



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA February 3, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Adopt a resolution to accept a donation in the amount of \$2,500 from Tracinda Yaw for a cedar bench and plaque to be placed at Lake Elmo Park Reserve.
- B. Adopt a resolution authorizing the Washington County Sheriff's Office to accept funding in the amount of \$7,500 from the United States Police Canine Association and American Kennel Club.

5. 9:10 **Human Resources - Henok Fanta, Black Employee Network Employee Resource Group Co-Chair**

- A. Adopt a resolution proclaiming the month of February 2026 as Black History Month in Washington County.

6. 9:25 **Public Works - Andrew Giesen, Engineer III**

- A. Approve three items for the County State Aid Highway (CSAH) 5 (Stonebridge Trail), County Road (CR) 55 (Norell Avenue), and CSAH 96 (Dellwood Road) Intersection Improvement Project:
 - 1. Approve Contact No. 17977 with TKDA Associates in the amount of \$580,500 to provide final design services for the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project.
 - 2. Adopt a resolution to acquire right-of-way, permanent road easements, drainage & utility easements, and temporary easements for construction of the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project.
 - 3. Approve a Budget Amendment to move \$50,000 from Right-of-Way budget to Planning & Design budget.



7. 9:40 **Sheriff's Office** - Commander Andrew Ellickson
 - A. Approve Contract No. 17920 with CentralSquare Technologies LLC in the amount not to exceed \$4,761,161 over a five-year period.

8. 9:55 **General Administration** - Kevin Corbid, County Administrator
 - A) Jan Lucke, Deputy County Administrator
 - A. Federal Legislative Update

9. 10:05 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

10. 10:20 **Board Correspondence**

11. 10:20 **Adjourn**

12. 10:25 **Board Workshop with Public Works**
 - A. Introduce the County Transportation Sales Tax Financial Analysis



Request for Board Action

BOARD MEETING DATE:
February 3, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.A

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rana Campbell-Beams, Administrative Assistant	REQUESTOR PHONE: 651-430-4355
PRESENTER(S):	MEDIA CONTACT: JJ Williams	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution to accept a donation in the amount of \$2,500 from Tracinda Yaw for a cedar bench and plaque to be placed at Lake Elmo Park Reserve.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Tracinda Yaw wishes to donate \$2,500 for the placement of a cedar bench and plaque at Lake Elmo Park Reserve. The donor and their family have shared a long and meaningful relationship with Lake Elmo Park for more than ten years. Since relocating to Minnesota, the family has held annual park passes and regularly enjoyed the park for hiking, swimming, fishing, kayaking, biking, winter hikes, and park programs. Lake Elmo Park Reserve has been especially important in the donor's relationship with their son as he grew up. It was a familiar and welcoming place for shared outdoor activities and learning experiences. As a teenager and young adult, he continued to spend time in the park on his own, and it remained a place where the donor and son spent valued time together. After the loss of their son in a motorcycle accident, the donor and their family have returned to Lake Elmo Park Reserve often. The park has provided a sense of comfort, peace, and connection during a difficult time, with the donor and their daughter regularly using the trails and rest areas as part of their continued relationship with the park.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Donation	

Approvals

Wayne Sandberg, Director	01/26/2026
John Ristad, County Attorney Civil Division Chief	01/27/2026
Jennifer Wagenius, Deputy County Administrator	01/27/2026

DATE February 3, 2026
MOTION
BY COMMISSIONER _____

DEPARTMENT Public Works - Parks
SECONDED BY
COMMISSIONER _____

**RESOLUTION TO ACCEPT A DONATION FROM TRACINDA YAW
FOR INSTALLATION OF A CEDAR BENCH WITH COMMEMORATIVE PLAQUE
AT LAKE ELMO PARK RESERVE**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, Minn. Stat. 375.26 authorizes the county board to accept gifts, donations and bequests on behalf of the county; and

WHEREAS, Washington County Parks has a wide array of donation opportunities for individuals and groups to provide support for the park system; and

WHEREAS, the Washington County Parks - Park Bench Program allows an individual or group to donate funds to install and maintain a bench to be used on a trail or near a park facility; and

WHEREAS, for a donation of \$2,500, a cedar park bench with commemorative plaque may be placed along a turf trail and will be guaranteed for a minimum of five (5) years; and

WHEREAS, Tracinda Yaw has requested to place a cedar park bench at Lake Elmo Park Reserve in commemoration of the many memories they have shared with their children within the park.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby accept a donation in the amount of \$2,500 from Tracinda Yaw for the installation of a cedar park bench at Lake Elmo Park Reserve with commemorative plaque; and

BE IT FURTHER RESOLVED, that Washington County will maintain the bench site, including repair and replacement of the bench and plaque for a period of five years; and

BE IT FURTHER RESOLVED, that after five years, Washington County has the option to dispose of, replace, or relocate the bench and plaque as needed.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON
KARWOSKI
COX
BIGHAM
CLASEN

	YES	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Request for Board Action

BOARD MEETING DATE:
February 3, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.B

Department Information

ORIGINATING DEPARTMENT: Sheriff's Office	REQUESTOR: Jennifer Flores, Sr. Procurement Specialist	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Commander Sara Halverson	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution authorizing the Washington County Sheriff's Office to accept funding in the amount of \$7,500 from the United States Police Canine Association and American Kennel Club.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Washington County Sheriff's Office K9 Unit applied for the United States Police Canine Association (USPCA) and American Kennel Club (AKC) Reunite K9 Grant. This grant program provides funding to law enforcement agencies to purchase canines. The Sheriff's Office has been awarded \$7,500 in funding to assist with the purchase of a new canine to replace one that will be retiring. The Sheriff's Office has been a long-standing member of the USPCA and has a great partnership with the organization. The Sheriff's Office recommends the acceptance of this grant award to help cover the cost of the new canine. The grant does require a \$2,500 minimum county match, which will be covered by levy budgeted in the K9 Unit.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? The Sheriff's Office received this funding in 2025, and it was approved by the County Board on February 11, 2025.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Private grant (donation)	

Approvals

Dan Starry, County Sheriff	01/23/2026
John Ristad, County Attorney Civil Division Chief	01/27/2026
Kevin Corbid, County Administrator	01/28/2026

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

DATE February 3, 2026
MOTION
BY COMMISSIONER _____

DEPARTMENT Sheriff's Office
SECONDED BY
COMMISSIONER _____

USPCA AKC REUNITE K9 GRANT

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby authorize the Washington County Sheriff's Office to accept funding in the amount of \$7,500 from the USPCA AKC Reunite K9 Grant Program to support the K9 Unit.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

YES NO

MIRON	_____	_____
KARWOSKI	_____	_____
COX	_____	_____
BIGHAM	_____	_____
CLASEN	_____	_____



Request for Board Action

BOARD MEETING DATE:
February 3, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
5.A

Department Information

ORIGINATING DEPARTMENT: Human Resources	REQUESTOR: Stephanie Kammerud, Administrative Assistant	REQUESTOR PHONE: 651-430-6014
PRESENTER(S): Henok Fanta	MEDIA CONTACT: Angie Nalezny 651-430-6075	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution proclaiming the month of February 2026 as Black History Month in Washington County.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 10 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Black Employee Network and Anti-Racism Workshop Employee Resource Groups (ERG) request the Board adopt a resolution proclaiming the month of February 2026 Black History Month in Washington County. To mark Black History Month for Washington County employees, the ERGs will host an event, "Our Roots, Our Voices" in celebration of Black History Month.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Angie Nalezny, Human Resources Director	01/26/2026
John Ristad, County Attorney Civil Division Chief	01/26/2026
Kevin Corbid, County Administrator	01/29/2026

DATE February 3, 2026

DEPARTMENT Human Resources

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

2026 BLACK HISTORY MONTH RESOLUTION

WHEREAS, in 1925, Carter G. Woodson founded the Association for the Study of Negro Life and History and conceived and announced Negro History Week to be celebrated during the week encompassing the birthdays of Abraham Lincoln and Frederick Douglas in February 1926; and

WHEREAS, in 1976, then President Gerald R. Ford expanded the celebration to a month and urged Americans to “seize the opportunity to honor the too often neglected accomplishments of black Americans in every endeavor throughout our history”; and

WHEREAS, Black History Month is a month-long commemoration of the history and achievements of Black Americans in the United States celebrated annually in February; and

WHEREAS, we honor Black people's rich history and contributions, including those who identify as African Americans and across the African diaspora; and

WHEREAS, Black American communities celebrate with events and educational programs that focus on the past, present, and future; and

WHEREAS, all Washington County employees and community members should be aware of the rich history and contributions of Black people in Washington County and across the United States; and

WHEREAS, Washington County’s Black Employee Network and the Anti-Racism Workgroup Employee Resource Groups are hosting a Black History Month celebration on Thursday, February 26, centered on the theme, “*Our Roots, Our Voices.*”

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners does hereby proclaim the month of February 2026 to be Black History Month in Washington County to recognize the amazing and everlasting efforts and accomplishments of Black descendants of the African diaspora; and

BE IT FURTHER RESOLVED that the Washington County Board of Commissioners extends its appreciation to the employees of the Black Employee Network and Anti-Racism Workgroup Employee Resource Groups for hosting the Black History Month event of “*Our Roots, Our Voices.*”

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON
KARWOSKI
COX
BIGHAM
CLASEN

YES	NO
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



Request for Board Action

BOARD MEETING DATE:
February 3, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
6.A

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rana Campbell-Beams, Administrative Assistant	REQUESTOR PHONE: 651-430-4355
PRESENTER(S): Andrew Giesen	MEDIA CONTACT: Andrew Giesen 651-430-4336	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST:

Approve three items for the County State Aid Highway (CSAH) 5 (Stonebridge Trail), County Road (CR) 55 (Norell Avenue), and CSAH 96 (Dellwood Road) Intersection Improvement Project:

1. Approve Contact No. 17977 with TKDA Associates in the amount of \$580,500 to provide final design services for the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project.
2. Adopt a resolution to acquire right-of-way, permanent road easements, drainage & utility easements, and temporary easements for construction of the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project.
3. Approve a Budget Amendment to move \$50,000 from Right-of-Way budget to Planning & Design budget.

AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 15 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	

BACKGROUND/JUSTIFICATION: Washington County Public Works has identified in the Capital Improvement Plan (RB-2807) improvements to the intersections of County State Aid Highway (CSAH) 5 (Stonebridge Trail), County Road (CR) 55 (Norell Avenue), and CSAH 96 (Dellwood Road), located within Stillwater Township.

TKDA has been working through a preliminary design study for this project since January of 2025. Since that time, the project team has engaged with the community through meetings with adjacent property owners, pop-up events, and a series of public open houses. Through this engagement, the project team has created and shared a preferred layout to improve this area. This preferred layout has been supported by the Stillwater Township Board through a Resolution.

In October of 2025, the Washington County Public Works Department issued a request for proposal (RFP) to provide final engineering services.

Public Works received three proposals from qualified firms to perform design services for this improvement project. These proposals were evaluated using a qualification-based selection process. Criteria used to make a consultant selection under the qualification-based process include:

- How well firms understood the project objectives

- The experience and qualifications of the project team
- The consultant team's work plan, schedule, and availability to perform the work

Based on the county's evaluation of proposals, TKDA was determined to provide the best fit team to provide design services for this project. This was due to TKDA's past work on the project's successful preliminary design phase, strong understanding of the requested scope of work, past performances on both Washington County projects and similar projects for other agencies, an experienced consultant project manager and team, and the team's strong experience working on federal projects.

The contract was negotiated in the amount of \$580,500 and will be funded by Turnback Funds and Local Contributions. The scope of work under this contract includes project management, public engagement, utility coordination, drainage design, permitting, cost estimating, and creation of final construction plans.

A resolution to acquire the necessary right-of-way and associated easements for the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project is necessary to proceed with acquisition and construction of the project. The right-of-way estimate is approximately \$200,000. Right-of-way costs will be funded by Turnback Funds and local contributions.

Project Expenses

Land Acquisition - ROW (Current Estimate - Current Board Action Request)	\$200,000.00
Consultant Costs	\$1,025,600.00
+ TKDA Associates (Preliminary Design) approved in 2025	\$445,100.00
+ TKDA Associates (Final Design - Current Board Action Request)	\$580,500.00
Total Current Expense Budget	\$1,225,600.00

Project Revenues

2025 Budget Planned use of Fund Balance R&B	\$500,000.00
2026 Budget Local Contributions	\$50,000.00
2026 Budget Turnback Fund Balance	\$700,000.00
Total Current Revenue Budget	\$1,250,000.00

Remaining Balance **\$24,400.00**

Project construction is scheduled to begin in 2027.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

12/2024 – County Board adopted the 2025-2029 Capital Improvement Plan that identified this project (RB-2807).

01/2025 – County Board approved contract with TKDA to provide preliminary design services for this project.

12/2025 – County Board adopted the 2026-2030 Capital Improvement Plan that identified this project (RB-2807).

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Turnback Funds and Local Contributions	

Approvals

Wayne Sandberg, Director	01/26/2026
John Ristad, County Attorney Civil Division Chief	01/27/2026
Jennifer Wagenius, Deputy County Administrator	01/27/2026



County Highway 5, 55, 96 Intersection Improvement Project

February 3, 2026

Andrew Giesen, Project Manager



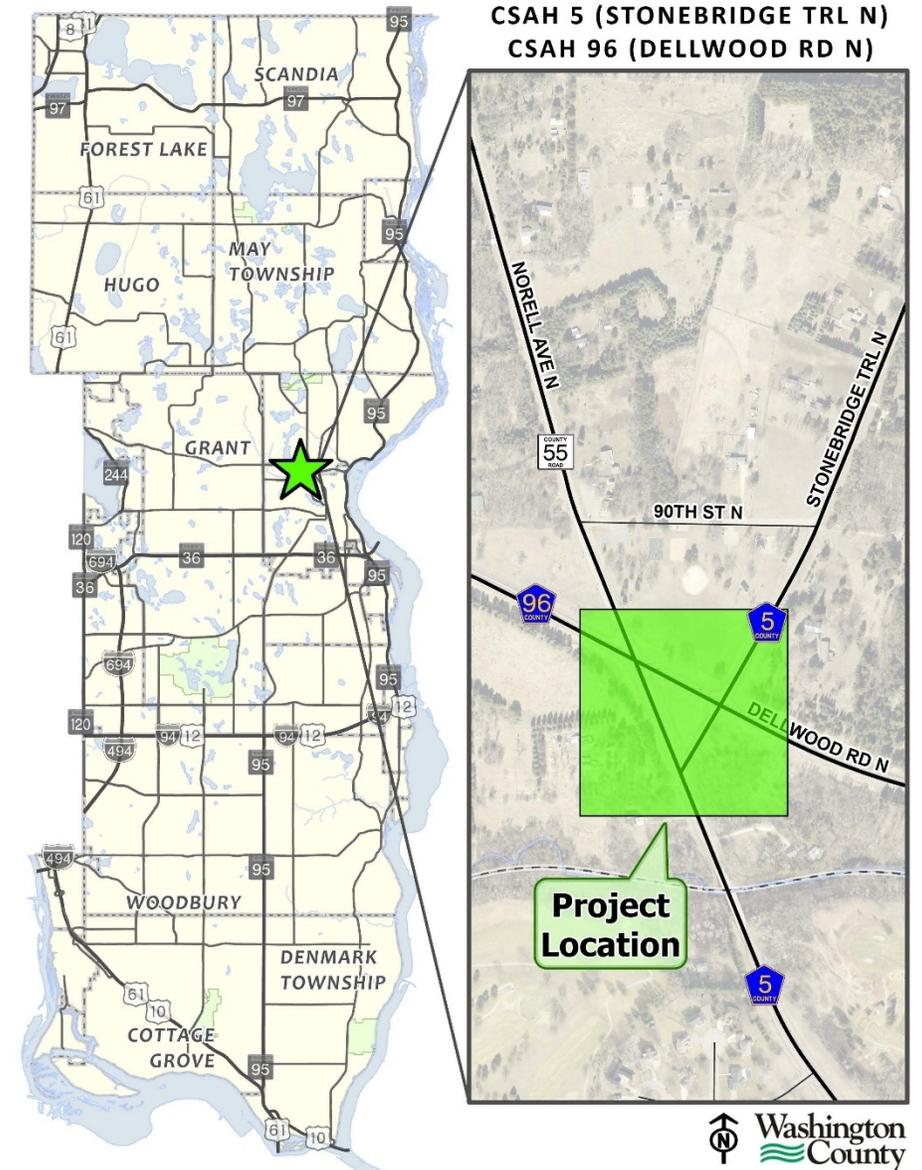
Presentation Topics

- Project Overview
- Project Schedule
- Consultant Contract Services
- Consultant Selection
- Contract Funding
- Recommended Board Actions

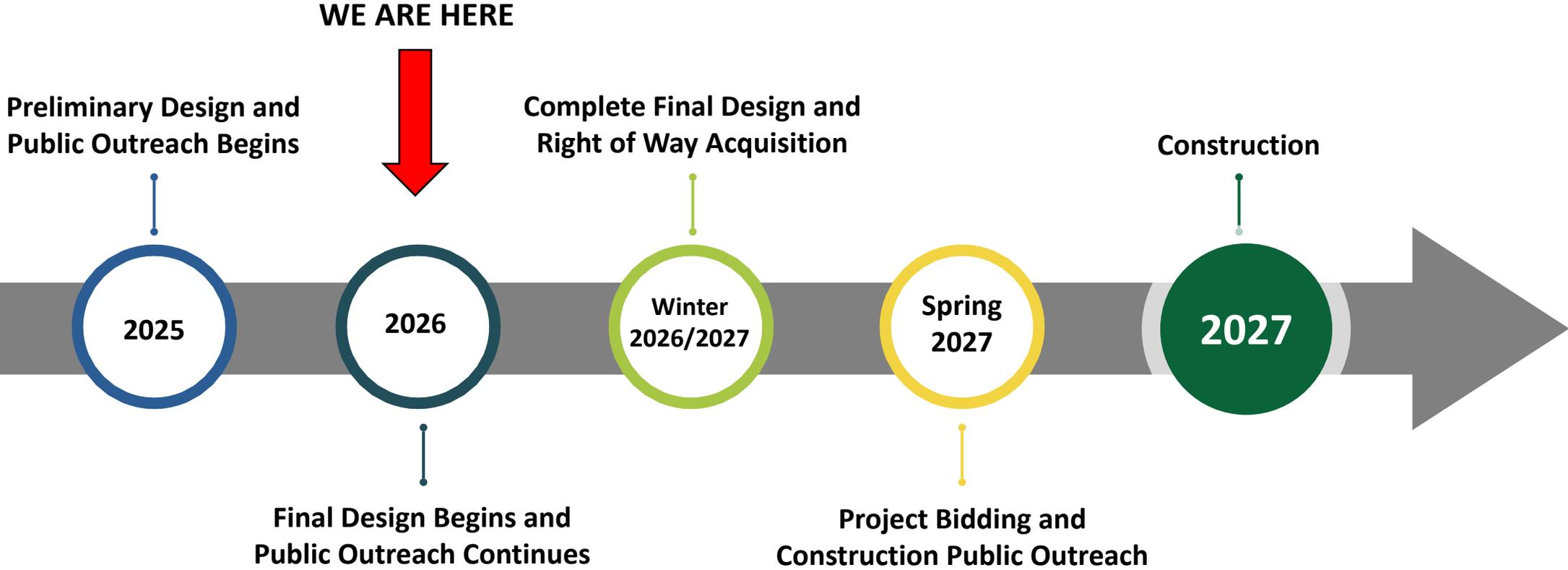


Project Overview

- Capital Improvement Plan (CIP): RB-2807
- Located within Stillwater Township
- Intersection Area:
 - County State Aid Highway (CSAH) 5 (Stonebridge Trail)
 - County Road (CR) 55 (Norell Avenue)
 - CSAH 96 (Dellwood Road)
- \$500,000 in Federal Funding secured through Congressionally Directed Spending



Project Schedule



Consultant Contract Services

- Project Coordination
- Public Engagement
- Utility Coordination
- Drainage Design
- Cost Estimating
- Permitting
- Final Construction Plans



Consultant Selection

Selection Process:

- Request for Proposals issued in October 2025
- Three qualified consultants submitted proposals
- Reviewed using Qualification-Based Selection:
 - How well firms understood the project objectives
 - The experience and qualifications of the project team
 - The consultant's team workplan, schedule, and availability to perform the work
- TKDA Associates consulting team selected, and contract negotiated in the amount of \$580,500

Contract Funding



Design and Right of Way Budgeted Revenue

\$700,000 Turnback Funds
\$50,000 Local Contributions



Design Expenses

\$580,500 Negotiated Consultant Contract Fee

Overall Project Funding



Land Acquisition - ROW (Board Action Request)	\$	200,000
Consultant Costs	\$	1,025,600
+ TKDA Associates (Preliminary Design) <i>approved in 2025</i>	\$	445,100
+ TKDA Associates (Final Design - Board Action Request)	\$	580,500
Total Current Expense Budget	\$	1,225,600

2025 Budget – Planned Use of Fund Balance R&B	\$	500,000
2026 Local Contributions	\$	50,000
2026 Turnback Fund Balance	\$	700,000
Total Current Revenue Budget	\$	1,250,000

Remaining Balance	\$	24,400
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Board Actions Requested

1. Approve Contact No. 17977 with TKDA Associates in the amount of \$580,500 to provide final design services for the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project.
2. Adopt a resolution to acquire right of way, permanent road easements, drainage & utility easements, and temporary easements for construction of the CSAH 5, CR 55, CSAH 96 Intersection Improvement Project.
3. Approve a Budget Amendment to move \$50,000 from Right-of-Way budget to Planning & Design budget.

DATE February 3, 2026
MOTION
BY COMMISSIONER _____

DEPARTMENT Public Works Department
SECONDED BY
COMMISSIONER _____

**RESOLUTION TO ACQUIRE RIGHT-OF-WAY FOR ROAD RECONSTRUCTION
AT THE INTERSECTION OF COUNTY HIGHWAY 5, COUNTY HIGHWAY 96,
AND COUNTY ROAD 55 IN THE TOWNSHIP OF STILLWATER**

WHEREAS, the intersection improvement of County Highway 5, County Highway 96, and County Road 55 is programmed in Washington County’s Capital Improvement Plan under RB-2807; and,

WHEREAS, the acquisition of right-of-way and associated easements is necessary to make said road improvements.

NOW, THEREFORE, BE IT RESOLVED, that Washington County proceed to purchase the permanent right-of-way, permanent road easements, permanent drainage & utility easements, and temporary easements necessary to improve the intersection of County Highway 5, County Highway 96, and County Road 55 in the Township of Stillwater as shown on the attached map, located in Washington County, Minnesota.

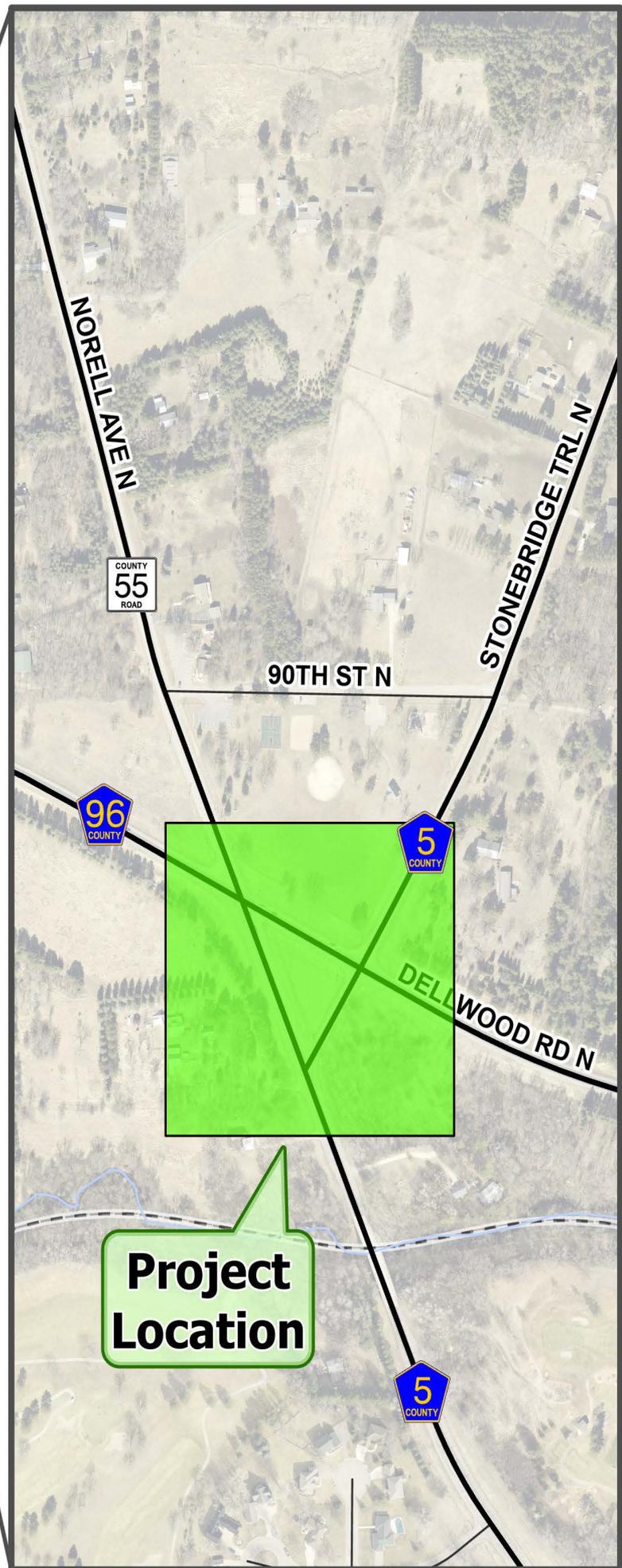
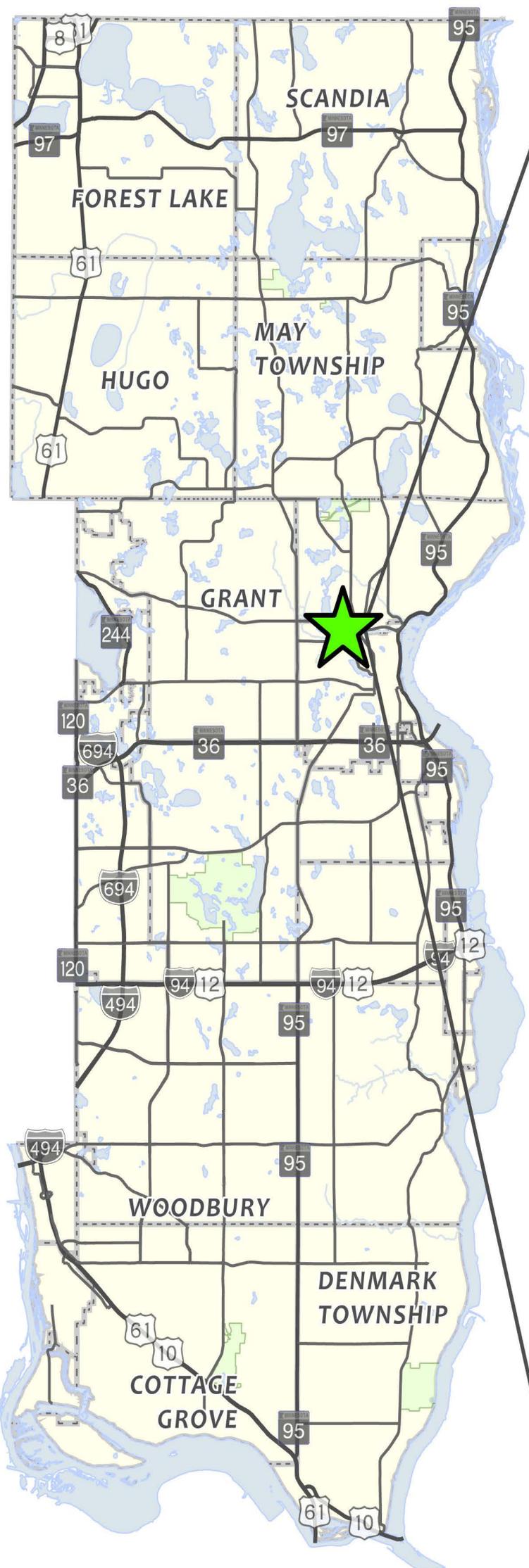
BE IT FURTHER RESOLVED, that the officers of said County, including the County Engineer, the County Administrator, and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by negotiations and direct purchase, and if necessary, the exercise of eminent domain; right-of-way to establish said permanent right-of-way, permanent easements, and temporary construction easements. Such officers are specifically authorized to take such actions and execute such instruments and plants if any be necessary, to acquire said right-of-way and associated easements

ATTEST:

	YES	NO
COUNTY ADMINISTRATOR		
COUNTY BOARD CHAIR		

MIRON	_____	_____
KARWOSKI	_____	_____
COX	_____	_____
BIGHAM	_____	_____
CLASEN	_____	_____

**CSAH 5 (STONEBRIDGE TRL N)
CSAH 96 (DELLWOOD RD N)**





Request for Board Action

BOARD MEETING DATE:
February 3, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
7.A

Department Information

ORIGINATING DEPARTMENT: Sheriff's Office	REQUESTOR: Jennifer Flores, Sr. Procurement Specialist	REQUESTOR PHONE:
PRESENTER(S): Commander Andrew Ellickson	MEDIA CONTACT: Chief Deputy Doug Anschutz	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Contract No. 17920 with CentralSquare Technologies LLC in the amount not to exceed \$4,761,161 over a five-year period.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 10 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
<p>BACKGROUND/JUSTIFICATION: Contract No. 17920 with CentralSquare Technologies LLC provides for the migration of the Sheriff's Office public safety system from on-premise hosting to a cloud environment. This system supports public safety agencies throughout the county, including law enforcement, fire, and emergency medical services. The current on-premise system has become increasingly complex to maintain, resulting in delays to critical updates and straining technical resources. Migrating to a cloud environment presents a strategic opportunity to enhance operational efficiency, improve system reliability, and reduce IT overhead.</p> <p>CentralSquare has extended a financial incentive to support the County's transition to a cloud-based platform by reducing the 2026 annual maintenance cost by approximately \$200,000. Under the proposed agreement, the initial contract term is three years, with the option to renew for an additional two years. With the incentive applied, the maintenance cost for 2026 is reduced to \$257,583. The cost for cloud migration in 2027 is \$952,410. This amount is followed by no cost increase in 2028 and a 3 percent annual increase in both 2029 and 2030. All costs associated with the cloud migration are fully funded through per capita user fees.</p> <p>The Sheriff's Office is requesting to enter into Contract No. 17920 pursuant to the single-source exception described in Procurement Policy #1202 because only one source can furnish the software solution based on previous experience with the County and transitioning to an alternative software provider would result in excessive cost. The Single Source Justification Form has been reviewed and approved by Sheriff Starry and the County Attorney's Office.</p> <p>The County's standard terms and conditions, including indemnification and insurance requirements, are required and included in the contract. However, the vendor is seeking a modification to include provisions for limitation of liability and waiver of consequential damages. The limitation of liability provision limits the contractor's liability to the amount paid for the last 24 months prior to a claim. This is common in technology agreements. The modifications have been reviewed by risk</p>		

management, approved to form by the County Attorney's Office, and the Sheriff's Office is acceptable to the risk and wishes to move forward with this contract.

PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?

December 16, 2025 - County Board workshop

The previous contract was approved by the County Board on January 17, 2017

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Per capita user fees	

Approvals

Dan Starry, County Sheriff	01/23/2026
John Ristad, County Attorney Civil Division Chief	01/27/2026
Kevin Corbid, County Administrator	01/29/2026



CentralSquare Cloud Contract Request for Approval

Presented by Commander Andy Ellickson

February 3rd, 2026

- This contract is to transition the current on-premise public safety system to the cloud.
- Board workshop occurred on Dec. 16th, 2025.
- Moving to the cloud allows for the applications to be maintained on the latest version, supported seamlessly by the vendor and eliminates the need for IT staff to maintain the nearly 50 servers the current on-premise solution requires.



Public Safety System History in Washington County

- The System is used by the Sheriff's Office, all eight police departments, and supports all 14 fire departments within Washington County.
- The system installed at Washington County is considered the "full suite", meaning it supports operations within the Sheriff's Office and law enforcement in the County.
- Over the past 8 years we have experienced some issues with the system, mainly related to slowness of the applications, and relating to system upgrades.
- Staying at the current version of the applications is critical to ensure the users have access to the best solutions.



Incentives

- The vendor is one of the largest companies providing public safety solutions in the Country.
- The applications, when functioning properly provide a robust and comprehensive system that can meet the needs of the public safety in Washington County.
- Moving to the cloud, the vendor will be able to provide better support, maintain systems, keep on recent versions, and reduce down-time experienced by users.
- The vendor has offered Washington County a financial incentive to transition to the cloud, as part of the incentive we will see a reduction in our annual maintenance in 2026 of approximately \$200,000.
- The latest jail version will be upgraded at no cost, a \$200,000 savings, which was scheduled for 2027.



Total Cost Breakdown



Washington County Sheriff, MN Yearly Breakdown			
2026	5/22/2026	\$257,582.93	On-Prem Maintenance
2027	1/1/2027	\$238,102.62	25% of Cloud Migration
	4/1/2027	\$238,102.62	25% of Cloud Migration
	7/1/2027	\$238,102.62	25% of Cloud Migration
	10/1/2027	\$238,102.62	25% of Cloud Migration
2028	1/1/2028	\$952,410.46	0% Uplift
		\$196,500.00	Optional Add-On: Centerline AI
2029	1/1/2029	\$980,982.77	3% Uplift
		\$202,395.00	Optional Add-On: Centerline AI
2030	1/1/2030	\$1,010,412.26	3% Uplift
		\$208,466.85	Optional Add-On: Centerline AI
Not to Exceed		\$4,761,160.75	Total Contract

- Funding source is a combination of user fees, levy, and 911 funds.
- This contract does not increase annually until 2028 when it increases 3% for the next two years (unlike most contracts that increase by 5%).

Board Action Requested

- Approval of Contract #17920 in the amount not to exceed \$4,761,160.75.





Request for Board Action

BOARD MEETING DATE:
February 3, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
12.A

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rana Campbell-Beams, Administrative Assistant	REQUESTOR PHONE: 651-430-4355
PRESENTER(S): Wayne Sandberg, Ehlers (Consultant)	MEDIA CONTACT: Andrea Rehm	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Introduce the County Transportation Sales Tax Financial Analysis		
AGENDA YOU ARE REQUESTING TIME ON: Workshop	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 30 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Washington County adopted the County Transportation Sales Tax (CTST) under Minnesota Statute 297A.993 in 2017 and expanded it in 2021. The current rate of 0.5% is allocated by Board resolution: 0.25% for transit and 0.25% for road and bridge improvements. With the METRO Gold Line nearing completion and many original CTST-funded projects either completed or substantially advanced, the County needs to determine the future of this revenue. This workshop is an early-stage conversation with the County Board. The goal is to give commissioners an overview of how the CTST works today and to begin gathering input on what types of future scenarios the Board wants staff to study. These scenarios may include different ways to prioritize projects, adjust funding allocations, or align the tax with long-range transportation, transit, climate, and capital planning work already underway. Board direction will help ensure that staff bring back the right data, comparisons, and financial analysis to support a well-informed policy decision. That decision will shape the 2027 County Budget, the Capital Improvement Plan, and long-term transportation investments.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? June 20, 2017 - Imposed 0.25% Sales Tax + \$20 Excise Vehicle Tax for Transit June 15, 2021 - Increased Sales Tax by additional 0.25% for R&B projects November 25, 2025 - Public Hearing for updated CTST Project Eligibility List December 16, 2025 - Update to the CTST Project Eligibility List		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Wayne Sandberg, Director	01/27/2026
Jennifer Wagenius, Deputy County Administrator	01/28/2026



County Transportation Sales Tax (CTST) Analysis

February 3, 2026

Agenda

1. Introduction and Goal of this Workshop
2. CTST and County Budget Review
3. Overview of Ehlers
4. Project Approach and Scope
5. Next Steps
6. Discussion

Introduction and Goal of this Workshop

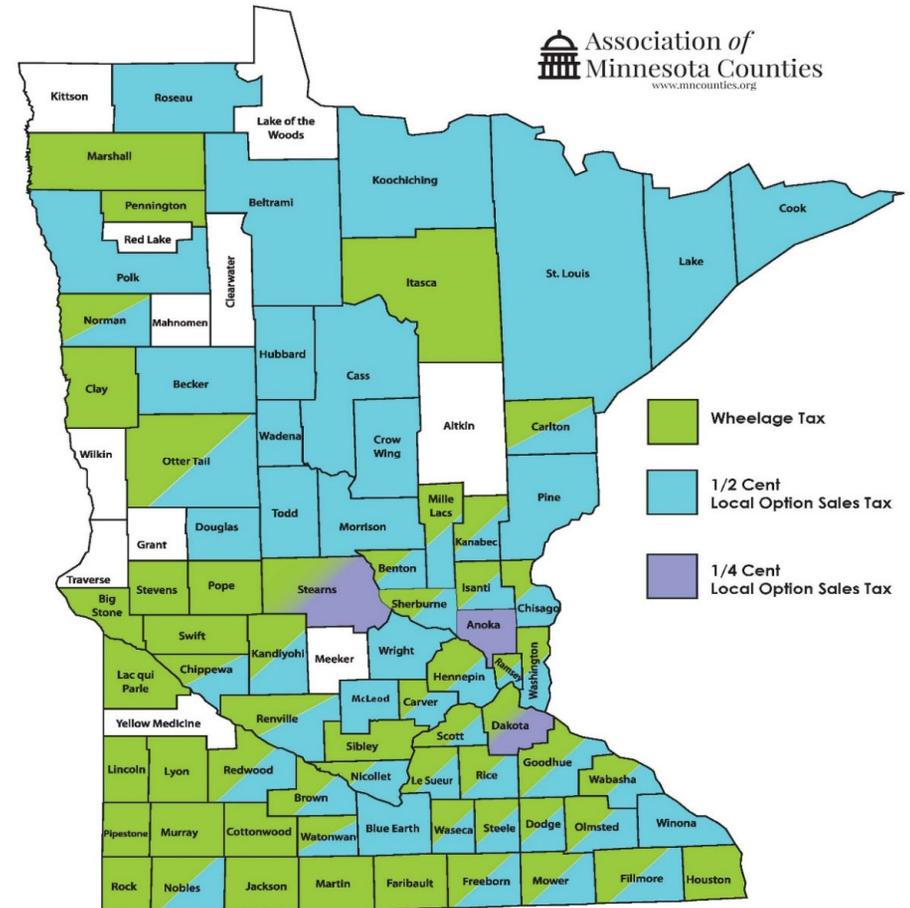
- County adopted the **County Transportation Sales Tax (CTST)**
 - 2017: 0.25% Sales Tax + \$20 Excise Tax for Transit
 - 2021: Additional 0.25% Sales Tax for Road & Bridge
- Many original projects are now complete or outdated. Board input is needed to guide future CTST investments.
- Goals for today's workshop:
 - Provide an overview of the scope
 - Gain input on two discussion questions

Board Discussion Questions for Today's Workshop

- What CTST scenarios are of interest to the County Board?
- What information or data would support the Board's decision making? (e.g. peer county funding allocations examples)

County Transportation Sales Tax Overview

- Minnesota Statute 297A.993 - County Transportation Sales & Use Tax
- **Current Rate**
 - 0.5% County Sales Tax (1/2 cent)
 - 50% for Transit Projects
 - 50% for Road & Bridge Projects
- **Timeline of Adoption**
 - 2017
 - Adopted 0.25% Sales Tax & \$20 Excise Tax on vehicle purchases
 - Revenue dedicated to **Transit improvements**
 - 2021
 - Increased Sales Tax by additional 0.25%
 - Additional revenue dedicated to **Road & Bridge improvements**

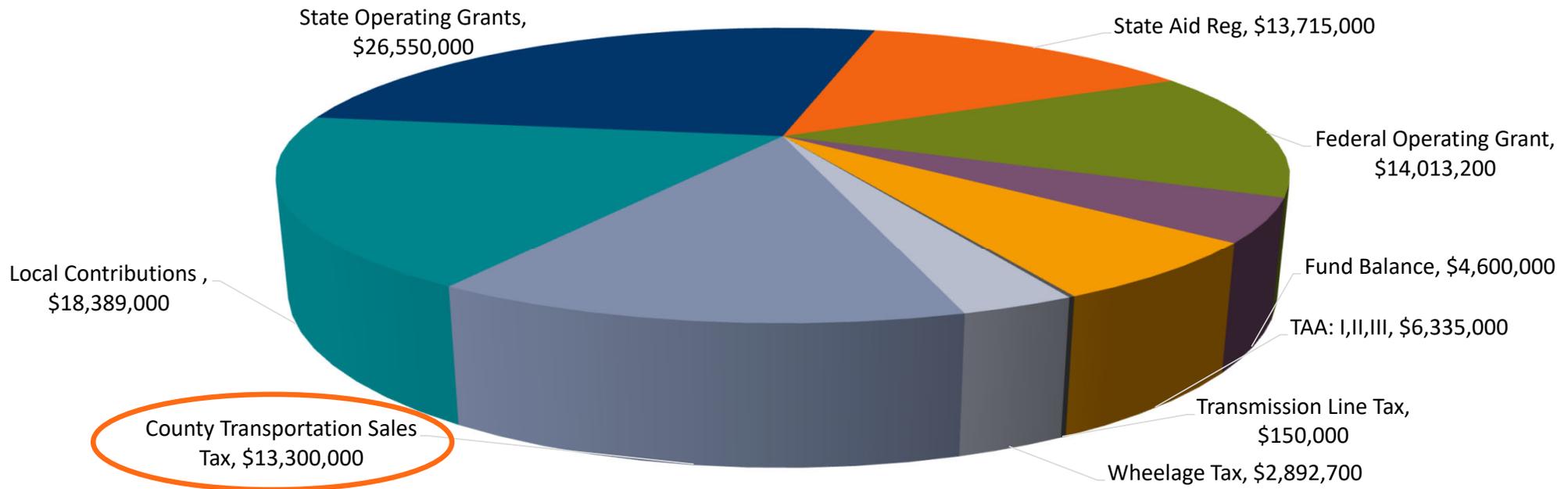


Source : Association of MN Counties – January 2025

2026 Budget: Road & Bridge Funding Sources



Revenue	2025	2026	% Change
County Net Levy	\$0	\$0	0%
Non-Levy Revenue	\$49,220,200	\$100,044,900	103%



2026 Budget: Transit Funding Sources

Revenue	2025	2026	% Change
County Net Levy	\$0	\$0	0%
Non-Levy Revenue	\$12,343,800	\$13,191,200	(7%)



For 2026, the County budgeted a total of \$26,600,000 of CTST revenues
(\$108,800 RRA Operating Budget)

Ehlers, Inc. Overview

- Competitive procurement – contracted with Ehlers
- Ehlers recent experience:
 - Advised on about 2,500 debt issues, totaling nearly \$15 billion
 - Ranked No. 1 in MN & No. 3 nationally for number of competitive bonds sales (LSEG data for YTD 2025)
 - Conducted more than 340 long-term financial plans
 - Completed over 350 economic development projects
 - Approximately \$3.2 billion in investment assets under management



Project Approach

Goal Setting

- Base Financials
- Improvement Goals/Plan
- Outstanding Debt
- Variables

Research and Analysis

- Studies (impact fees, utility rates, etc.)
- Benchmarking/ Feasibility
- Cashflow Projections

Decision Data

- Cost/Benefit
- Financing options
- Key Decision Factors

What We Know About the Project

- The County currently levies a 0.5% CTST & allocated by Board resolution
 - 0.25% for transit activities
 - 0.25% for R&B projects
- With the completion of the METRO Gold Line & progress on current R&B CTST projects, the County wants to evaluate the current CTST level & allocation

To help inform this project, the County maintains several plans, including...

- Existing performance measures like pavement condition index
- Countywide Strategic Plan
- Climate Action Plan
- Long-Range Transportation Plan
- Transit Needs Study Update
- Capital Improvement Plan
- Parks Funding Model Evaluation & Financial Analysis

Project Steps & Timeline



Funding Scenarios

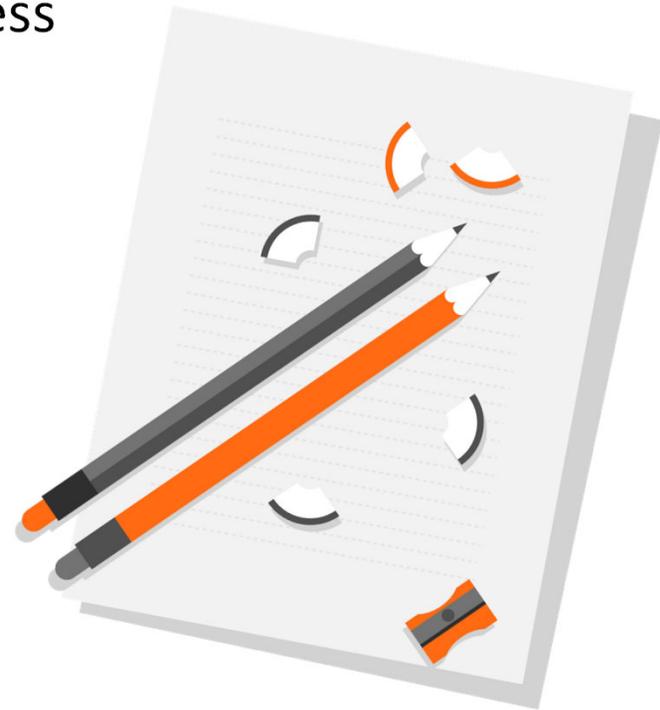
As outlined in the RFP, Ehlers will provide three (3) different scenarios, specifically:

1. Maintain the current funding level & allocation
2. Maintain the current funding level & change the allocation
3. Lower the current funding level & reassess the allocation

Ehlers will also provide two (2) other scenarios based on guidance from the County

What's Next?

- Continue the data collection & analysis process
 - Financial data
 - Recent actuals, budgets & projections
 - Capital improvement plans
 - Other plans & reports
 - Comparative or peer counties data
- Review initial financial analysis
- Staff and board engagement



Discussion



Are there other CTST scenarios of interest to the County Board?



What specifics? What information or data would support the Board's decision making? (e.g. peer county funding allocations examples)