Recommended 2026 Budget

August 19, 2025



Mission

To provide exceptional service in an environment of continuous improvement.



Highly Regulated



Locations



GOVERNMENT CENTER



CENTRAL



COTTAGE GROVE



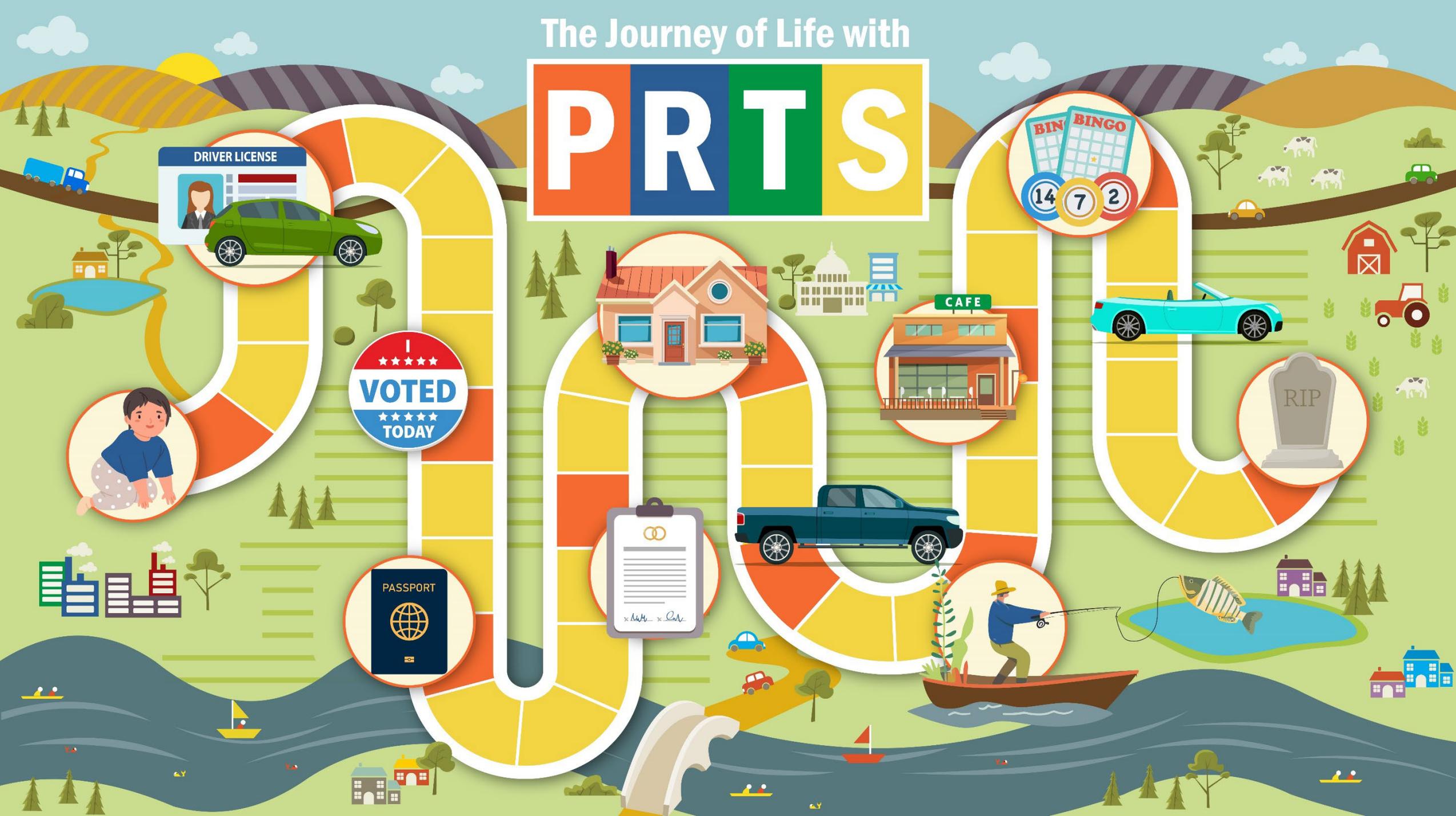
HEADWATERS



STILLWATER

The Journey of Life with

P R T S



DRIVER LICENSE



PASSPORT



CAFE



Service Areas



ELECTIONS



LICENSING



PROPERTY RECORDS



PROPERTY TAX

Assessor

Assessment Support

Taxation

Taxpayer Services



A Look at PRTS



Administration

FTEs: 5.0



Assessment Support

FTEs: 9.0



Assessor

FTEs: 24.0



Elections

FTEs: 6.5



License & Public Services

FTEs: 43.9



Property Records

FTEs: 11.0



Taxation

FTEs: 5.0



Taxpayer Services

FTEs: 6.5

121,000

 Tax
Parcels

247,000

License
Transactions 

\$815
Million
Collected

193,000

 Voter
Registrations

41,000

Documents
Recorded 

Key Factors Impacting the Budget



Housing Market Trends



2026 Elections



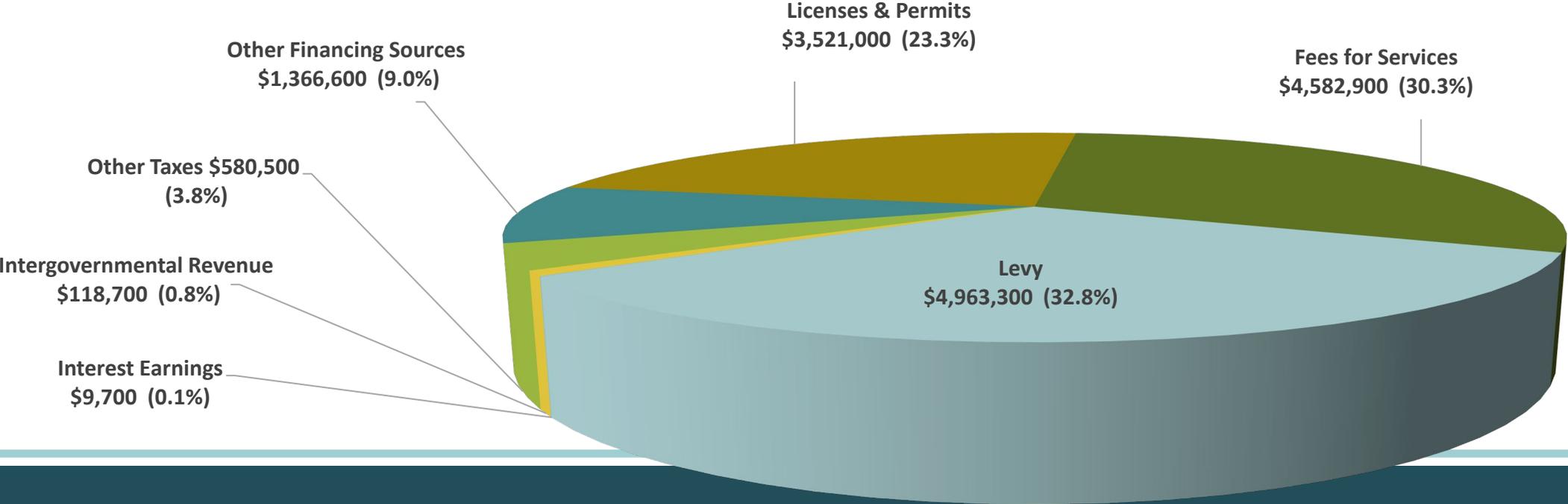
Rising Technology Usage and Costs



License Center Revenue

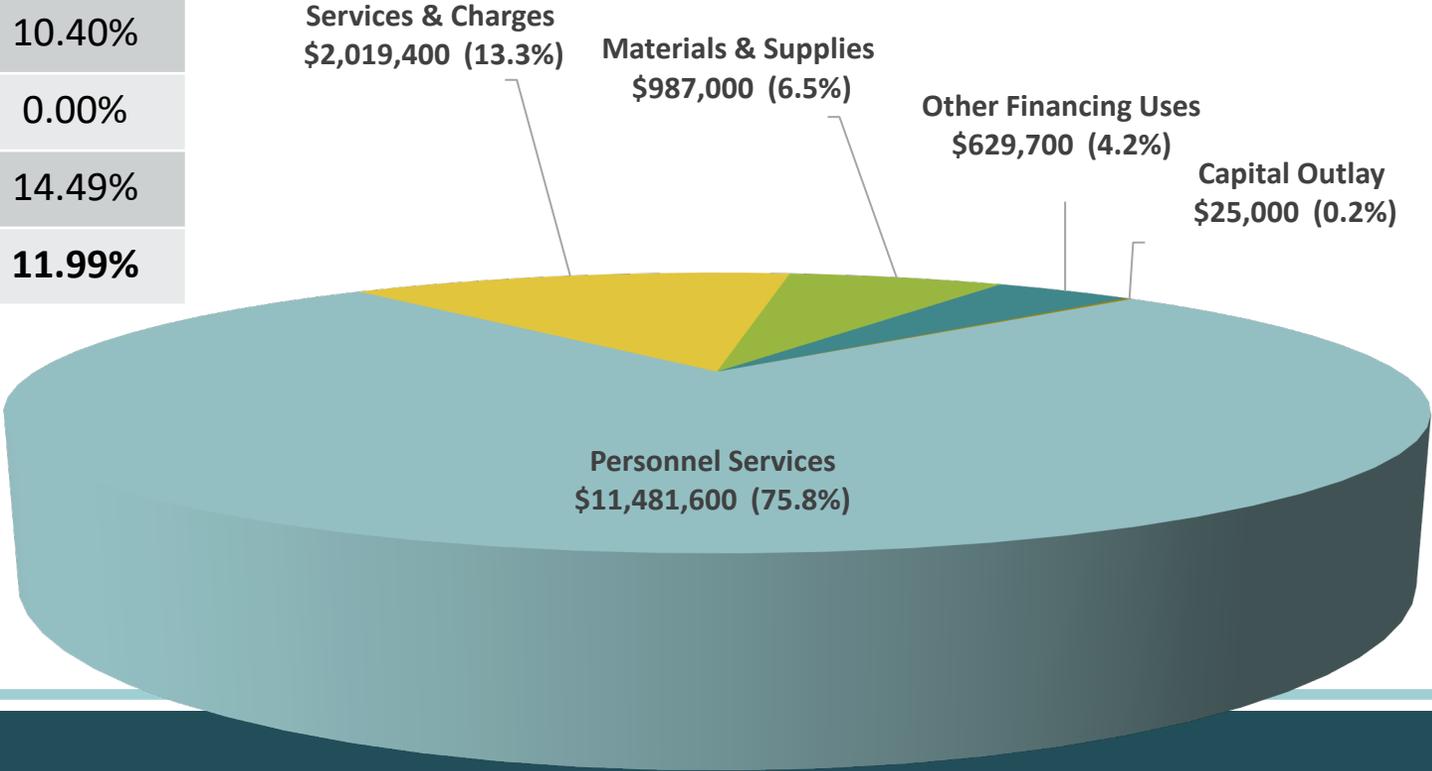
Department Revenues

Revenue	2025	2026	% Change
County Net Levy	\$4,484,900	\$4,963,300	10.67%
Non-Levy Revenue	\$9,036,800	\$10,179,400	12.64%
TOTAL	\$13,521,700	\$15,142,700	11.99%



Department Expenditures

Expenditures	2025	2026	% Change
Personnel Services	\$10,536,700	\$11,481,600	8.97%
Services & Charges	\$1,516,000	\$2,019,400	33.21%
Materials & Supplies	\$894,000	\$987,000	10.40%
Capital	\$25,000	\$25,000	0.00%
Other Financing Uses	\$550,000	\$629,700	14.49%
TOTAL	\$13,521,700	\$15,142,700	11.99%



Significant Budget Changes – Even Year Elections



Revenues (non-levy only)

Description	Increase	Decrease
Fees for Services	\$557,200	--
Other Financing Sources	\$367,200	--

Expenditures

Description	Levy Funded	Non-Levy Funded
Personnel Services	--	\$380,600
Services and Charges	--	\$481,200
Material and Supplies	--	\$62,600

Significant Budget Changes – Base

Revenues (non-levy only)

Description	Increase	Decrease
Other Taxes	\$20,500	--
Licenses and Permits	\$110,000	--
Fees for Services	--	\$271,400
Interest Earnings	\$9,700	--
Other Financing Sources	\$349,400	--

Expenditures

Description	Levy Funded	Non-Levy Funded
Personnel Services	\$327,200	\$237,100
Material and Supplies	\$30,400	--
Services and Charges	\$22,200	--
Other Financing Uses	--	\$79,700

FTE Budget Summary

Department FTE Summary	
109.90	2025 Adopted Budget
1.00	2025 Interim Changes
0.00	2026 Deletions
0.00	2026 New Positions
110.90	2026 Proposed FTE Count

PRTS Divisions

Administration



Elections



2026 Elections



Statewide Primary Election

- **August 11, 2026**

Statewide General Election

- **November 3, 2026**

Washington County Election Administration

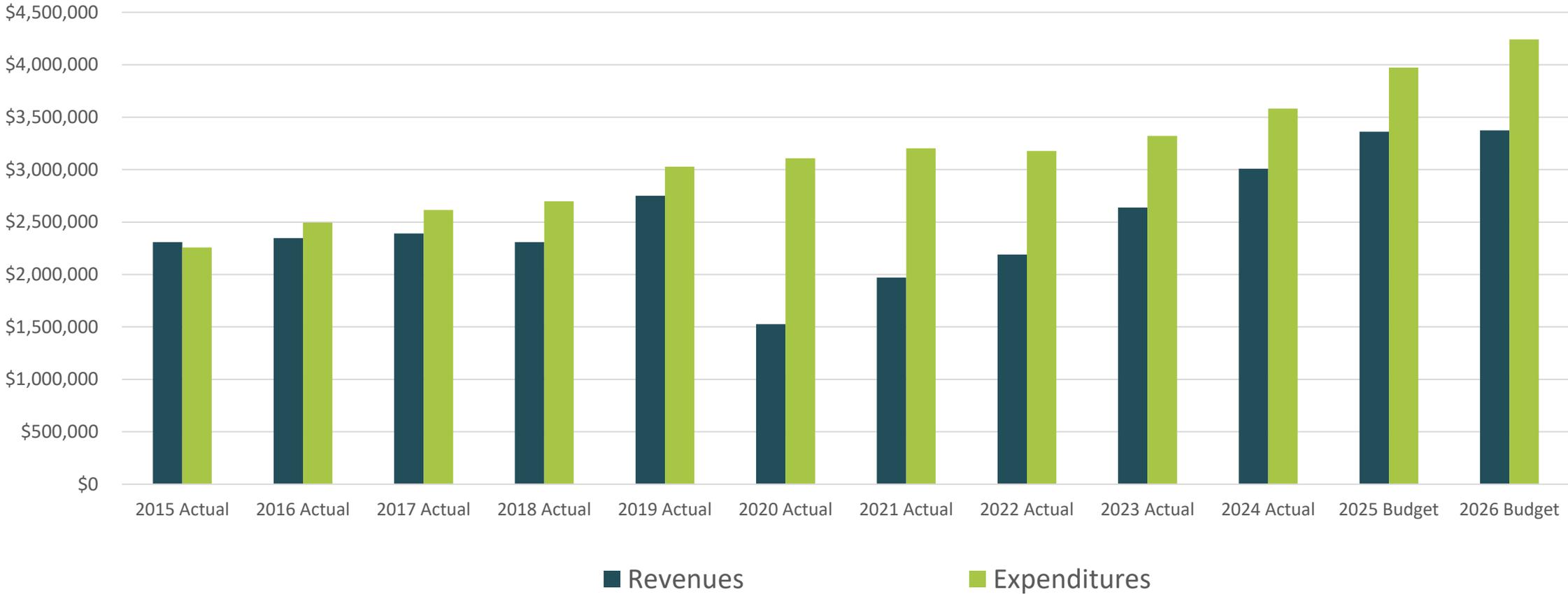


- JPA Municipalities
 - Birchwood Village
 - Cottage Grove
 - Forest Lake
 - Grant
 - Landfall
 - Lakeland
 - Mahtomedi
 - Newport
 - Oakdale
 - Pine Springs
 - St. Paul Park
 - Stillwater
 - Woodbury
- Absentee Voting – administered by county
- Voting Operations, Technology & Election Resources (VOTER) Account
- Election equipment funding

License and Service Centers



License and Service Center Operations Update



Property Records

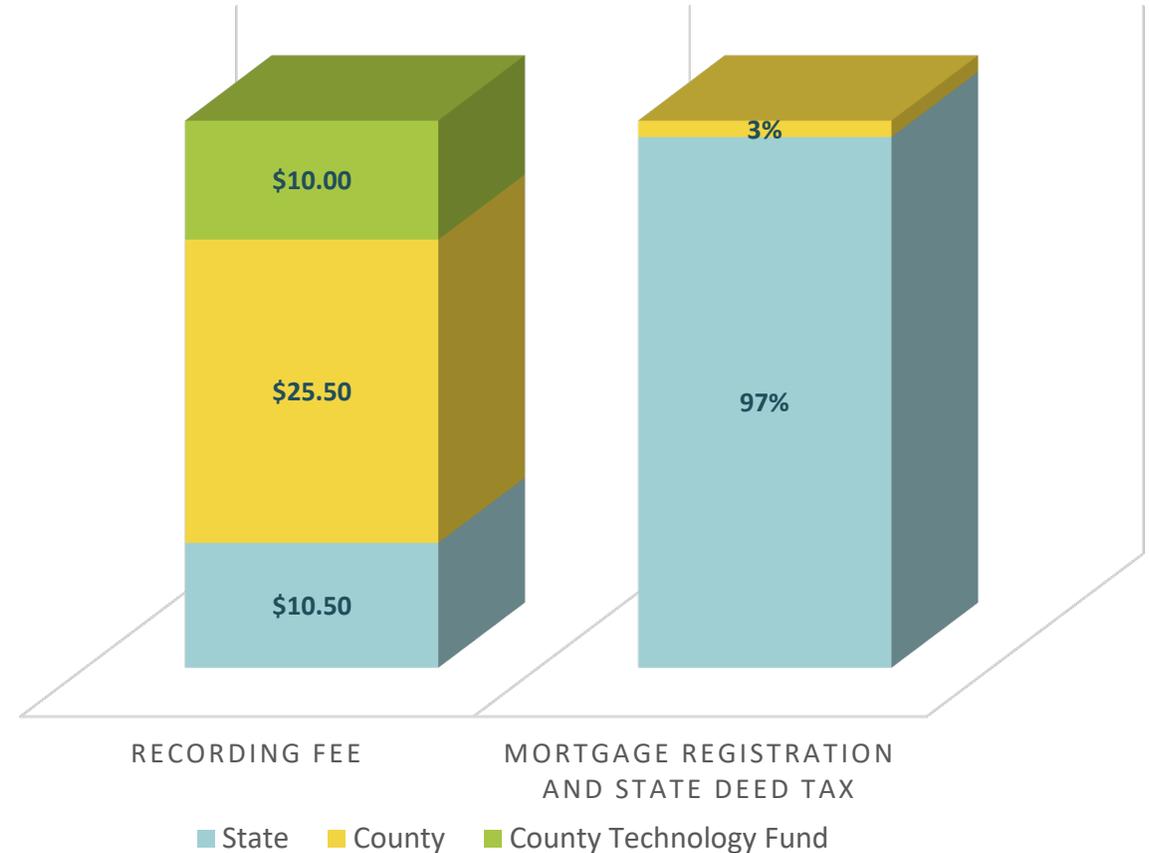


Property Records

Technology Fund Expenditures

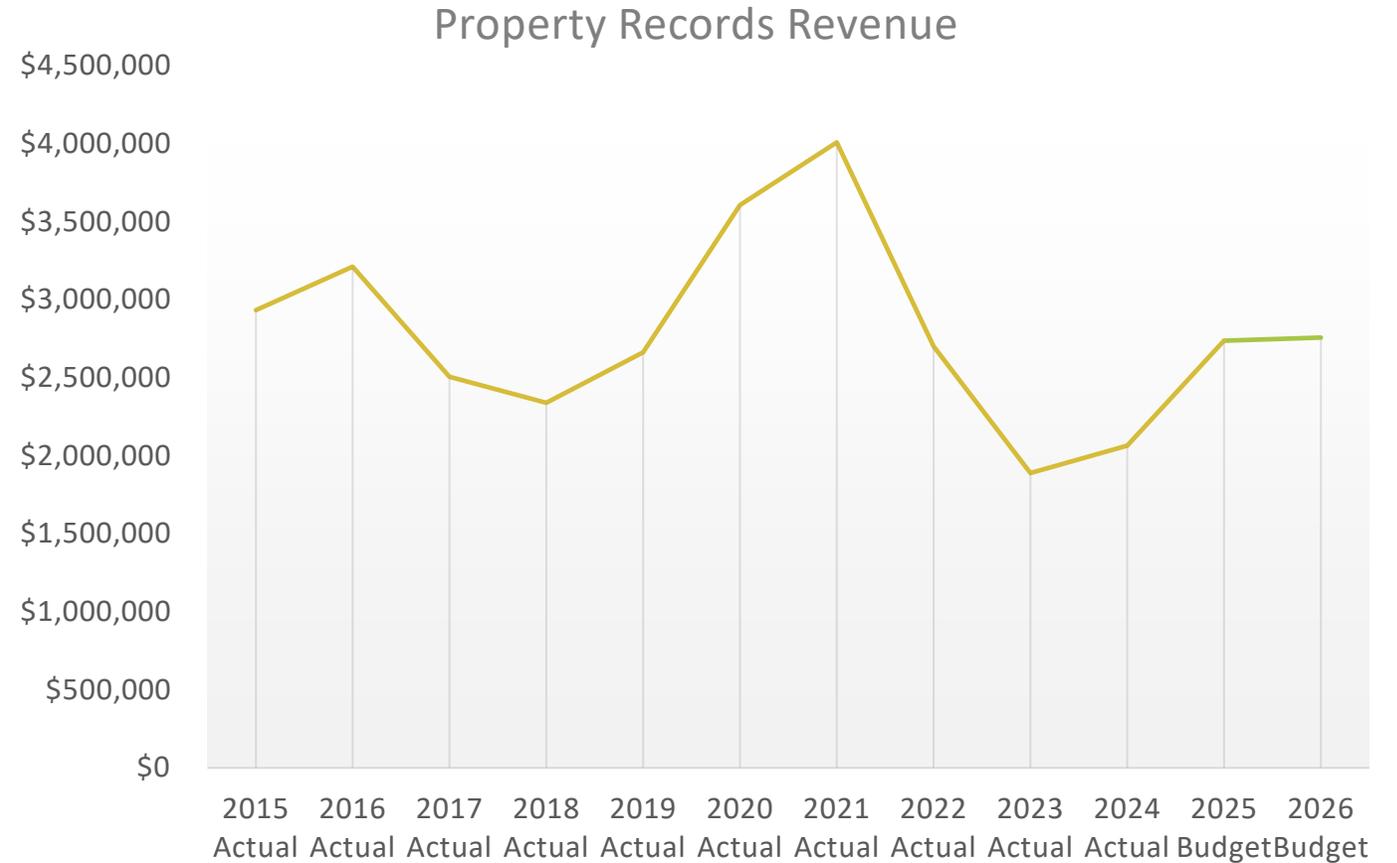
- Property Records System
 - Licenses
 - Maintenance
 - Image Hosting and Maintenance
- Tax System
 - Maintenance
 - Hosting
- Technology allocations
- Equipment and other licensing
- Aerial photography

DOCUMENT RECORDING FEES AND TAXES



Property Records

- Over 2 million documents
- 100% statutory turnaround compliance
- Optical Character Recognition (OCR)
- Online search payment option
- Property Watch



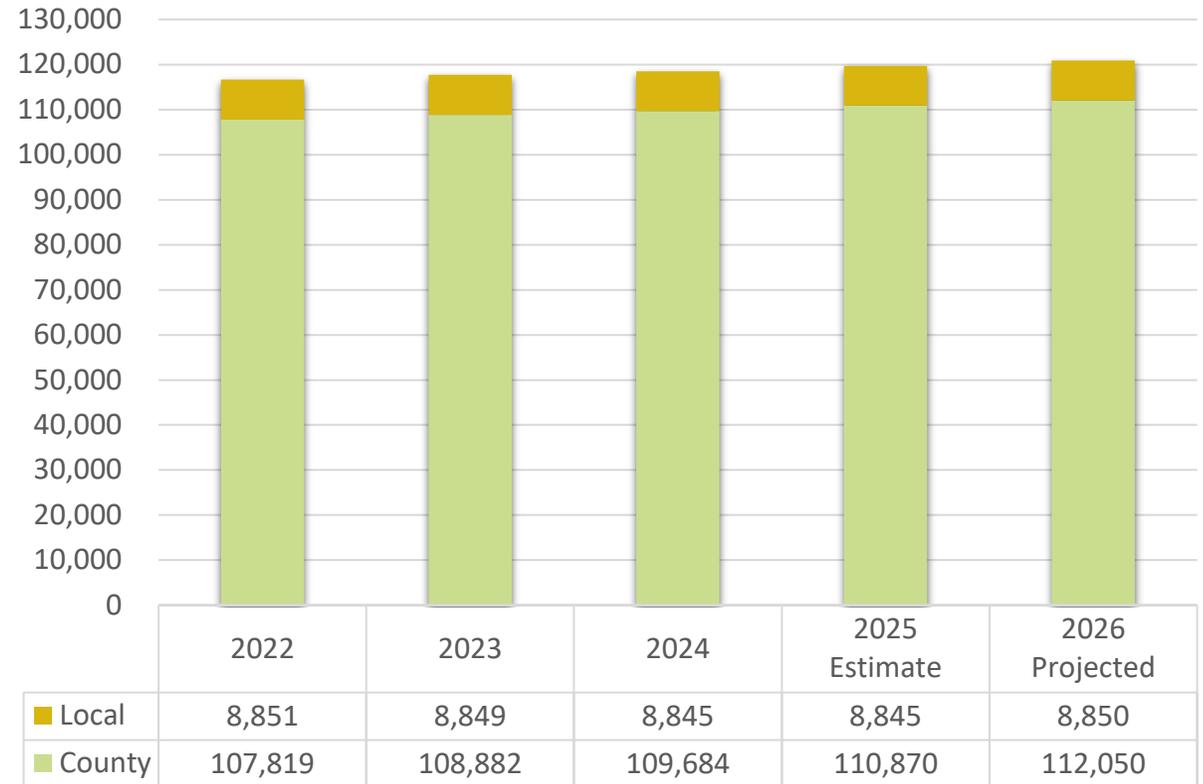
County Assessor and Assessment Support



Assessment

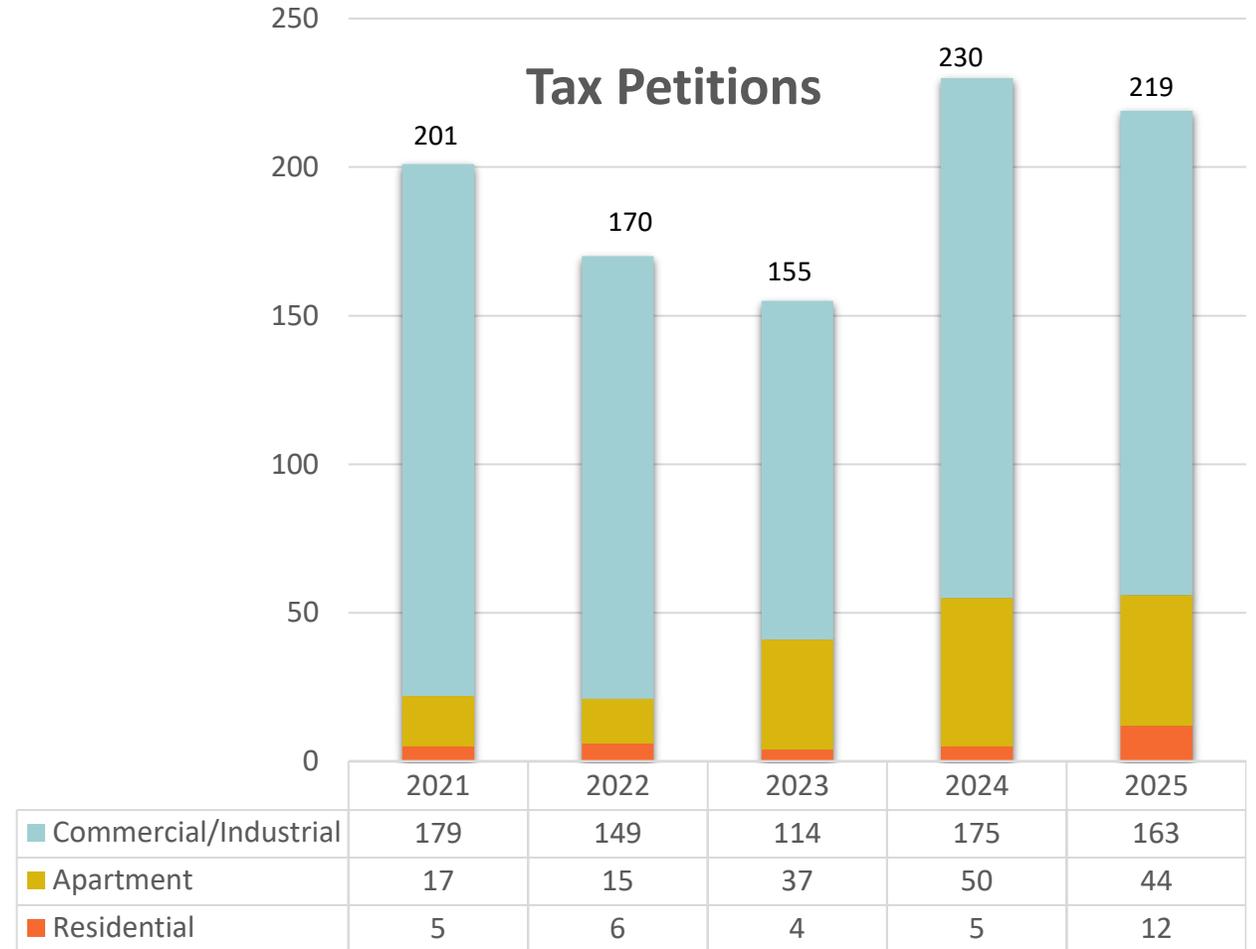
- 27 of 33 municipalities county assessed
- Birchwood, Dellwood, Grant, Marine on St. Croix, May, and Scandia locally assessed
- 2025 state assessment review with no corrective measures

Assessment and Taxation Parcels



Assessment

- Tax petitions
- Budget includes funding for outside appraisal services
- Complex and high-profile assignments
- Commitment to equalized values



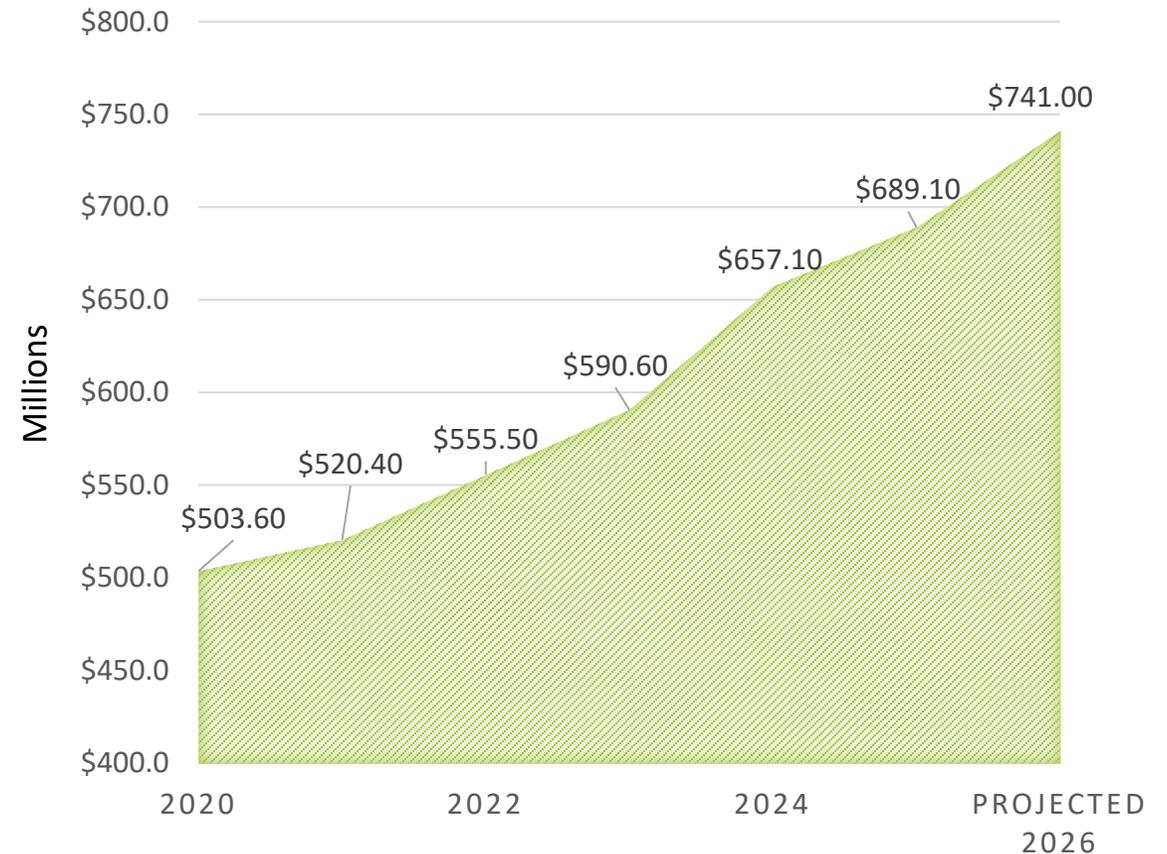
Taxation and Taxpayer Services



Property Tax

- 121,000 parcels
- 56 tax authorities
- 110 unique taxing areas
- County administers on behalf of other jurisdictions; typically, county portion is approximately 20% of the total billed
- County administers TIF districts and fiscal disparities programs

REAL AND PERSONAL PROPERTY TAX BILLED





Thank You!