



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

**BOARD AGENDA
March 10, 2026 - 9:00 AM**

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

- 1. 9:00 **Washington County Regional Rail Authority**
 - A. Roll Call
 - Pledge of Allegiance
 - B. 1. Election of the 2026 Regional Rail Authority Chair
 - 2. Election of the 2026 Regional Rail Authority Vice Chair
 - C. Approval of the September 9, 2025, Regional Rail Authority meeting minutes.
 - D. Adopt a resolution to appoint Commissioner Michelle Clasen as the 2026 Washington County Regional Railroad Authority representative to the Gold Line Joint Powers Board.
 - E. Approval to set Public Hearing for March 31, 2026, on a proposed Washington County Regional Rail Authority (WCRRA) Property Management Ordinance #222.
 - 9:20 F. Adjourn

Washington County Board of Commissioners Convenes

- 2. 9:20 **Roll Call**
- 3. 9:20 **Comments from the Public**
- 4. 9:30 **Approval of the Agenda**
- 5. 9:30 **Consent Calendar - Roll Call Vote**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the February 10, 2026, and February 17, 2026, County Board meeting minutes.

- B. Approval to appoint Thomas Clemen to a partial term on the Mental Health Advisory Council LAC as a Consumer Representative starting March 10, 2026, and expiring December 31, 2027.
- C. Adopt a resolution reappointing Sharon Doucette, City of Cottage Grove, to a third term beginning on May 1, 2026, and expiring April 30, 2029, as Manager on the South Washington Watershed District Board.
- D. Adopt a resolution appointing Andrea Date, City of Woodbury, to a first term beginning May 1, 2026, and expiring April 30, 2029, as Manager on the South Washington Watershed District Board.
- E. Approve Purchase Order 28593 with Collier IT in the amount of \$287,079.03 for the period of February 28, 2026, to March 1, 2027.
- F. Approve a request to apply for renewed 2026–2028 Crisis Response Grant funding from the Department of Public Safety, Minnesota Office of Justice Programs, in the amount of \$300,000 for the grant period of July 1, 2026, through June 30, 2028.
- G. Adopt a resolution to accept a donation from an anonymous donor in the amount of \$30,000 for the Washington County Library.
- H. Authorize the withdrawal of \$5,500.00 from the Marine on St. Croix Library Jordan Bequest Fund to be transferred to the Marine Library Association to support library services to the Marine on St. Croix area.
- I. Approval of the township plat of Knutson Carnelian Addition.
- J. Approval of an application for an off-sale liquor license for Holiday Stationstores, LLC in Denmark Township.
- K. Approval of an application for renewal of an on-sale and Sunday liquor license for VR US Holdings, DBA Afton Alps, in Denmark Township.
- L. Adopt a resolution to approve the transfer of property and right-of-way acquired for the Trunk Highway 36 and County State Aid Highway 13 (a/k/a Hadley Avenue North) Interchange project.
- M. Approve Second Amendment to the Development Agreement for the North Environmental Center project in Forest Lake.
- N. Adopt a resolution of support to submit a project proposal to the Legislative-Citizen Commission on Minnesota Resources for funding through the Environment and Natural Resources Trust Fund (ENRTF).



Consent Calendar continued

- O. Approve Amendment No. 3 to Contract No. 15929 with Transportation Collaborative & Consultants, LLC for the Long Range Transportation Plan in the amount of \$6,000.
- P. 1. Approve Cooperative Agreement No. 17926 with the City of Grant for engineering costs for the County State Aid Highway (CSAH) 12 Safe Routes to School Trail.

2. Adopt a resolution to accept a grant through the Minnesota Department of Transportation's 2024 Safe Routes to School Program to construct a trail on the south side of CSAH 12 from Inwood Way to the Mahtomedi High and Middle School entrance drive and for Independent School District 832 to construct a trail from the intersection of CSAH 12 along the Mahtomedi High and Middle School driveway, both in the City of Grant.
- Q. Adopt a resolution to approve a donation in the amount of \$10,000 from Washington County resident, Jim Dingle, for the Sheriff's Office K9 Unit.
- R. Approval to convert the Radio Technician position in the Sheriff's Office from 0.34 to 1.0 FTE.
- S. Approve Joint Powers Agreement No. 18029 that allows the Sheriff's Office to provide fuel to the City of Oak Park Heights for law enforcement services.
- T. Approval to submit an application for the OVC FY25 Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking grant program.
- U. Approval to transfer ownership of K9 Odie to his handler, Sergeant Justin McDonough.

6. 9:30 **Washington County Community Development Agency - Karly Schoeman, Deputy Executive Director**

- A. Adopt a resolution approving the 2027-2028 Qualified Allocation Plan for the Housing Tax Credit Program and amending the 2025-2026 Housing Tax Credit Qualified Allocation Plan.

7. 9:45 **Public Works A) Mike Kline, Engineer I; B) Allan Brandt, Construction Engineer**

- 9:45
- A. Approve multiple items for Capital Improvement Plan (CIP) project #RB-2675 - County Road (CR) 74 (65th Street) from CSAH 38 (Hastings Avenue) to Geneva Avenue, for roadway improvements:
 - 1. Approve Contract No. 18069 in the amount of \$3,735,359.11 with Meyer Contracting Inc.
 - 2. Approve Cooperative Cost Share Agreement No. 17862 between the City of Cottage Grove and Washington County.
 - 3. Approve Cooperative Maintenance Agreement No. 17875 between the City of Cottage Grove and Washington County.
 - 4. Approve Cooperative Cost Share Agreement No. 17877 between the City of Newport and Washington County.



7. **Public Works continued - A) Mike Kline, Engineer I**
5. Approve Cooperative Maintenance Agreement No. 17876 between the City of Newport and Washington County.
 6. Approve Cooperative Cost Share Agreement No. 17797 between the South Washington Watershed District and Washington County.
 7. Approve Amendment No. 1 to Contract No. 16518 in the amount of \$200,000 with Stonebrooke Engineering Inc.
 8. Approve Budget Amendment to increase local contributions by \$60,100.
 9. Approve Budget Amendment to use the 2026 R&B Fund Balance of \$107,800.

10:00 **Public Works - B) Allan Brandt, Construction Engineer**

- B. Approve four items for construction administration, inspection, and survey work to aid in the delivery of transportation projects during the construction season, covered under CIP project #RB-2651:
1. Approve Contract No. 18041 with SRF Consulting Group Inc. in the amount of \$1,114,156.00 for project administration and inspection services to support the 2026 road and bridge construction program.
 2. Approve Contract No. 18068 with WSB & Associates in the amount of \$309,000.00 for construction survey and staking services to support the 2026 road and bridge construction program.
 3. Approve Contract No. 18066 with Kimley-Horn and Associates in the amount of \$3,225,510.00 for construction administration, inspection, and survey and staking services for the CSAH 17/TH 36 Intersection Construction project.
 4. Approve Budget Amendment in the amount of \$381,900.00 to use the fund balance of the 2025 wheelage tax remaining fund.

8. 10:15 **General Administration - Kevin Corbid, County Administrator**
- A) Erin Blaylock, Women's Empowerment Employee Resource Group
B, C) Jan Lucke, Deputy County Administrator
- A. Adopt a resolution proclaiming March 2026 as Women's History Month.
 - B. Adopt a resolution authorizing submittal of proposed projects for fiscal year 2027 Congressionally Directed Spending requests.
 - C. Legislative Update



9. 10:30 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

10. 10:45 **Board Correspondence**

11. 10:45 **Adjourn**

12. 10:50 **Board Workshops with Administration**

10:50 A. Website Redesign and Tools Implementation Update

11:20 B. Review a Feasibility Study of Funding Options for the Land and Water Legacy Program

13. 11:50-12:10 **Break**

14. 12:10 **Board Workshop with Property Records and Taxpayer Services**

A. Review Assessment Year 2026/Pay 2027 Property Values

15. 12:40 **Board Workshop with Administration**

A. Discuss 2027 budget development, guidelines and principles.

16. 1:30 **Personnel Committee**