



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA January 27, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the January 6, 2026, and January 13, 2026, County Board meeting minutes.
- B. Adopt a resolution for delegation of authority to make electronic funds transfers to the Director of the Accounting and Finance Department or their designee.
- C. Adopt a resolution setting aside 20% of the net proceeds from the tax-forfeited land sale fund to the county park fund for the acquisition and maintenance of parks and recreational areas.
- D. Adopt a resolution setting a public auction of tax-forfeited land on March 6, 2026, and, if unsold, on April 6, 2026, approving the #2025-1 Public in person Sale List, setting the terms for the sale, setting the appraised value, and the basic sale price for the parcel to be sold.
- E. Approve grant agreement with the Washington Conservation District to enhance 15.5 acres of prairie at Pine Point Regional Park.
- F. Approve Purchase Order No. 28482 with Tenvoorde Ford in the amount of \$300,716.08 for fleet vehicles.

5. 9:10 **Sheriff's Office - Commander Kyle Schenck and Detective Julia Weegman**

- A. Introduction of Sheriff's Office therapy dog.



6. 9:20 **Office of Administration**
 - A. Recognition of James Honsvall and his service to the Audit Advisory Committee.

7. 9:35 **General Administration** - Kevin Corbid, County Administrator
 - A. Adopt a resolution accepting the 2025 4th quarter donations.
 - B. Letter to the Federal delegation regarding ICE detention center.

8. 9:50 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

9. 10:05 **Board Correspondence**

10. 10:05 **Adjourn**

11. 10:10 **Board Workshop with Public Health and Environment**
 - A. Discuss Board of Water and Soil Resources funding.

12. 10:40 **Board Workshop with Administration**
 - A. Review of Washington County's 2026 Mandates & Core Functions document.

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 6, 2026**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Bethany Cox, District 3
 Commissioner Karla Bigham, District 4
 Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
 John Ristad, Assistant County Attorney Division Chief
 Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

ELECTION OF THE 2026 WASHINGTON COUNTY BOARD CHAIR

Commissioner Karwoski asked for nominations for 2026 Washington County Board Chair.

Commissioner Miron nominated Commissioner Karla Bigham for 2026 Washington County Board Chair. Commissioner Karwoski asked for further nominations; there were no further nominations. Nominations were closed.

Commissioner Karwoski asked all those in favor of electing Commissioner Bigham as 2026 Washington County Board Chair to say Aye, and those opposed, say Nay; it was adopted 5-0.

Commissioner Karla Bigham was elected as 2026 Washington County Board Chair.

ELECTION OF THE 2026 WASHINGTON COUNTY BOARD VICE CHAIR

Chair Bigham asked for nominations for 2026 Washington County Board Vice Chair.

Commissioner Miron nominated Commissioner Bethany Cox for 2026 Washington County Board Vice Chair. Chair Bigham asked for further nominations; there were no further nominations. Nominations were closed.

Chair Bigham asked all those in favor of electing Commissioner Cox as 2026 Washington County Board Vice Chair to say Aye, and those opposed, say Nay; it was adopted 5-0.

Commissioner Bethany Cox was elected as 2026 Washington County Board Vice Chair.

SET 2026 WASHINGTON COUNTY BOARD MEETING DATES

The proposed 2026 board meeting calendar indicates that the County Board will meet on Tuesdays, with 35 official board meetings, and three workshop only meetings. The County Board meetings begin at 9:00 a.m., with the exception of two meetings per year that are required to be evening meetings, per statute. The Board Chair can call an evening meeting or later start time, when necessary, to conduct business. County Board meetings may be added or canceled, as necessary, with proper public notice.

Commissioner Karwoski moved to approve the Washington County Board meeting calendar for 2026. Commissioner Cox seconded the motion, and it was adopted 5-0.

COMMENTS FROM THE PUBLIC

Chair Bigham asked for comments from the public.

Paul Tuveson, resident of Woodbury, expressed concern of a rumored ICE detention center in the City of Woodbury.

Laura Kittel, resident of Oakdale, expressed concern of a rumored ICE detention center in the City of Woodbury.

APPROVAL OF THE AGENDA

Commissioner Cox moved to approve the County Board meeting agenda for January 6, 2026. Commissioner Miron seconded the motion, and it was adopted 5-0.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1. Approval of the December 16, 2025, and December 23, 2025, County Board meeting minutes.
2. Approve 2026 Memorial Day appropriations of \$100 each, upon request, for military service organizations.
3. Approval of **Resolution No. 2026-001** as follows:

AWARD OF 2026-2028 NEWSPAPER PUBLICATION BIDS

WHEREAS, Minnesota Statute 375.12 requires advertisement for bids for county legal printing and awarding of bids at the first board meeting of the year;
and

WHEREAS, Minnesota Statute 331A.06, Subd. 5, allows for publication contracts for no longer than three years; and

WHEREAS, pursuant to bid advertisement, newspaper publication bids were received until 2:00 p.m., December 2, 2025, for the following publications:

- 1) Official Board Proceedings in Summary Form
- 2) Legal Notices
- 3) Delinquent Real Estate Tax List
- 4) Financial Statement (first publication)
- 5) Financial Statement Summary (second publication)

WHEREAS, timely bids were received from Sentinel Publications/Country Messenger, Press Publications/The Citizen, and the Stillwater Gazette; and

WHEREAS, pursuant to authority contained in Minnesota Statute 331A.04, Subd. 2, Washington County newspaper publishing awards are first based on known office in the locality and next on the lowest index number for all bids; and

WHEREAS, pursuant to authority contained in Minnesota Statute 331A.12, the Public Works Department may designate the Washington County website as the official publication of transportation projects legal notices.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby awards newspaper publication contracts for a term of three years as follows:

- 1) Official Proceedings in Summary Form (Board minutes in summary form): **Country Messenger**
- 2) Legal Notices: **Country Messenger**
- 3) Notice and List of Real Estate Remaining Delinquent: **Country Messenger**
- 4) First Publication of the Financial Statement for the years ending December 31, 2026, 2027, and 2028: **Country Messenger**
- 5) Second Publication of the Financial Statement Summary to be distributed as an insert: **Stillwater Gazette**

BE IT FURTHER RESOLVED, that notwithstanding the three-year publication contracts, the county shall continue to publish yearly notice of publication of transportation projects on its website, as required by Minnesota Statute 331A.12.

4. Approve revisions to Administrative Policy #1810 - Records Retention and Disposition.

5. Approval to appoint Larry Odebrecht to a partial term on the Community Corrections Advisory Board as a District 3 Representative starting January 7, 2026, and expiring December 31, 2026.
6. Approve revisions to the Washington County Board of Commissioners Operating Procedures and Guidelines.
7. Approve Contract No. 17936 for a Provider Participation Agreement with UCare Minnesota for Washington County to provide and be reimbursed for mental health and substance-use disorder (SUD) services provided to individuals enrolled in UCare as their managed care plan.
8. Approve the 2026-2028 Tentative Agreement with International Union of Operating Engineers Local 49 Collective Bargaining Agreement.
9. Approve Contract No. 17849 with Washington Conservation District in the amount of \$314,928 for the period of January 1, 2026, through December 31, 2026.
10. Approve Contract No. 17715 with Children's Dental Service to use Real Property for the provision of dental services.
11. Approval to continue to offer a \$300 Hiring Incentive for Lifeguards for the 2026 and 2027 seasons.
12. Approve Lease Agreement No. 17897 with Valley Tours, Inc. for office space at the Washington County Historic Courthouse.
13. Approve Purchase Order 28444 with Towmaster, Inc. in the amount of \$212,489.00 using State Contract Number 267372 for the build-out of a new tandem-axle plow truck.
14. Approve Purchase Order 28445 with Towmaster, Inc. in the amount of \$212,489.00 using State Contract Number 267372 for the build-out of a new tandem-axle plow truck.
15. Approve Purchase Order 28446 with Titan Machinery in the amount of \$240,123.98 using State Contract Number 229161 for the purchase of a Case CX170E Excavator for the North Shop.
16. Approve Purchase Order 28447 with Deere & Company in the amount of \$234,284.08 using Sourcewell Contract Number 082923-DAC for a John Deere Tractor and Flail Mower.
17. Approve Purchase Order 28453 with ODRA LLC in the amount of \$262,903.08 using State Contract Number 265371 for a new ODRA MT4H Street Sweeper.
18. Approve Purchase Order 28455 with ABM Equipment & Supply in the amount of \$251,860.64 using State Contract Number 224090 for the build-out of a new Versalift aerial unit mounted on a 2026 Ford F-550 chassis.

19. Approve Cooperative Agreements 17950 and 17949 between the City of Woodbury and Washington County for the construction cost share and ongoing maintenance, respectively, of a new traffic signal system and related intersection improvements at the intersection of County State Aid Highway (CSAH) 18 and Fairway Drive near the new Math and Science Academy secondary school in the City of Woodbury.
20. Approval of **Resolution No. 2026-002** as follows:

DONATION OF THERAPY K9

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve a donation of a therapy K9 and training, valued at approximately \$13,800.00, from Soldier's 6 and Franks' Field & Family Goldens to support the Sheriff's Office Coordinated Response Team.

21. Approval of **Resolution No. 2026-003** as follows:

DONATION FOR SHERIFF'S OFFICE K9 UNIT

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve a donation in the amount of \$1,000.00 from Washington County resident, Jackie Marshall, to support the Sheriff's Office K9 Unit.

22. Approval of **Resolution No. 2026-004** as follows:

**DONATION OF RESOURCES FOR
HUMAN TRAFFICKING VICTIMS**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve a donation of resources, valued at approximately \$1,500.00, from the FBI Minneapolis Citizen Academy Alumni Association to support victims of human trafficking through the East Metro Human Trafficking Task Force.

23. Approve Contract No. 17906 with Guardian Fleet Safety LLC to provide squad build services estimated at \$250,000 per year.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

PUBLIC WORKS

Contract for the Hardwood Creek Regional Trail Extension Project

Engineer Erin Blaylock presented a contract for design services for the Hardwood Creek Regional Trail Extension project. This project is in the City of Hugo, and is identified in the Capital Improvement Plan as #PARK-9003.

Ms. Blaylock reported that the contract services include project coordination, agency and public involvement, environmental documentation, utility coordination, drainage analysis and design, ADA design, permit applications, construction documents, and cost estimating.

Ms. Blaylock reported that Alliant Engineering has been selected for the contract. This project will be funded by State Sales Tax and Local Contributions.

Commissioner Miron moved to approve Contract No. 17893 with Alliant Engineering in the amount of \$350,520 for design services for the Hardwood Creek Regional Trail Extension project. Commissioner Clasen seconded the motion, and it was adopted 5-0.

Contract for County State Aid Highway (CSAH) 16 and Settlers Ridge Parkway Intersection Improvement Project

Engineer Andrew Giesen presented a contract for design services for CSAH 16 (Valley Creek Road) and Settlers Ridge Parkway Intersection Improvement project. This project is in the City of Woodbury, and is identified in the Capital Improvement Plan as #RB-2812.

Mr. Giesen reported that the contract services include project coordination, public engagement, utility coordination, geotechnical evaluation, environmental documentation, drainage and intersection analysis and design, alternative evaluations, cost estimating, permitting and final construction plans.

Mr. Giesen reported that eight proposals were received, and Alliant Engineering was selected for the design contract. This project will be funded by Transportation Advancement Account (TAA) Safety & Trails Funds, and Local Contributions.

Commissioner Clasen moved to approve Contract No. 17941 with Alliant Engineering in the amount of \$423,400 to provide preliminary and final design services for the CSAH 16 (Valley Creek Road) and Settlers Ridge Parkway Intersection Improvement project. Commissioner Karwoski seconded the motion, and it was adopted 5-0.

GENERAL ADMINISTRATION

Resolutions to Set the Minimum Salary for the County Attorney and County Sheriff

County Administrator Kevin Corbid presented two resolutions, each to set the minimum salary for the County Attorney and County Sheriff, for the term following the 2026 elections.

Commissioner Miron moved to adopt **Resolution No. 2026-005** as follows:

RESOLUTION TO SET THE MINIMUM SALARY FOR COUNTY ATTORNEY FOR TERM NEXT FOLLOWING

WHEREAS, Minnesota Statute 388.18, Subd. 2, provides that annually the County Board shall set by resolution the salary of the County Attorney and further provides that at the January meeting prior to the first date on which applicants may file for the office of the County Attorney, the County Board shall set by resolution the minimum salary to be paid to the County Attorney for the term next following.

NOW, THEREFORE, BE IT RESOLVED, that the minimum salary to be paid to the County Attorney for the term next following shall be \$168,022.

Commissioner Cox seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

Commissioner Cox moved to adopt **Resolution No. 2026-006** as follows:

**RESOLUTION TO SET THE MINIMUM SALARY FOR
COUNTY SHERIFF FOR TERM NEXT FOLLOWING**

WHEREAS, annually the County Board sets by resolution the salary of the County Sheriff; and

WHEREAS, Minnesota Statute 387.20, Subd. 2(b) provides that at the January meeting prior to the first date on which applicants may file for the office of the County Sheriff, the County Board shall set by resolution the minimum salary to be paid to the County Sheriff for the term next following.

NOW, THEREFORE, BE IT RESOLVED, that the minimum salary to be paid to the County Sheriff for the term next following shall be \$168,022.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

Federal Legislative Update

Deputy County Administrator Jan Lucke presented letters to U.S. Congressmembers Rep. Betty McCollum, Rep. Pete Stauber, Senator Amy Klobuchar, and Senator Tina Smith. The letters are to support appropriations advocacy for three county projects: County State Aid Highway 32 Pedestrian and Safety Improvement; Body-worn and Squad Car Cameras; and County Highway 18 and Settlers Ridge Parkway Reconstruction.

Commissioner Miron moved to send the four letters to the four Congress members, signed by the Board Chair on behalf of the Washington County Board. Commissioner Clasen seconded the motion, it was adopted 5-0.

Commissioner Miron moved to have staff draft a letter to Federal delegates, regarding the rumored ICE detention center in the City of Woodbury, to be brought to the next meeting for review. Commissioner Clasen seconded the motion, and it was adopted 5-0.

Supplemental Nutrition Assistance Program (SNAP) Recertification

County Administrator Kevin Corbid reported that the State of Minnesota has filed a request for a temporary restraining order expedited preliminary injunction, regarding the 30-day SNAP recertification request from the U.S. Department of Agriculture. Mr. Corbid reported that the state requested a hearing on January 9, and if this proceeds as scheduled, there will be more information to share after. The 30-day deadline on the recertification request is January 15.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports on the county's website washingtoncountymn.gov under "County Board of Commissioners."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the County Board, Chair Bigham adjourned the meeting at 10:17 a.m.

BOARD WORKSHOPS WITH ADMINISTRATION

The board met in workshop session for a progress update on the 2024-2029 Countywide Strategic Plan. Present for the workshop were Commissioners Miron, Karwoski, Cox, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

The board met in workshop session to discuss a potential Land and Water Legacy Program conservation easement project on approximately 27 acres in Marine on St. Croix. Present for the workshop were Commissioners Miron, Karwoski, Cox, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

Attest:

Kevin Corbid
County Administrator

Karla Bigham
County Board Chair

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 13, 2026**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Bethany Cox, District 3
 Commissioner Karla Bigham, District 4
 Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
 John Ristad, Assistant County Attorney Division Chief
 Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Chair Bigham asked for comments from the public.

There were several people who provided public comments regarding opposition to an ICE detention center in the City of Woodbury, and generally raising concerns regarding immigration enforcement actions within the county, and made suggestions on actions that the County Board should take related to these issues.

Janet Carlson, Lake Elmo
Martha Winslow, St. Mary's Point
Sven Risom, Afton
Patricia Isaacs, May Township
Phillip Williams, Mahtomedi
Kathy Kuchar, Cottage Grove
Ruth Jones, Cottage Grove
Nick Gorski, Stillwater
Patti Blair, Woodbury
Jim Wolfewood, Stillwater
Kristine Olson, Stillwater
Nancy Millard, Lakeland
Ryan Brandt, Woodbury
Theresa Hughes, Woodbury
Kris Killian, Lake Elmo
Katherine Noble, Oak Park Heights

Nicole Sauer, Woodbury
Jennifer Scully, Woodbury
Lynn Renee, Stillwater
Eileen Weber, Denmark Township
Bruce Weeks, Stillwater Township
William Tice, Woodbury
Carol Iwata, Afton
Valerie Stoehr, Afton
Jennifer Vitale, Woodbury

Comments cards were also received from the following:

Tara Christou, Grant Township
Paolo Tagliaferri, Afton
Jacquin Tagliaferri, Afton
Sally Ryan, Stillwater
Jack Evert, Stillwater
Gene Coffman, Lake Elmo
Mary McNellis, Stillwater
Laura Nichols, Woodbury
Steve Vitale, Woodbury

APPROVAL OF THE AGENDA

Commissioner Cox moved to approve the County Board meeting agenda for January 13, 2026, with moving item 6, Commissioner Reports, to item 4. Commissioner Miron seconded the motion, and it was adopted 5-0.

COMMISSIONER REPORTS

Commissioners provided their comments regarding the ICE detention center issue and thanked those who provided today's public comments. Please see archived livestreaming of the board meeting for full commissioner reports on the county's website washingtoncountymn.gov under "County Board of Commissioners."

Chair Bigham called a recess at 10:12 a.m.

The County Board reconvened at 10:26 a.m.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1. Approval to re-appoint Temmy Olasimbo to a second full term on the Washington County Community Development Agency as a District 5 Representative starting January 14, 2026, and expiring December 31, 2028.

2. Approval of **Resolution No. 2026-007** as follows:

RESOLUTION FOR WESTLAW SUBSCRIPTION

WHEREAS, the County Attorney’s Office has identified a need for a more efficient solution for comprehensive digital legal research materials essential to the operation of the office; and

WHEREAS, this software packet includes office-wide access to comprehensive digital legal research materials essential to the operation of a public law office. The digital subscription, also known as, Westlaw Advantage with CoCounsel, combines the power of Westlaw's premier legal research platform with CoCounsel's advanced AI document analysis and drafting skills to help legal professionals conduct time-consuming legal work more efficiently; and

WHEREAS, that this comprehensive subscription allows unlimited access to identified legal materials, allowing for cost efficient and time efficient legal research. Use of these legal materials, allow attorneys to conduct more accurate, thorough, and comprehensive legal research to obtain optimal litigation outcomes. The new CoCounsel feature aids an attorneys to properly review and analyze complex legal issues and prepare accurate legal memos with strict formatting requirements.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Attorney’s Office is authorized to enter a Software Subscription Agreement with West Publishing Corporation to the extent that products or services will be provided by West Publishing Corporation, and/or Thomson Reuters Enterprise Centre GmbH to the extent that products or services will be provided by Thomson Reuters Enterprise Centre GmbH for the purpose of utilizing its West Proflex products within the County Attorney’s Office for the period of February 1, 2026, through April 30, 2029.

BE IT FURTHER RESOLVED, that the Washington County Attorney’s Office, is hereby authorized to execute such agreement and any amendments thereto, as are necessary to implement this agreement on behalf of Washington County.

3. Approval of 1.0 FTE Special Project Senior Social Worker for Opioid Response.
4. Approve licenses for the use of real property in the cities of Mahtomedi and Stillwater for the collection of household hazardous waste, and authorize execution by the Board Chair and County Administrator.

5. Approve comment letter regarding Valley Branch Watershed District 2026-2035 Watershed Management Plan.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

GENERAL ADMINISTRATION

Washington County 2026 Legislative Platform

Deputy County Administrator Jan Lucke presented the 2026 legislative platform. Ms. Lucke reported that each year, the County Board adopts position statements on state funding requests and legislative issues specific to Washington County. Ms. Lucke reported that the board reviewed the legislative platform at a board workshop on December 16, 2025.

- Washington County Wood Recovery and Utilization Project – requesting \$4 million
- East Metro PFAS Biomonitoring – requesting \$1.1 million
- County Highway 10, 17, and 17B Intersection Improvements – requesting \$2 million
- County State Aid Highway (CSAH) 18 (Bailey Road) and CSAH 19 (Woodbury Drive) Intersection Improvements – requesting \$500,000
- County Road 19A and 100th Street Realignment Project – requesting \$22.5 million
- CSAH 5 (Stonebridge Trail) and Brown’s Creek State Trail Connection Project – requesting \$3 million
- Protect County Transportation Funding – supports legislation to protect the current formula for distributing Transportation Advancement Account (TAA) funds and Regional Transportation Sales and Use Tax (RSUT)
- Sales Tax Exemption for 2027 Washington County Regional Public Facility Investments – requests special legislation granting a sales tax exemption under Minn. Stat. §297A.75 for construction materials, supplies, and equipment for two major regional public facility projects scheduled for construction in 2027: R.H. Stafford Library and Public Works South Shop
- Cottage Grove Ravine Regional Park Trail Lighting – requesting \$3 million
- State Bonding for Metropolitan Regional Park System – requesting \$20 million

Commissioner Miron moved to adopt the 2026 legislative platform. Commissioner Cox seconded the motion, and it was adopted 5-0.

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the County Board, Chair Bigham adjourned the meeting at 10:40 a.m.

BOARD WORKSHOP WITH ADMINISTRATION

The board met in workshop session to discuss a letter to federal delegates regarding a federal detention center. Present for the workshop were Commissioners Miron, Karwoski, Cox, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, residents, and county staff.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session for an update on the Transit Needs Study and Community Circulator. Present for the workshop were Commissioners Miron, Karwoski, Cox, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

Attest:

Kevin Corbid
County Administrator

Karla Bigham
County Board Chair



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.B

Department Information

ORIGINATING DEPARTMENT: Accounting and Finance	REQUESTOR: Destiny Mancheski, Administrative Assistant	REQUESTOR PHONE: 651-430-6034
PRESENTER(S):	MEDIA CONTACT: Cat Piepho 651-430-6027	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution for delegation of authority to make electronic funds transfers to the Director of the Accounting and Finance Department or their designee.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Statutes 471.38	
BACKGROUND/JUSTIFICATION: In 2017, the state legislature amended Minn.Stat. 471.38 regarding the authority of local governments to use electronic funds transfers. The law clarifies most types of payments for which electronic payments are allowed and requires certain policy controls be enacted in order to utilize the payment method. Washington County utilizes electronic funds transfers as part of its normal course of business. Operating procedures are in place that ensure that only appropriate and authorized electronic payments are made. An additional policy control required by the new law is for the governing body to annually delegate the authority to make electronic funds transfers. The County Board previously approved this annual resolution on February 4, 2025, for calendar year 2025. The resolution requested to be adopted at this meeting complies with the statute and establishes an annual approval process.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? The County Board previously approved this annual resolution on February 4, 2025.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

Cat Piepho, Director	01/15/2026
John Ristad, County Attorney Civil Division Chief	01/16/2026
Jan Lucke, Deputy County Administrator	01/22/2026

DATE January 27, 2026
MOTION
BY COMMISSIONER _____

DEPARTMENT Accounting and Finance
SECONDED BY
COMMISSIONER _____

**2026 DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS TO THE
DIRECTOR OF ACCOUNTING AND FINANCE DEPARTMENT OR THEIR DESIGNEE**

WHEREAS, an electronic funds transfer is defined in Minnesota Statutes 471.38 as a process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government is authorized to make electronic funds transfers if it meets the eligibility requirements in state law; and

WHEREAS, one of the requirements is for the governing body to annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer’s designee; and

WHEREAS, the county desires to utilize electronic funds transfers as authorized by statute.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Washington County delegates the authority to make electronic funds transfers to its Accounting and Finance Director, or their designee, as allowed under Minnesota Statutes 471.38.

ATTEST:

	YES	NO
COUNTY ADMINISTRATOR		
COUNTY BOARD CHAIR		

MIRON	_____	_____
KARWOSKI	_____	_____
COX	_____	_____
BIGHAM	_____	_____
CLASEN	_____	_____



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.C

Department Information

ORIGINATING DEPARTMENT: Property Records and Taxpayer Services	REQUESTOR: Jody Moran, Taxation Division Manager	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Jody Moran	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution setting aside 20% of the net proceeds from the tax-forfeited land sale fund to the county park fund for the acquisition and maintenance of parks and recreational areas.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Minnesota Statute 282.08 allows the County Board to set aside up to 20% of the net proceeds from the sale of tax-forfeited property for the acquisition and maintenance of county parks or recreational areas. The statute requires the County Board to approve and set aside these funds on an annual basis. The ownership of property forfeited because of the non-payment of property taxes rests with the State of Minnesota and the counties are tasked with the management and disposition of the property. When a tax-forfeited property is sold to a governmental agency or the public, the proceeds are deposited into the county's tax-forfeited sale fund. Prior to any distribution of funds from this account, the department recovers the costs for management of the tax-forfeited land in the county. From the net proceeds remaining, the distribution as established in state law is as follows: 1. 20% of fund proceeds to the County for acquisition and maintenance of county parks and recreational areas (in counties that have passed the appropriate resolution annually). 2. Of the remaining funds, 40% are distributed to the County general fund, 40% to the school district, and 20% to the city or township. The financial implications for the county vary by year depending on the amount of sale proceeds from tax-forfeited land and maintenance costs. Except for the annual reimbursement from the fund for department costs to manage the property, the county does not budget for funds from this account. The department recommends approval of the attached resolution to allow and set aside 20% of the tax-forfeited sale proceeds for parks acquisition and maintenance.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:

UNBUDGETED AMOUNT:

\$

FUNDING DESCRIPTION:

Approvals

Amy Stenftenagel, Director	01/18/2026
John Ristad, County Attorney Civil Division Chief	01/20/2026
Jennifer Wagenius, Deputy County Administrator	01/21/2026

BOARD OF COUNTY COMMISSIONERS
WASHINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

Property Records and Taxpayer
Services

DATE January 27, 2026

DEPARTMENT _____

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**RESOLUTION TO SET ASIDE A PORTION OF THE ANNUAL DISTRIBUTION OF NET
REVENUE FROM FORFEITED LAND SALES**

WHEREAS, Minnesota Statute Chapter 282 gives the county board the authority to manage tax forfeited property that is located within Washington County; and

WHEREAS, the county auditor is to distribute the net revenue in the county’s tax forfeited sale fund to the local taxing districts after payment of county administrative expenses, according to one of two prescribed apportionment plans; and

WHEREAS, Minnesota Statutes Section 282.08, Subd. 4 (ii), allows the county board to set aside up to 20 percent of net proceeds for the acquisition and maintenance of county parks or recreational areas.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Commissioners directs the Washington County Department of Property Records and Taxpayer Services to set aside, as authorized pursuant to Minnesota Statutes Section 282.08, Subd. 4(ii), 20 percent of the net proceeds remaining in the tax forfeited sale fund to be used for acquisition and maintenance of county parks and recreational areas.

BE IT FURTHER RESOLVED that this 20 percent set aside shall be expended under the supervision of the county board.

ATTEST:

COUNTY ADMINISTRATOR

YES NO

MIRON	_____	_____
KARWOSKI	_____	_____
COX	_____	_____
BIGHAM	_____	_____
CLASEN	_____	_____

COUNTY BOARD CHAIR



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.D

Department Information

ORIGINATING DEPARTMENT: Property Records and Taxpayer Services	REQUESTOR: Jody Moran, Taxation Division Manager	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Jody Moran	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution setting a public auction of tax-forfeited land on March 6, 2026, and, if unsold, on April 6, 2026, approving the #2025-1 Public in person Sale List, setting the terms for the sale, setting the appraised value, and the basic sale price for the parcel to be sold.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Statutes Chapter 282 requires the county to manage all tax forfeited land on behalf of the State of Minnesota.	
BACKGROUND/JUSTIFICATION: Minnesota Statute 282.01 provides for the classification, appraisal, and sale of land that becomes the property of the State of Minnesota due to non-payment of property taxes. The parcel listed on the attached Tax Forfeited Land #2025-1 Public Sale List was forfeited to the State of Minnesota on July 19, 2021. This parcel, identified as parcel number 08.031.21.41.0013 in the City of Hugo, has been released by the municipality and designated for public sale. Parcels that are either residential with four or fewer units or are unimproved with a structure will first be offered for a period of 30 days to people who intend to own and occupy the property as a residence or who intend to use the property for non-commercial personal use. Within the first 30 days, a purchaser must sign a form certifying their intended use. The department will hold a public auction on March 6, 2026, at 1:00 p.m. in Conference Room LL13 at the Washington County Government Center in Stillwater. A notice of sale will be published for 30 days in our legal newspaper, mailed to owners of adjoining parcels, available on the Washington County website, and sent to those who have subscribed to receive sale notifications. If the property remains unsold, it will be re-offered without the intended use certification requirement at a second public sale to be held on April 6, 2026, at 1:00 p.m. in Conference Room LL13, at the Washington County Government Center in Stillwater. The Department recommends approval of the resolution establishing the parcel to be sold at public auction, the terms and conditions of the sale and the minimum sale price as identified on the #2025-1 Public Sale List.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? Reviewed and recommended by the Finance Committee on December 16, 2025.		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: NA	

Approvals

Amy Stenftenagel, Director	01/20/2026
John Ristad, County Attorney Civil Division Chief	01/20/2026
Jennifer Wagenius, Deputy County Administrator	01/21/2026

DATE January 27, 2026

DEPARTMENT _____

MOTION
BY COMMISSIONER _____

SECONDED BY
COMMISSIONER _____

**RESOLUTION APPROVING THE SALE OF TAX FORFEITED LAND AT
PUBLIC AUCTION**

WHEREAS, each year, property forfeits for the non-payment of property taxes, and the Property Records and Taxpayer Services Department, on behalf of the county board, works with the local municipalities and others to develop a plan to move the property into public ownership if there is a public use or purpose for the property, or to sell the property and return it to the tax rolls; and

WHEREAS, the parcel listed on the #2025-1 Public in-person Sale List as parcel **08.031.21.41.0013** in the City of Hugo has been identified to be offered for sale to the public through a public auction, and the attached terms for the sale have been developed; and

WHEREAS, the property identified is either a residential property with four or fewer units or is not improved with a structure. The sale of the property will first be offered for a period of 30 days to individuals who certify that they intend to own and occupy the property as a residence or to use the property for non-commercial personal use; and

WHEREAS, during this initial 30-day offering period, any prospective purchaser must sign a certification form affirming their intended qualifying use of the property; and

WHEREAS, any such parcels that remain unsold after the 30-day period shall be reoffered without the intended use certification requirement; and

WHEREAS, the department will publish a notice and advertise the public auction for at least 30 days as required by law and will notify all adjoining owners of the lands to be auctioned.

NOW, THEREFORE, BE IT RESOLVED, that the procedures described above are hereby adopted and shall govern the offering and sale of the identified parcel.

BE IT FURTHER RESOLVED, that the terms of the sale be set forth in the attached document titled as Terms for the Sale; and

BE IT FURTHER RESOLVED, that the basic sale price of parcel **08.031.21.41.0013** as listed on the #2025-1 Public in person Sale List filed with Property Records and Taxpayer Services department, is hereby approved, and the authorization for public sale is granted, pursuant to Minnesota Statute 282.01; and

BE IT FURTHER RESOLVED, that the sale be held March 6, 2026, at 1:00 p.m., in Conference Room LL13; Washington County Government Center, Stillwater Minnesota. If the property remains unsold, a second public sale shall be held on April 6, 2026, at 1:00 p.m., in Conference Room LL13, Washington County Government Center, Stillwater Minnesota, and the sale be for not less than the minimum sale price.

Washington County
Tax Forfeited Land #2025-1 Public Sale List

Sale Item #	Property ID	Legal Description	ACRES	Municipality	Address	Sale Type	Forfeit Date	Appraised Value	Special Assessments Canceled at Forfeiture	New Special Assessments Certified After Forfeiture	Basic Sale Price
2025-1	08.031.21.41.0013	PT N1/3-SE1/4 BEING WLY 65FT OF FOLL DESC PARC BEG AT PT ON N LN OF SD TRACT 37FT W & 30FT S OF NE COR THEREOF BEING E1/4 COR OF SD SEC THN W & PARL TO SD N LN FOR 603FT THN S PARL TO E SEC LN FOR 200 FT THN E PARL TO DESC 1ST COURSE FOR 603FT THN N PARL TO E SEC LN FOR 200FT TO POB	0.30	CITY OF HUGO	6317 165TH ST N HUGO MN 55038	PUBLIC IN PERSON	7/19/2021	\$3,000.00	\$1,170.60	\$873.70	\$3,000.00

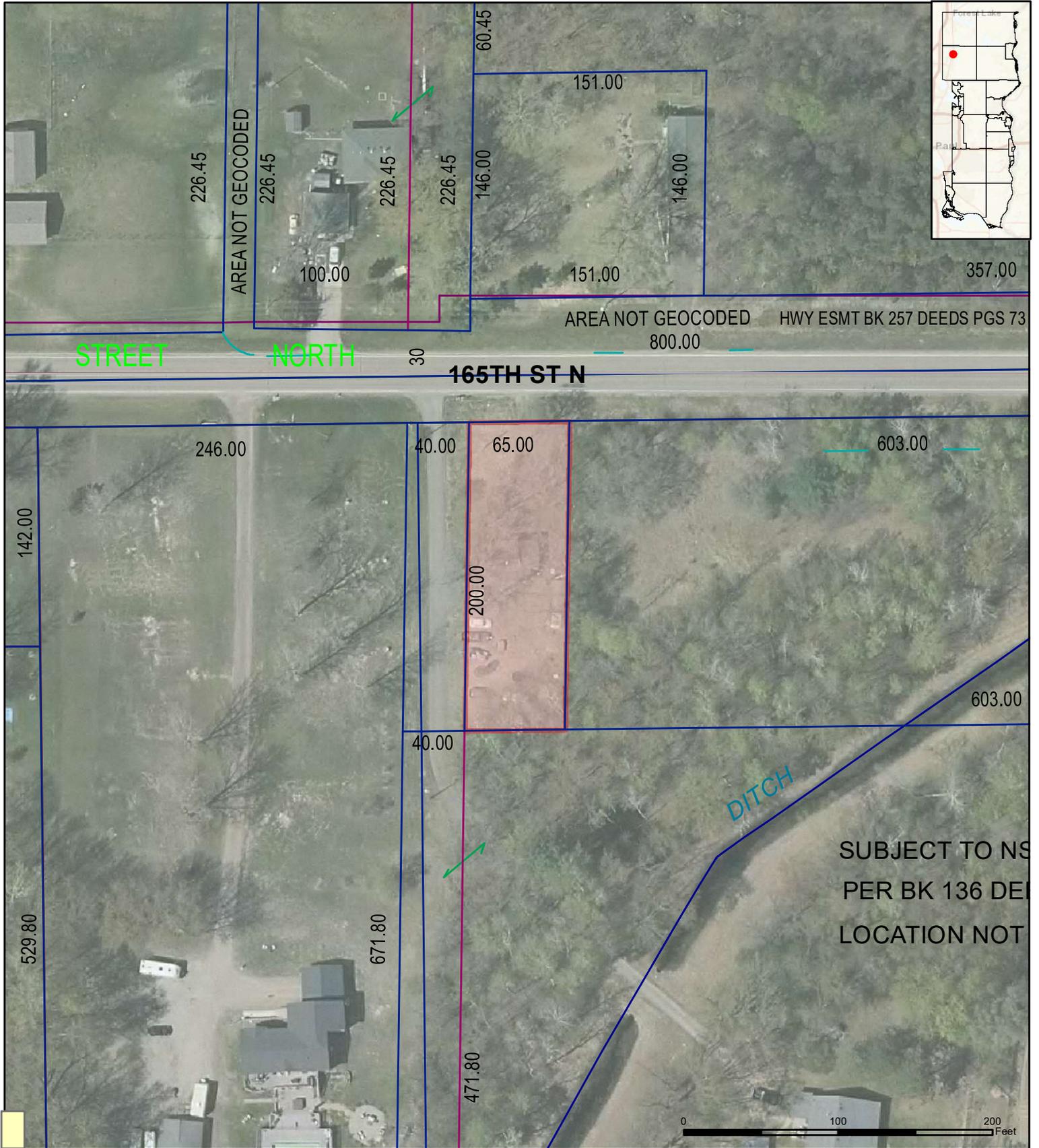
ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

MIRON
KARWOSKI
COX
BIGHAM
CLASEN

YES NO



Situs Address: 6317 165TH ST N, CITY OF HUGO

Situs City: HUGO

Class: 100 Res 1 unit

Homestead:

Google Link: <https://tinyurl.com/yjdn87rz>

GIS Viewer Link: <https://maps.co.washington.mn.us/wcgis/?pin=0803121410013>

Assessor Map Link: <http://washington.minnesotaassessors.com/parcel.php?parcel=0803121410013>

Date: 4/8/2021

This data (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Washington County shall not be liable for any damage, injury or loss resulting from this data.

TERMS FOR THE SALE OF TAX FORFEITED LAND

Parcels that are either residential with four or fewer units or parcels that are unimproved with a structure will first be offered for a period of 30 days to people who intend to own and occupy the property as a residence or who intend to use the property for non-commercial personal use. Within the first 30 days, a purchaser must sign a form certifying their intended use.

Any parcels that do not sell within 30 days will be reoffered without that restriction at an auction on April 6, 2026, at the Government Center.

BASIC SALE PRICE

All parcels offered at auction and sold to the highest bidder. The minimum bid acceptable is the basic sale price, which is equal to the appraised value plus any extra fees and costs as shown on the list of tax forfeited land.

EXTRA FEES AND COSTS: IN ADDITION TO THE BASIC SALE PRICE

The following extra fees will be collected when the basic sale price is paid in full:

• State Tax Forfeited Land Assurance	3% of the purchase price per M.S. 284.28, Subd.8
• State Deed Tax	Sales \$3,000 or less - \$1.65 per M.S. 287.21 Sales that exceed \$3,000 - 0.0033 of the sales price per M.S. 287.21
• State Fee for Issuance of Deed	\$25.00 per M.S. 282.014
• County Conservation Fee	\$5.00 per M.S. 40A.152, Subd.1
• County Deed Recording Fee	\$46.00 per M.S. 357.18
• Well Certificate	\$54.00 per M.S. 103I.235 ; only required if the property has a well

PAYMENT TERMS: CASH

For purchases of \$10,000 or less, payment in full is required at the time of purchase. For purchases of more than \$10,000, 10% of the basic sale price is required at the time of purchase and the remaining balance is due within 10 business days. Cashier's Checks, Money Orders, Certified Checks and Personal checks are all accepted. Driver's License or other valid picture ID required at the time of sale receipt.

FORMER OWNERS

Former owners, or anyone who had repurchase interest at the time of tax forfeiture under M.S. [282.241](#), must pay the basic sale price or the total amount of delinquency which includes the sum of all taxes, special assessments, penalties, interest, and costs due at the time of forfeiture plus any special assessments for improvements certified as of the date of the sale, whichever is more, pursuant to Minnesota Statutes, Section [282.01 subd. 7](#). In other words, you cannot reduce your tax burden by letting a parcel forfeit for non-payment of taxes.

A person prohibited from purchasing property under this statute section must not directly or indirectly have another person purchase it on behalf of the prohibited purchaser for the prohibited purchaser's benefit or gain. (M.S. [282.016](#)). Such a buyer (and the prohibited individual to whom the land would eventually be conveyed) is engaged in a scheme to violate the law by withholding money from the tax-forfeited land sale fund.

TERMS FOR THE SALE OF TAX FORFEITED LAND

TAXES

Tax forfeited property that is sold at a public auction on or before December 31st of an assessment year shall be placed on the assessment rolls for that year's assessment. For example, the property sold in 2025 will be assessed as of January 2, 2025, and taxes will be payable in 2026.

CONDITIONS

Sales are subject to existing leases, to building restrictions appearing of record at the time of forfeiture and to easements obtained by any governmental subdivision or agency thereof for any public purpose. The appraised value does not represent a basis for future taxes. Contact the city where the land is located for details of building codes or zoning laws and information on any pending special assessments. **ALL PROPERTY IS SOLD "AS IS" AND MAY NOT CONFORM TO LOCAL BUILDING AND ZONING ORDINANCES. THE COUNTY MAKES NO WARRANTY THAT THE LAND IS BUILDABLE. ALL SALES ARE FINAL, AND NO REFUNDS OR EXCHANGES ARE PERMITTED.** Washington County is not responsible for location or determining property lines or boundaries.

TITLE

The purchaser will receive a Certificate of Sale at the time of purchase. The Commissioner of Revenue will issue a deed from the State of Minnesota after full payment is made. The law provides that this conveyance has the force and effect of a patent from the State is made. However, tax forfeiture creates a break in the chain of title, and services of an attorney may be necessary to make the title marketable.

SPECIAL ASSESSMENTS

If a parcel had Special Assessments Cancelled at Forfeiture or Certified after Forfeiture as indicated on the list, the municipality may reassess any remaining balance. Improvements not yet assessed are the responsibility of the purchaser.

RADON DISCLOSURE

Minnesota Radon Awareness Act Requires specific disclosure and education to be provided to potential home buyers during residential real estate transactions in Minnesota. No Radon testing has been done on tax forfeited properties sold in Washington County. Radon Disclosure Requirements will be provided at the time of sale.

PARCELS REMAINING UNSOLD

Any parcel not sold at the public sale may be reoffered at a future public auction.

Information about the sale of tax forfeited land in Washington County can be obtained from the Property Records and Taxpayer Services Department located at 14949 62nd Street North, P.O. Box 6, Stillwater, MN 55082. Telephone (651) 430-6175 or email PRTS-TFL@washingtontycounty.mn.gov.

Sale information is also available from our website at www.washingtontycounty.mn.gov.



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.E

Department Information

ORIGINATING DEPARTMENT: Public Works	REQUESTOR: Rana Campbell-Beams, Administrative Assistant	REQUESTOR PHONE: 651-430-4355
PRESENTER(S):	MEDIA CONTACT: Dan MacSwain 651-430-4323	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve grant agreement with the Washington Conservation District to enhance 15.5 acres of prairie at Pine Point Regional Park.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: <p>The Washington Conservation District (WCD) is serving as the fiscal agent for a \$24,275 grant awarded through the National Fish and Wildlife Foundation’s Monarch Butterfly and Pollinators Conservation Fund.</p> <p>This grant program focuses on creating and sustaining interconnected habitat for monarch butterflies and other pollinators. Its priorities include restoring and enhancing breeding and migration habitat with abundant milkweed and diverse nectar plants, improving overwintering habitat, and increasing the availability of native seed sources to support long-term habitat restoration.</p> <p>The Pine Point Regional Park prairie enhancement project directly aligns with these goals. The project will restore 15.5 acres of prairie to a diverse native plant community that supports pollinators, birds, and other wildlife. Washington County staff will oversee implementation, including development of a contract for prescribed fire and overseeding with native prairie species.</p> <p>Under the terms of the agreement, the grant will reimburse up to 90% of eligible project costs, with a maximum reimbursement of \$21,843.51. Washington County will provide the required 10% match through in-kind contributions such as project management, seed mix procurement, and contract administration. The County will also assume responsibility for operating and maintaining the restored prairie for a minimum of 10 years, ensuring long-term ecological success and compliance with grant requirements.</p> <p>Public Works recommends approval of this grant agreement. The project advances the County’s natural resource stewardship goals and leverages external funding to enhance habitat within a regional park.</p>		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? 8/25/2025 – Pine Point Park Prairie Restoration Cooperative Agreement with Washington Conservation District		

Budget Impact

YEAR: 2026	UNBUDGETED AMOUNT: \$ 21,800
FUNDING DESCRIPTION:	

Approvals

Wayne Sandberg, Director	01/20/2026
John Ristad, County Attorney Civil Division Chief	01/21/2026
Jennifer Wagenius, Deputy County Administrator	01/21/2026



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
4.F

Department Information

ORIGINATING DEPARTMENT: Sheriff's Office	REQUESTOR: Jennifer Flores, Sr. Procurement Specialist	REQUESTOR PHONE:
PRESENTER(S):	MEDIA CONTACT: Commander Andy Ellickson	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Approve Purchase Order No. 28482 with Tenvoorde Ford in the amount of \$300,716.08 for fleet vehicles.		
AGENDA YOU ARE REQUESTING TIME ON: Consent	ARE YOU SEEKING APPROVAL OF A CONTRACT? Yes	ESTIMATED DURATION: 0 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Sheriff's Office is requesting approval to enter into Purchase Order No. 28482 with Tenvoorde Ford in the amount of \$300,716.08 to acquire seven (7) 2026 Police Interceptor Utility vehicles. These vehicles have been budgeted in the department's Capital Equipment and Fleet Plan to replace marked patrol vehicles that have reached end of life. The Sheriff's Office will utilize the State of Minnesota's Cooperative Purchasing Venture to acquire these vehicles at a competitive price point through the Office of State Procurement Contract Release A-174(5).		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: Levy	

Approvals

Dan Starry, County Sheriff	01/12/2026
John Ristad, County Attorney Civil Division Chief	01/16/2026
Kevin Corbid, County Administrator	01/21/2026



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
5.A

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Stephanie Kammerud, Administrative Assistant	REQUESTOR PHONE: 651-430-6014
PRESENTER(S): Sheriff's Office	MEDIA CONTACT:	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Introduction of Sheriff's Office therapy dog.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 10 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: The Sheriff's Office will introduce a new member of their team and discuss the types of activities and roles a therapy dog plays within the community, the Sheriff's Office and the organization.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

John Ristad, County Attorney Civil Division Chief	01/22/2026
Jan Lucke, Deputy County Administrator	01/22/2026



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
6.A

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Stephanie Kammerud, Administrative Assistant	REQUESTOR PHONE: 651-430-6014
PRESENTER(S):	MEDIA CONTACT:	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Recognition of James Honsvall and his service to the Audit Advisory Committee.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 10 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
BACKGROUND/JUSTIFICATION: Mr. Honsvall has served on the Washington County Audit Advisory Committee since 2011. The County Board wishes to recognize Mr. Honsvall on the many years he has served on the committee.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION:	

Approvals

John Ristad, County Attorney Civil Division Chief	01/22/2026
Kevin Corbid, County Administrator	01/22/2026



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
7.A

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Stephanie Kammerud, Administrative Assistant	REQUESTOR PHONE: 651-430-6014
PRESENTER(S): Kevin Corbid, County Administrator	MEDIA CONTACT:	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Adopt a resolution accepting the 2025 4th quarter donations.		
AGENDA YOU ARE REQUESTING TIME ON: Board	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 10 minutes
IS THIS MANDATED? Yes	EXPLANATION OF MANDATE: Minnesota Statutes 375.26 and 375.27 Gifts, Acceptance Minnesota Statute 465.03 Gifts to Municipalities (including counties)	
BACKGROUND/JUSTIFICATION: Policy No. 2509 Gifts, Donations, and Bequests establishes an efficient process for the county to accept donations, gifts, and bequests from public and private sources to enhance county programs and services. The policy delegates receipt of donations up to \$1,000 to department heads, while requiring quarterly reporting of the donations to the County Board. The 2025 4th quarter donations report includes monetary donations and in-kind gifts that have not been previously reported and approved by the County Board. The Office of Administration recommends the County Board adopt a resolution accepting a total of \$6,440.38 for 2025 4th quarter donations.		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR: 2025	UNBUDGETED AMOUNT: \$ 800
FUNDING DESCRIPTION: Levy/Total donations for 2025 4th quarter are \$6,440.38 of which \$815.00 has not been budgeted.	

Approvals

John Ristad, County Attorney Civil Division Chief	01/16/2026
Kevin Corbid, County Administrator	01/22/2026

DATE January 27, 2026
MOTION
BY COMMISSIONER _____

DEPARTMENT Administration
SECONDED BY
COMMISSIONER _____

2025 FOURTH QUARTER DONATIONS, GIFTS, AND BEQUESTS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board of Commissioners is authorized to approve donations, gifts, and bequests on a quarterly basis.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$6,440.38 for the fourth quarter of 2025.

ATTEST:

COUNTY ADMINISTRATOR

COUNTY BOARD CHAIR

YES NO

MIRON	_____	_____
KARWOSKI	_____	_____
COX	_____	_____
BIGHAM	_____	_____
CLASEN	_____	_____

DONATIONS REPORT - 2025 4th Quarter (October-December)

MONETARY DONATIONS

Date	Donated by	Description	Value
LIBRARY			
12/11/2025	Guy Summers	Donation	\$ 1,000.00
12/30/2025	General Public	Environmental Center Donation Box Q4 2025	\$ 224.00
12/30/2025	General Public	Combined Library Donation Boxes	\$ 790.30
		<i>Library Sub-total</i>	\$ 2,014.30
PUBLIC WORKS			
10/1/2025	General Donation	Donation-Milkweed For Monarchs	\$ 5.00
10/1/2025	General Donation	Donation-HCH Restoration Fund	\$ 40.00
10/2/2025	General Donation	Donation-HCH Restoration Fund	\$ 5.00
10/3/2025	General Donation	Donation-HCH Restoration Fund	\$ 2.00
10/6/2025	General Donation	Donation-Parks and Trail	\$ 10.00
10/6/2025	General Donation	Donation-Milkweed For Monarchs	\$ 20.00
10/7/2025	General Donation	Donation-Parks and Trail	\$ 206.00
10/7/2025	General Donation	Donation-Parks and Trail	\$ 1.00
10/8/2025	General Donation	Donation-Parks and Trail	\$ 1.00
10/8/2025	General Donation	Donation-HCH Restoration Fund	\$ 5.75
10/9/2025	General Donation	Donation-Parks and Trail	\$ 12.80
10/10/2025	General Donation	Donation-Parks and Trail	\$ 5.00
10/15/2025	General Donation	Donation-Parks and Trail	\$ 3.00
10/15/2025	General Donation	Donation-Milkweed For Monarchs	\$ 5.00
10/16/2025	General Donation	Donation-Parks and Trail	\$ 10.00
10/20/2025	General Donation	Donation-Parks and Trail	\$ 1.00
10/20/2025	General Donation	Donation-Parks and Trail	\$ 8.00
10/30/2025	General Donation	Donation-Parks and Trail	\$ 50.00
10/31/2025	General Donation	Donation-Parks and Trail	\$ 10.00
11/3/2025	General Donation	Donation-Parks and Trail	\$ 7.50

DONATIONS REPORT - 2025 4th Quarter (October-December)

11/5/2025	General Donation	Donation-Parks and Trail	\$	5.00
11/13/2025	General Donation	Donation-HCH Restoration Fund	\$	98.88
12/2/2025	General Donation	Donation-HCH Restoration Fund	\$	25.00
12/3/2025	General Donation	Donation-Parks and Trail	\$	20.00
12/4/2025	General Donation	Donation-Parks and Trail	\$	10.00
12/8/2025	General Donation	Donation-HCH Christmas Donations	\$	601.00
12/9/2025	General Donation	Donation-HCH Restoration Fund	\$	20.00
12/10/2025	General Donation	Donation-Parks and Trail	\$	6.05
12/12/2025	General Donation	Donation-HCH Restoration Fund	\$	20.00
12/15/2025	General Donation	Donation-Parks and Trail	\$	11.20
12/16/2025	General Donation	Donation-Parks and Trail	\$	12.10
12/17/2025	General Donation	Donation-Parks and Trail	\$	15.00
12/19/2025	General Donation	Donation-Parks and Trail	\$	20.60
12/23/2025	General Donation	Donation-Parks and Trail	\$	50.00
12/23/2025	General Donation	Donation-Living Forest	\$	150.00
12/23/2025	General Donation	Donation-Living Forest	\$	51.50
12/26/2025	General Donation	Donation-HCH Restoration Fund	\$	51.50
12/30/2025	General Donation	Donation-Parks and Trail	\$	20.60
		<i>Public Works Sub-total</i>	\$	1,596.48
	SHERIFF'S OFFICE			
10/14/2025	Jonathan Nelson	Gun Permits	\$	5.00
10/31/2025	MHC Property Management	Employee Appreciation Event	\$	500.00
11/19/2025	Yee Xiong	Gun Permits	\$	10.00
12/11/2025	Lawrence Flaherty	Explorer Nationals	\$	300.00
		<i>Sheriff's Office Sub-total</i>	\$	815.00
		2025 4th Quarter Monetary Donations Total	\$	4,425.78

DONATIONS REPORT - 2025 4th Quarter (October-December)

OTHER IN-KIND DONATIONS

PUBLIC WORKS

10/1/2025	Aamodt's Apple Farm	8 Gallons of Apple Cider	\$	111.60
10/1/2025	Country Sun Farms	6 Large Pumpkins	\$	48.00
			<i>Public Works In-Kind Sub-total</i>	\$ 159.60

SHERIFF'S OFFICE

10/31/2025	John Crosby and Anne Lucas	Employee Appreciation Event	\$	50.00
12/23/2025	Dale and Nancy Anderson	Treat Basket	\$	100.00
			<i>Sheriff's Office In-Kind Sub-total</i>	\$ 150.00

COMMUNITY SERVICES

Children's Services Division

Donations received at year-end CSD Staff Event on 12/4/2025

12/4/2025	Abby Holt	Age-appropriate books Gifts for Babies/Toddlers	\$	6.00
	Abby Holt	Picture or chapter books Gifts for Kids	\$	6.00
	Ali Jascor	Dolls (baby, Barbie, LOL) Gifts for Kids	\$	15.00
	Amy Blair	\$25 Target Gift Card Gifts for Parents or Single Adults	\$	25.00
	Amy Renfrow	Baby dolls Gifts for Babies/Toddlers	\$	15.00
	Amy Renfrow	Building blocks or tiles Gifts for Babies/Toddlers	\$	20.00
	Angela Plumbo	\$25 Target Gift Card Gifts for Parents or Single Adults	\$	25.00
	Angela Spande	Age-appropriate books Gifts for Babies/Toddlers	\$	10.00
	Angela Spande	Board games Gifts for Kids	\$	15.00
	Angela Spande	Board games for teens/young adults Gifts for Teens	\$	20.00
	Angela Spande	General toys (popular/new) Gifts for Kids	\$	15.00
	Angela Spande	General toys (popular/new) Gifts for Kids	\$	15.00
	Angela Spande	Sensory/learning toys (light-up, etc.) Gifts for Babies/Toddlers	\$	15.00
	Angie Bunch	Mini karaoke machine Gifts for Kids	\$	30.00
	Annalise Belz	Doll clothes/accessories Gifts for Kids	\$	10.00
	Annalise Belz	Dolls (baby, Barbie, LOL) Gifts for Kids	\$	15.00
	Ashleigh Nesemeier	Fleece character blankets Gifts for Kids	\$	10.00
	Ashleigh Nesemeier	Fleece character blankets Gifts for Kids	\$	10.00
	Becky Knighton	Board games Gifts for Kids	\$	20.00
	Becky Knighton	Board games for teens/young adults Gifts for Teens	\$	20.00

DONATIONS REPORT - 2025 4th Quarter (October-December)

Christa LaPean	Board games Gifts for Kids	\$	15.00
Christa LaPean	Dolls (baby, Barbie, LOL) Gifts for Kids	\$	45.00
Christa LaPean	Fidgets or slime Gifts for Kids	\$	10.00
Christa LaPean	Picture or chapter books Gifts for Kids	\$	10.00
Connie Tanner	Board games for teens/young adults Gifts for Teens	\$	20.00
Connie Tanner	Craft kits Gifts for Kids	\$	10.00
Connie Tanner	Legos Gifts for Kids	\$	15.00
Connie Tanner	Science kits Gifts for Kids	\$	20.00
Dawn Wachter	Hair styling tools Gifts for Teens	\$	30.00
Gillian Pearson	\$25 Walmart Gift Card Gifts for Parents or Single Adults	\$	25.00
Heidi Lottsfeldt	Art supplies Gifts for Teens	\$	20.00
Heidi Thayer	Art supplies Gifts for Teens	\$	20.00
Heidi Thayer	Baby dolls Gifts for Babies/Toddlers	\$	15.00
Heidi Lottsfeldt	Bathroom towels Gifts for Parents or Single Adults	\$	30.00
Heidi Lottsfeldt	Blankets Gifts for Parents or Single Adults	\$	20.00
Heidi Lottsfeldt	Dress-up clothes Gifts for Kids	\$	25.00
Heidi Lottsfeldt	Gym bags Gifts for Teens	\$	20.00
Heidi Bischoff	Science kits Gifts for Kids	\$	15.00
Heidi Bischoff	Science kits Gifts for Kids	\$	15.00
Heidi Lottsfeldt	Stanley or Owala tumbler Gifts for Teens	\$	40.00
Heidi Lottsfeldt	Winter hats Gifts for Parents or Single Adults	\$	8.00
Jen Rodriguez	Board games Gifts for Kids	\$	15.00
Jen Rodriguez	Card games Gifts for Kids	\$	10.00
Jenny Mason	Squishmallows Gifts for Kids	\$	25.00
jill Schultz	Sensory/learning toys (light-up, etc.) Gifts for Babies/Toddlers	\$	15.00
Jordan Johnson	Body wash Gifts for Parents or Single Adults	\$	10.00
Jordan Johnson	Body wash Gifts for Parents or Single Adults	\$	10.00
Jordan Johnson	Lip balm/Chapstick Gifts for Parents or Single Adults	\$	5.00
Jordan Johnson	Lip balm/Chapstick Gifts for Parents or Single Adults	\$	5.00
Jordan Johnson	Lotion/foot cream/moisturizer Gifts for Parents or Single Adults	\$	7.00
Jordan Johnson	Lotion/foot cream/moisturizer Gifts for Parents or Single Adults	\$	7.00
Jordan Johnson	Shampoo/Conditioner Gifts for Parents or Single Adults	\$	10.00
Jordan Johnson	Shampoo/Conditioner Gifts for Parents or Single Adults	\$	10.00
Julia Diaz	\$25 Target Gift Card Gifts for Parents or Single Adults	\$	25.00

DONATIONS REPORT - 2025 4th Quarter (October-December)

Julia Diaz	Age-appropriate books Gifts for Babies/Toddlers	\$	6.00
Julia Diaz	Sensory/learning toys (light-up, etc.) Gifts for Babies/Toddlers	\$	20.00
Kristie Campeau-Perlock	Fleece character blankets Gifts for Kids	\$	15.00
Kyla Riley	\$10-\$20 Gift Card (Amazon, Target, etc.) Gifts for Teens	\$	20.00
Kyla Riley	Craft or science kits Gifts for Teens	\$	15.00
Madeline Nyvold	Cologne/perfume sampler kits Gifts for Teens	\$	25.00
Megan Roy	Craft kits Gifts for Kids	\$	15.00
Megan Roy	Gloves (adult sizes) Gifts for Parents or Single Adults	\$	10.00
Megan Roy	Razors Gifts for Parents or Single Adults	\$	10.00
Megan Roy	Shaving cream Gifts for Parents or Single Adults	\$	4.00
Megan Roy	Sports equipment Gifts for Kids	\$	15.00
Megan Roy	Winter hats Gifts for Parents or Single Adults	\$	10.00
Michelle Schoeder	\$10-\$20 Gift Card (Amazon, Target, etc.) Gifts for Teens	\$	20.00
Michelle Schoeder	Building blocks or tiles Gifts for Babies/Toddlers	\$	15.00
Michelle Schoeder	Squishmallows Gifts for Kids	\$	10.00
Rebecca Kimbell	Baby dolls Gifts for Babies/Toddlers	\$	15.00
Rebecca Kimbell	Craft kits Gifts for Kids	\$	10.00
Rebecca Kimbell	Fidgets or slime Gifts for Kids	\$	10.00
Rebecca Kimbell	Science kits Gifts for Kids	\$	20.00
Rebecca Kimbell	Sports equipment Gifts for Kids	\$	15.00
Renaë Oseby	Baby dolls Gifts for Babies/Toddlers	\$	15.00
Renaë Oseby	Bathroom towels Gifts for Parents or Single Adults	\$	30.00
Renaë Oseby	Card games Gifts for Kids	\$	10.00
Rose Kosin	Advanced Legos Gifts for Teens	\$	25.00
Rose Kosin	Legos Gifts for Kids	\$	20.00
Samantha Olson	Craft kits Gifts for Kids	\$	15.00
Samantha Olson	Craft kits Gifts for Kids	\$	15.00
Samantha Olson	Dolls (baby, Barbie, LOL) Gifts for Kids	\$	15.00
Sarah Tripple	\$10-\$20 Gift Card (Amazon, Target, etc.) Gifts for Teens	\$	20.00
Sarah Amundson	\$25 Kwik Trip Gift Card Gifts for Parents or Single Adults	\$	25.00
Sarah Tripple	Cologne/perfume sampler kits Gifts for Teens	\$	60.00
Sarah Amundson	Craft kits Gifts for Kids	\$	15.00
Sarah Tripple	Fleece blankets Gifts for Teens	\$	60.00
Sarah Amundson	Movie tickets Gifts for Teens	\$	10.00

DONATIONS REPORT - 2025 4th Quarter (October-December)

Shannon Smith	Age-appropriate books Gifts for Babies/Toddlers	\$	6.00
Shannon Smith	Fleece blankets Gifts for Teens	\$	15.00
Shannon Feeney	Scarves Gifts for Parents or Single Adults	\$	20.00
Stephanie Carr	Cologne/perfume sampler kits Gifts for Teens	\$	30.00
Whitney Lee	Blankets Gifts for Parents or Single Adults	\$	20.00
Whitney Lee	Board games for teens/young adults Gifts for Teens	\$	15.00
Whitney Lee	Card games Gifts for Kids	\$	10.00
Whitney Askew	Fleece character blankets Gifts for Kids	\$	45.00
Whitney Lee	Portable speakers Gifts for Teens	\$	30.00
	<i>Community Services In-Kind Sub-total</i>	\$	<u>1,705.00</u>
	2025 4th Quarter In-Kind Donations Total	\$	2,014.60
	2025 4th Quarter Donations TOTAL	\$	6,440.38



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
11.A

Department Information

ORIGINATING DEPARTMENT: Public Health and Environment	REQUESTOR: Stephanie Souter, Sr Community/Environmental Health Program Manager	REQUESTOR PHONE: 651-430-6071
PRESENTER(S): Stephanie Souter	MEDIA CONTACT: Stephanie Souter 651-430-6071	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Discuss Board of Water and Soil Resources funding.		
AGENDA YOU ARE REQUESTING TIME ON: Workshop	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 25 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE:	
<p>BACKGROUND/JUSTIFICATION: The Minnesota Board of Water and Soil Resources (BWSR) provides biennial funding through the Clean Water Fund, to advance Minnesota’s water resource goals through prioritized and targeted cost-effective actions with measurable water quality results. The primary purpose of activities funded through this program is to implement projects and programs that protect, enhance, and restore surface water quality in lakes, rivers, and streams; protect groundwater from degradation; and protect drinking water sources.</p> <p>Funding is available for state-approved water plans to implement projects. Washington County, as a county with an approved Groundwater Plan, is an eligible participant in funding discussions called "convene meetings" for 4 different funding allocations: the Lower St Croix (Metro) One Watershed One Plan, Ramsey Washington Metro, Rice Creek and South Washington. The convene meetings, which include partners such as watershed districts, solid and water conservation districts, and cities/townships, will result in the prioritization and selection of projects for us of BWSR funding. Washington County is also a member of the Joint Powers Collaborative for the Lower St Croix Partnership, which receives another allocation of non-metro funds. For previous funding cycles, the County Board has delegated authority to staff to attend and participate in convene meetings.</p> <p>Staff will provide a brief overview of the funding and process, and confirm policy direction regarding metro Lower St Croix funding. A Board Resolution will be requested as a subsequent Board meeting.</p>		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED? July 22,2025: County Board adoption of Groundwater Plan January 16, 2024: Resolution 2024-003 on FY24-25 Watershed Funding December 1, 2020: Approval of Joint Powers Agreement for Lower St Croix Partnership and LSC Plan		

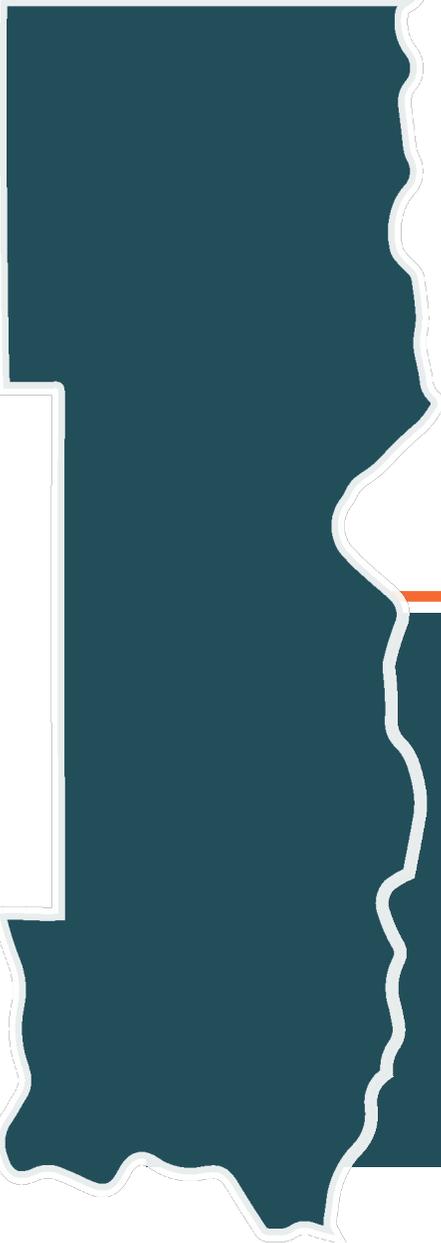
Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
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FUNDING DESCRIPTION:
n/a

Approvals

David Brummel, Director	01/20/2026
Kevin Corbid, County Administrator	01/20/2026

A dark teal map of Washington County with a white outline, positioned on the left side of the slide.

Board of Water and Soil Resources Funding and Lower St Croix Update

Public Health and Environment
January 27, 2026

Agenda

- Overview of Watershed Based Implementation Funding
- Overview of Lower St Croix Partnership
- Review past funding process
- Upcoming process and staff recommendation



Watershed Based Implementation Funding

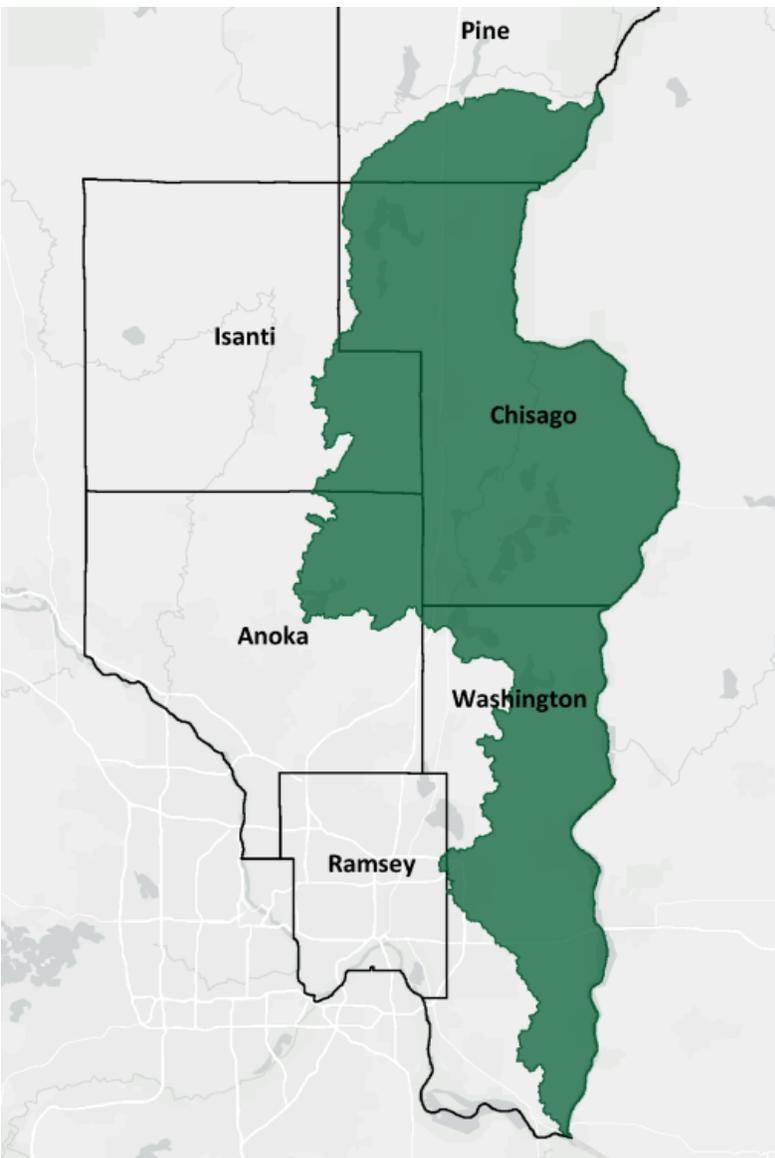
- BWSR has been providing WBIF since FY18-19, from the Clean Water Fund.
- Funds are intended to accelerate water management outcomes and improve consistency and efficiency across the state.
- Available to fund eligible activities in state-approved plans including:
 - comprehensive watershed management plans (One Watershed One Plan).
 - watershed management plans (metro watersheds).
 - county groundwater plans.
 - soil and water conservation district comprehensive plans.
- .

Watershed Based Implementation Funding

- Funds are provided for metro-based Watershed Planning Areas as well as One Watershed One Plan areas.
- BWSR requires eligible partners to participate in “convene meetings” to determine use of funds
- Washington County is a convene member for 4 funding allocations due to having a County Groundwater Plan.

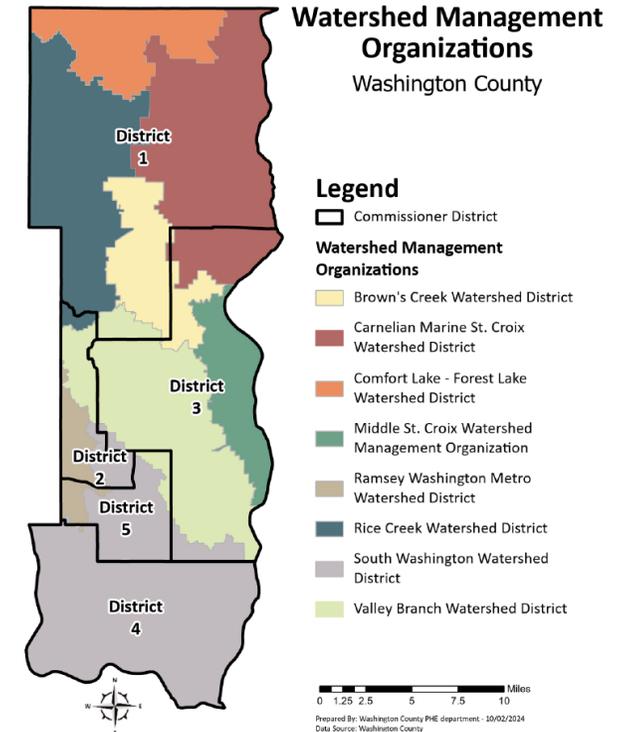
Lower St Croix Partnership: One Watershed, One Plan

- 15 local units of government, including several from Washington County; metro and non-metro partners.
- Washington County has been party to a Joint Powers Agreement since December 1, 2020.
- Basin wide plan that guides the partnership and projects.
- Implementation is under way. Most recent workplan for 2025-2026 adopted by County Board November 2024.
- Governance structure to guide implementation and decision-making.
 - Policy Committee (elected officials)
 - Steering Committee (staff)



Past process – Watershed Planning Areas

- County Board delegated staff from PHE to attend convene meetings to vet and determine projects with relevant partners.
- For **Watershed Planning Areas**
 - Convene process is generally led by the relevant watershed district, with participation from all eligible partners (e.g. counties, SWCDs, 2 cities/town representatives).
 - Projects are determined based on eligibility, readiness, cost effectiveness, and impact.
 - Funding goes to implementing partner – that could mean a county, watershed district, WCD, or city/township.



Past process – Lower St Croix Funding

- Lower St Croix includes two pots of WBIF: Non-metro and Metro.
- Non-metro funding is awarded directly to the LSC Partnership and used to implement the plan.
- County Board delegated staff from PHE to attend convene meeting to determine use of metro funding.
- Lower St Croix metro convene process for previous two biennium:
 - FY22/23: Partners voted for all metro funding to go to broader LSC partnership.
 - FY24/25: Partners voted for majority of metro funds to go to broader LSC partnership, \$75,000 directed to Sunrise Water Management Organization.

FY2026/27 Funding

- BWSR approved a similar funding structure and process to FY2024/25.
- Eligible partners from Watershed Planning Areas are expected to convene in late winter/spring 2026 to recommend projects for funding:
 - Rice Creek WPA \$448,014
 - Ramsey Washington WPA \$230,181
 - South Washington WPA \$228,538
 - Lower St Croix Metro \$1,266,376
- Projects must be in a state approved plan, and meet eligibility criteria.

Staff Recommendation

- Follow past precedent and request Board delegation to staff to attend convene meetings.
- Lower St Croix Metro funding should be provided to the overall Lower St Croix Partnership, to the maximum extent possible.
 - Robust process in place for LSC partners to request and utilize funding for projects/programs.
 - Funding can be directed to projects with highest return on investment, which may include those in more rural (non-metro) areas of the watershed.
 - All local partners participate in recommendation and approval process for the budget and projects via the Steering Committee (staff) and Policy Committee (elected officials).
- County staff are reviewing Groundwater Plan strategies to determine if we will request any funding from planning areas; we also have the option of requesting funding from the Lower St Croix Partnership for eligible projects.

Next Steps

- Confirm Board direction on Lower St Croix funding.
- Consent item for a Board Resolution to delegate staff to attend convene meetings and state that majority of Lower St Croix metro funding should go to the larger LSC Partnership.
- Staff to participate in convene meetings spring 2026.



Request for Board Action

BOARD MEETING DATE:
January 27, 2026

Commissioner's Report

AGENDA ITEM NUMBER:
12.A

Department Information

ORIGINATING DEPARTMENT: Administration	REQUESTOR: Trung Le, Budget/Financial Analyst	REQUESTOR PHONE: 651-430-6006
PRESENTER(S): Trung Le	MEDIA CONTACT:	

Agenda Item Details

BRIEF DESCRIPTION OF YOUR REQUEST: Review of Washington County's 2026 Mandates & Core Functions document.		
AGENDA YOU ARE REQUESTING TIME ON: Workshop	ARE YOU SEEKING APPROVAL OF A CONTRACT? No	ESTIMATED DURATION: 30 minutes
IS THIS MANDATED? No	EXPLANATION OF MANDATE: N/A	
<p>BACKGROUND/JUSTIFICATION: Counties, in their infancy, were organized to be administrative agencies of the state, as well as local governments. Traditionally, counties performed state-mandated duties which included assessment of property, record keeping (i.e., property and vital statistics), maintenance of rural roads, administration of election and judicial functions, maintaining peace in rural areas, and economic support. In addition to serving as an administrative arm of the state, counties have rapidly moved into other areas of government support, including economic development, child protection, corrections, legal services, library services, parks and recreation, planning and zoning, public health services, social services, solid waste management, road and bridge maintenance, and water quality. Minnesota counties also provide extensive health and human services as the administrative entity responsible for the delivery of these services.</p> <p>The Mandates and Core Functions document is compiled periodically in conjunction with the annual budget and is meant as a reference source for many of the mandates and core functions which Washington County currently provides to, and for, its residents. The costs included in this document are the best estimates known at the time the document was created and may vary from the final adopted budget due to the nature of the various services listed and the availability of funding to support them.</p>		
PREVIOUS ACTION ON REQUEST/OTHER PARTIES INVOLVED?		

Budget Impact

YEAR:	UNBUDGETED AMOUNT: \$
FUNDING DESCRIPTION: N/A	

Approvals

Jan Lucke, Deputy County Administrator 01/22/2026

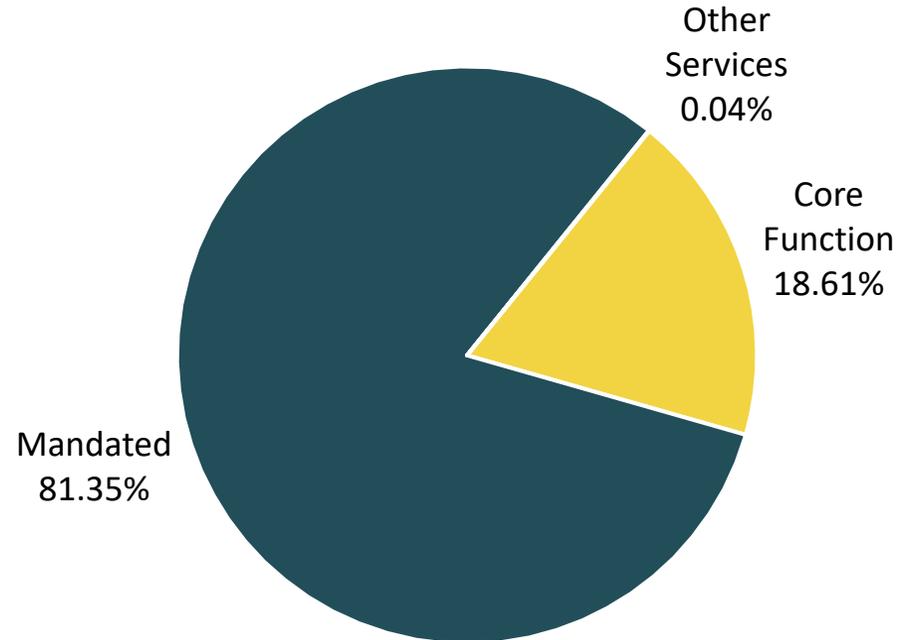
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2026 County Mandates & Core Functions

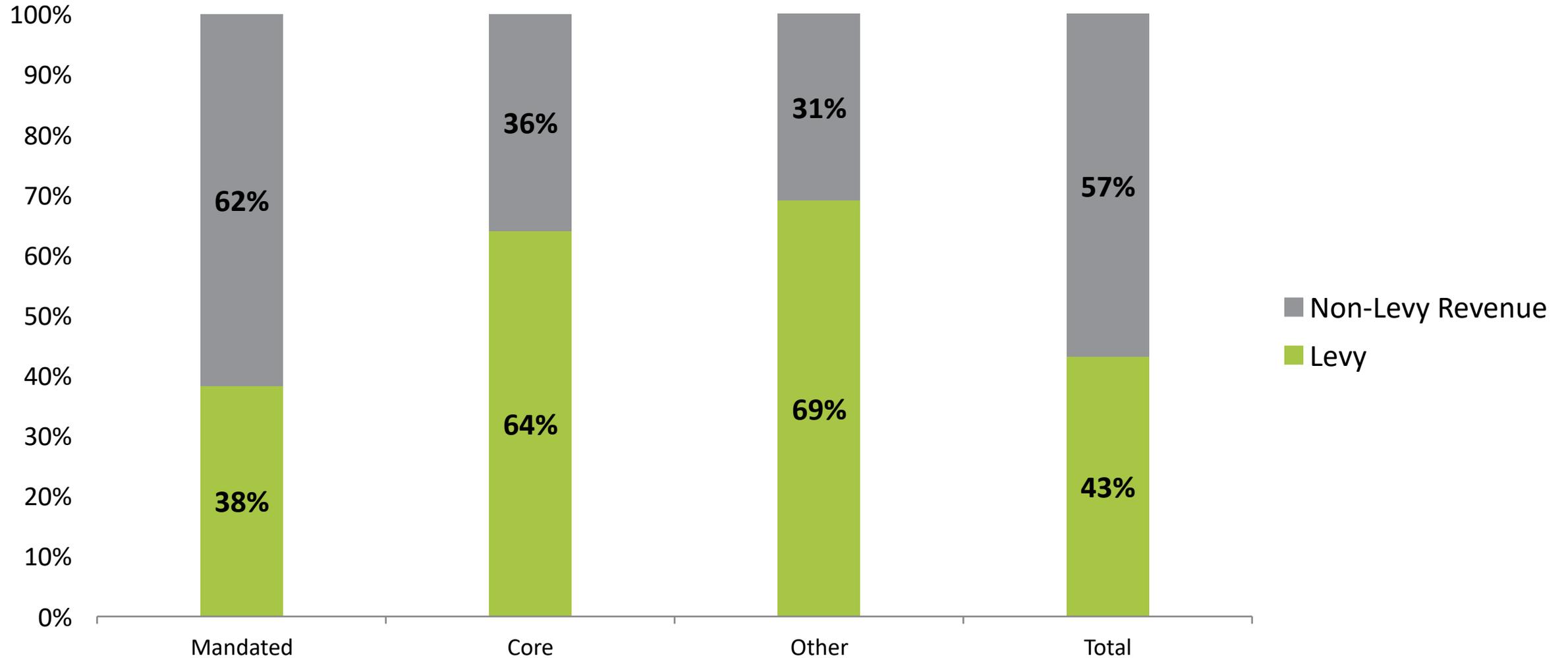
January 27, 2026

Mandates & Core Functions

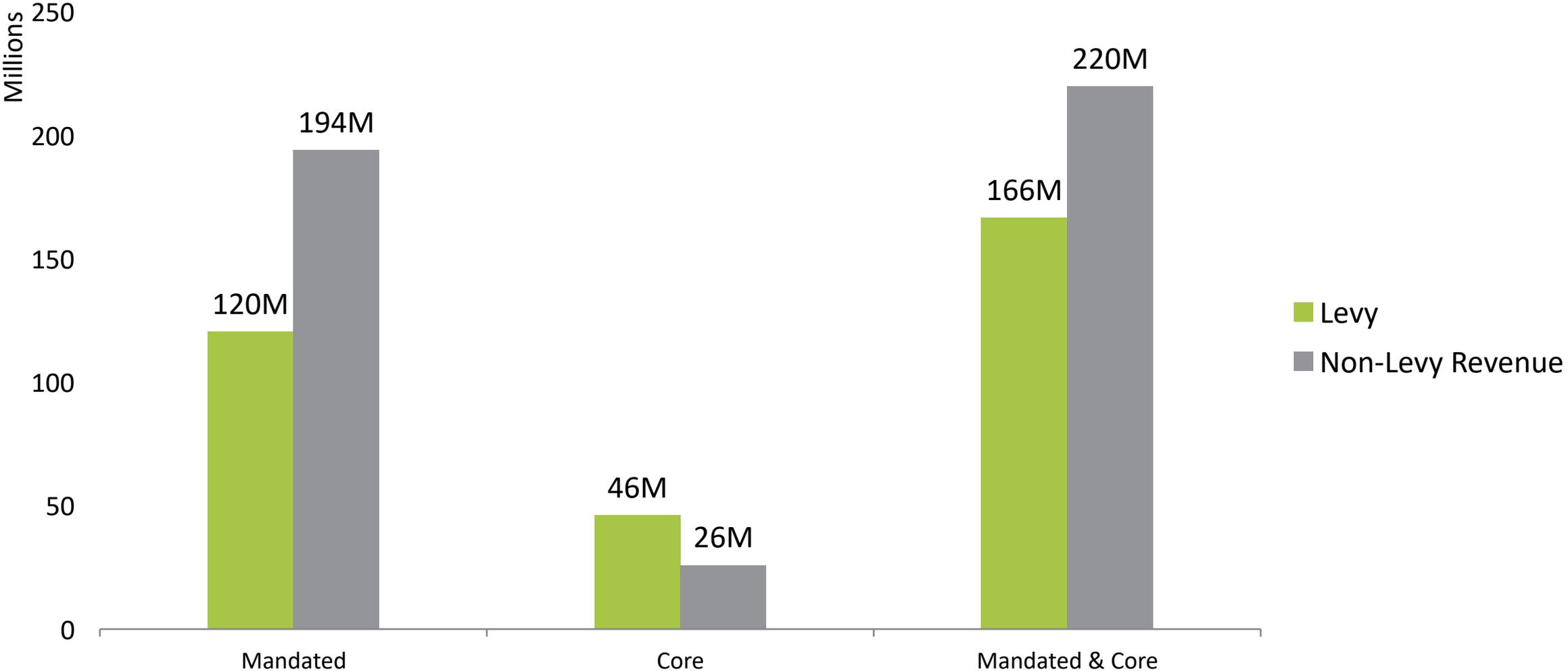
- Main Purpose:
 - Recognize county services mandated by the State of Minnesota
 - Highlight core functions of Washington County



Mandates & Core Functions Breakdown



Mandates & Core Functions Breakdown cont.

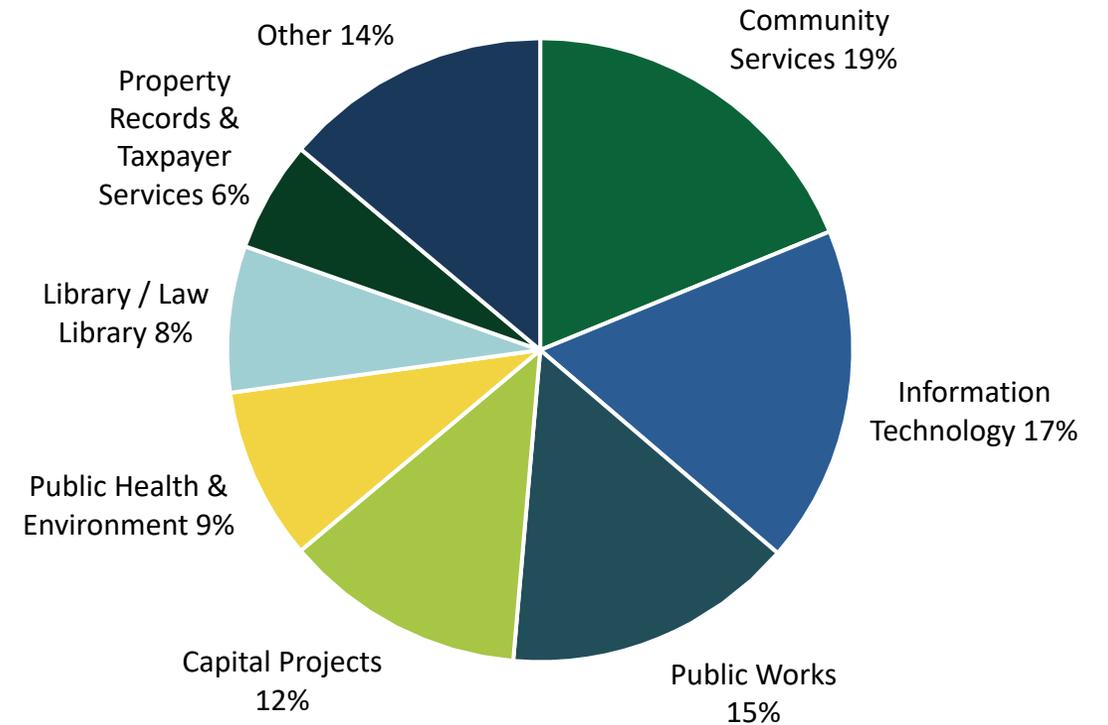
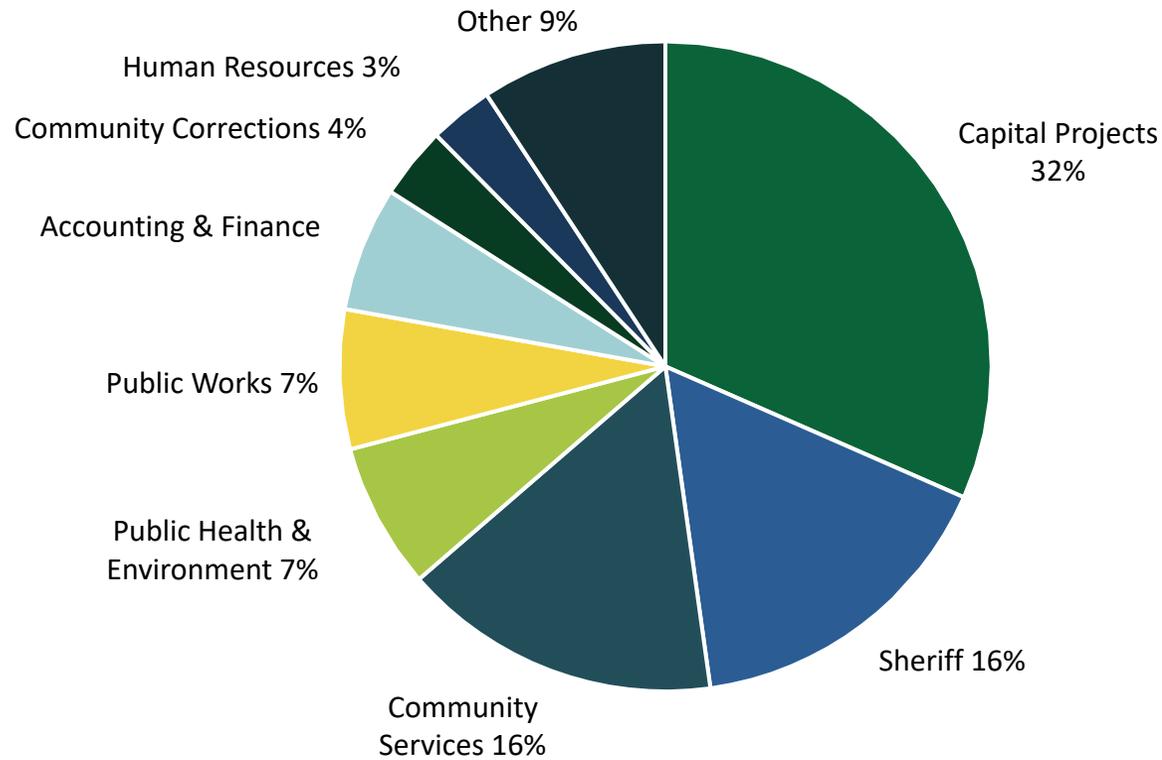


Services by Department

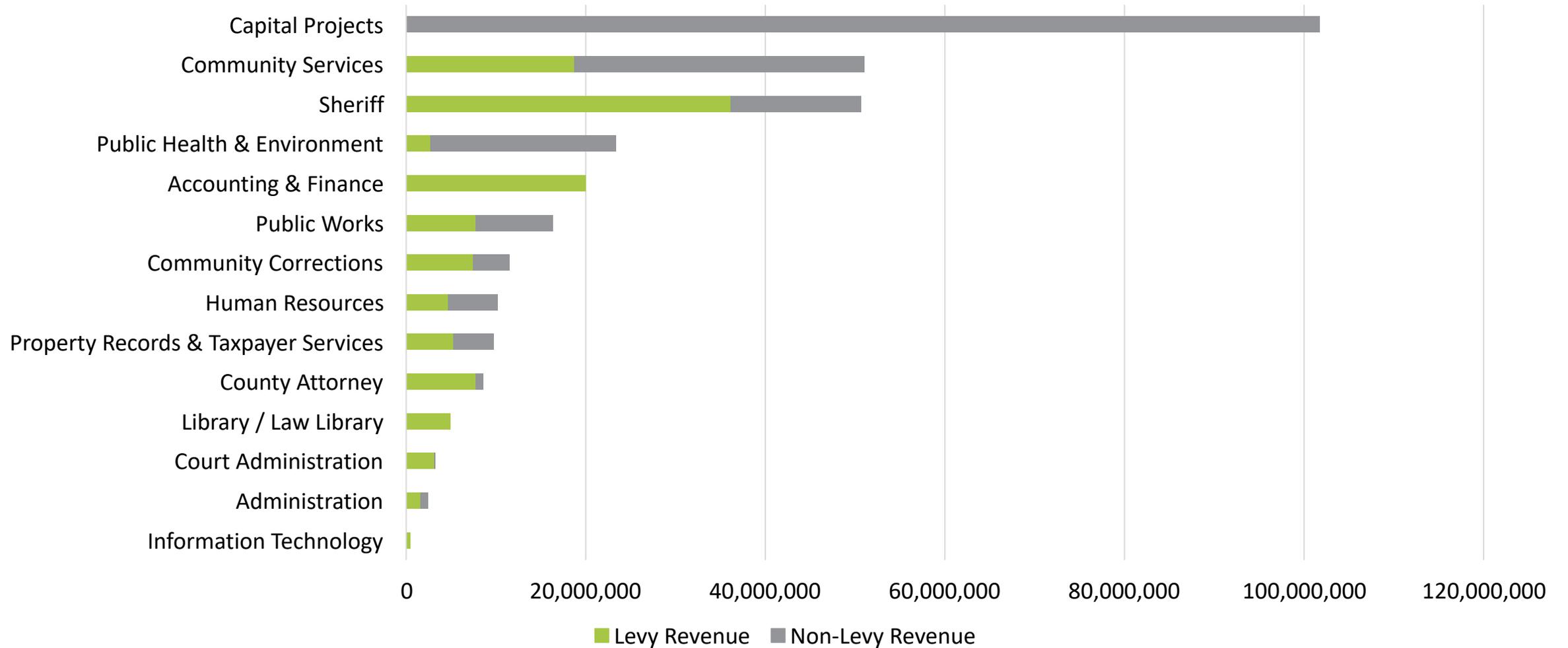


Mandated Services \$314,350,900

Core Functions \$71,909,000

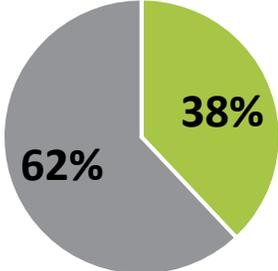


Mandated Service Funding Costs - DEPT

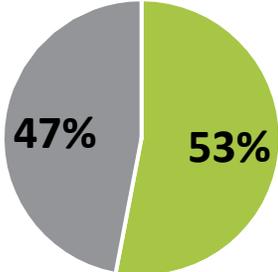


Mandated Budget Breakdown

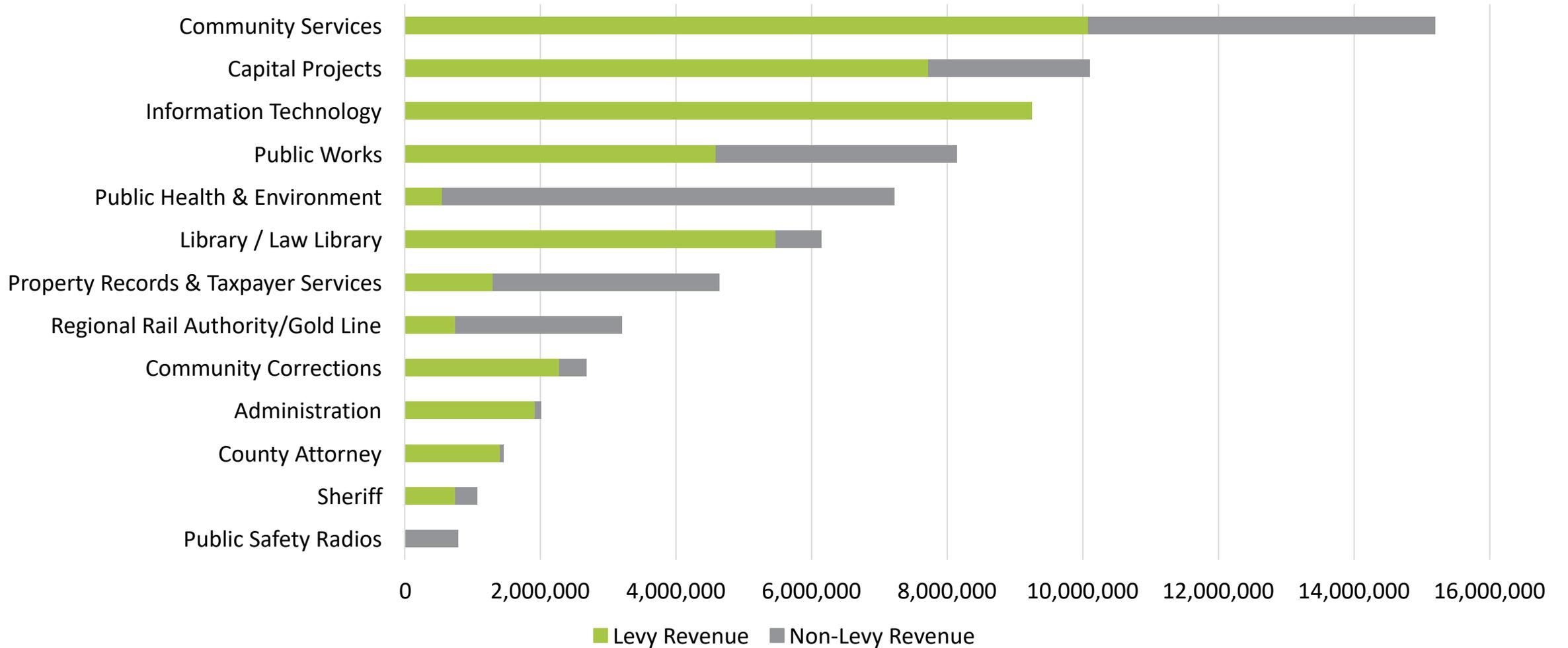
- Mandated Funding:
 - Non-Levy Revenue (194M)
 - Levy Revenue (120M)



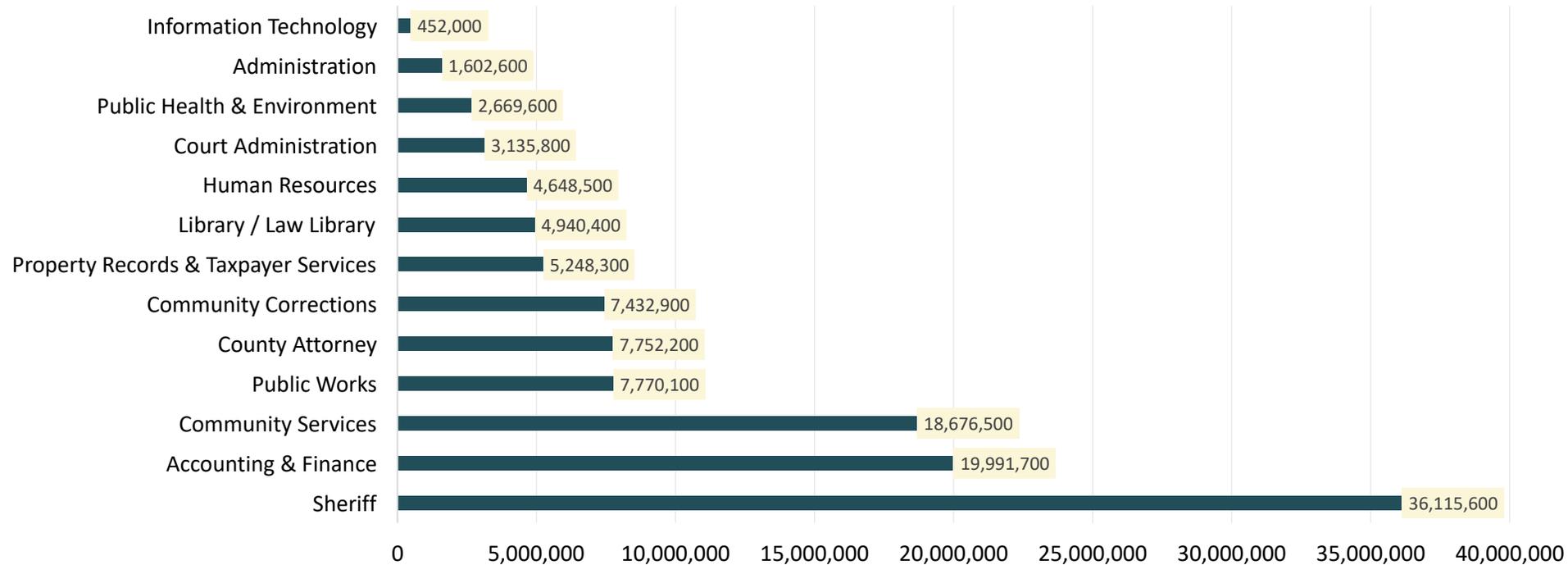
- Mandated Funding (excluding capital projects, debt):
 - Non-Levy Revenue (92M)
 - Levy Revenue (104M)



Core Function Funding Costs - DEPT



Levy Funded Mandated Service Costs



Sheriff's Department:

- Adult Detention Services (\$12.4M, 92% levy)
- General Patrol (\$8.9M, 75% levy)
- Emergency Communication Response Center (\$5.2M, 85% levy)
- Criminal Investigations (\$3.2M, 90% levy)

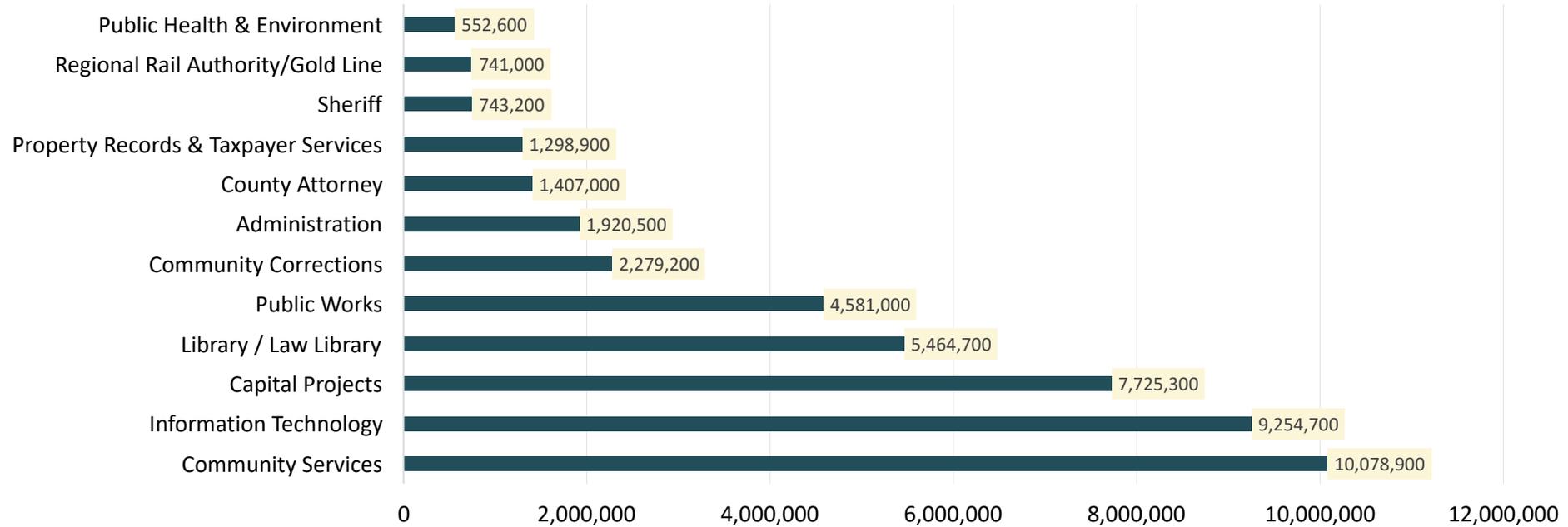
Accounting and Finance:

- Annual Debt Service (\$16.6M, 100% levy)

Community Services:

- Economic Support - Medical Assistance, Minnesota Supplemental Aide, General Assistance, Housing Support and Food Support (\$7.8M, 31% levy)
- Adult Social Services - Mental Health Prepetition Screening and Rule 79 Case Management (\$4M, 41% levy)
- Children's Social Services – Out-of-home placement (\$3.2M, 76% levy), Child Protection (\$4.9M, 38% levy)

Levy Funded Core Function Costs



Information Technology:

Infrastructure (\$2.2M, 100% levy)

Collaboration & Data Integration (\$1.1M, 100% levy)

Enterprise Support Services (\$1.9M, 100% levy)

Library / Law Library:

Provision of Public Library Services (\$6.1M, 89% levy)

Top 5

Levy Funded Mandated Services

Department	Service Type	Mandate / Core / Other Function Description	Total Cost	Projected	
				Levy Funding	Non-Levy
Accounting & Finance	Mandated	Annual Debt Service	16,567,200	16,567,200	
Sheriff	Mandated	Adult Detention Services	12,387,800	11,365,000	1,022,800
Sheriff	Mandated	General Patrol	8,951,600	6,720,100	2,231,500
Library / Law Library	Mandated	County Minimum Level of Support *	4,925,300	4,925,300	
Sheriff	Mandated	Emergency Communication Response Center (ECRC)	5,218,400	4,415,800	802,600
Grand Totals			48,050,300	43,993,400	4,056,900

**The Minnesota Department of Education calculates the minimum level of financial support required annually*

Services by Cost

Department	Service Type	Mandate / Core / Other Function Description	Total Cost	Projected	
				Levy Funding	Non-Levy
Capital Projects	Mandated	Capital Road & Bridge Projects	99,944,900		99,944,900
Accounting & Finance	Mandated	Annual Debt Service	16,567,200	16,567,200	
Sheriff	Mandated	Adult Detention Services	12,387,800	11,365,000	1,022,800
Sheriff	Mandated	General Patrol	8,951,600	6,720,100	2,231,500
Capital Projects	Core Function	Capital Projects Fund Projects	8,106,100	6,392,500	1,713,600
Grand Totals			145,957,600	41,044,800	104,912,800

Discussion



2026 Inventory of Mandates & County Core Functions



Washington County Government Center | Office of Administration
14949 62nd Street North | Stillwater, MN 55082
P: 651-430-6001 | TTY: 651-430-6246
www.WashingtonCountyMN.gov

WASHINGTON COUNTY

2026 Mandates, Core Functions & other Services

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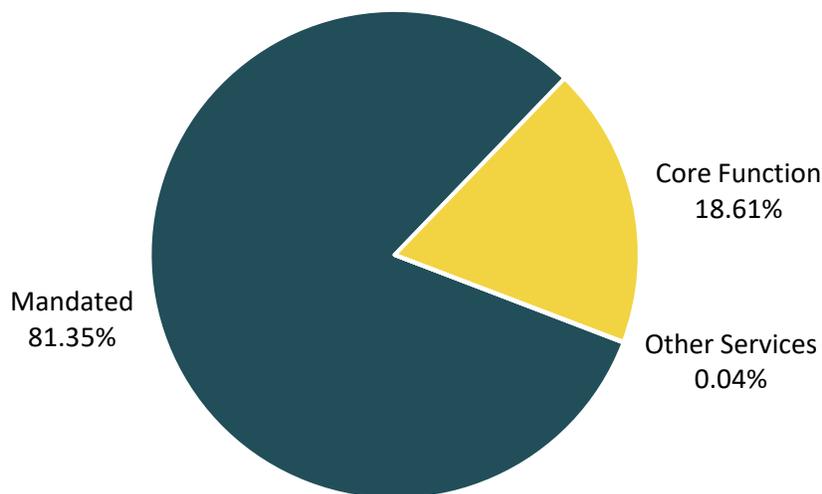
Summary Information

Counties, in their infancy, were organized to be administrative agencies of the state, as well as local governments. Traditionally, counties performed state-mandated duties which included assessment of property, record keeping (i.e., property and vital statistics), maintenance of rural roads, administration of election and judicial functions, maintaining peace in rural areas, and economic support. Over time, counties moved into other areas of government support, including economic development, corrections and public safety, library services, parks and recreation, solid waste management, road and bridge maintenance, and water quality. Minnesota counties also provide extensive health and human services as the administrative entity responsible for the delivery of these state services, including child protection, social services and public health services.

The Washington County Mandates and County Core Functions document is compiled periodically in conjunction with the annual budget and is meant as a reference source for many of the mandates and core functions which Washington County currently provides to, and for, its residents. The costs included in this document are best estimates known at the time the document was created and may vary from the final adopted budget due to the nature of the various services listed and the availability of funding to support them. Duplicated costs are eliminated such as internal rent appearing within individual departments and Public Works. Property Records and Taxpayer Services include additional levy for even year election costs.

In addition, summary listings of all mandated services, non-mandated core functions, and the top five most-costly programs by department, sorted from most to least costly in terms of county funding required, are included.

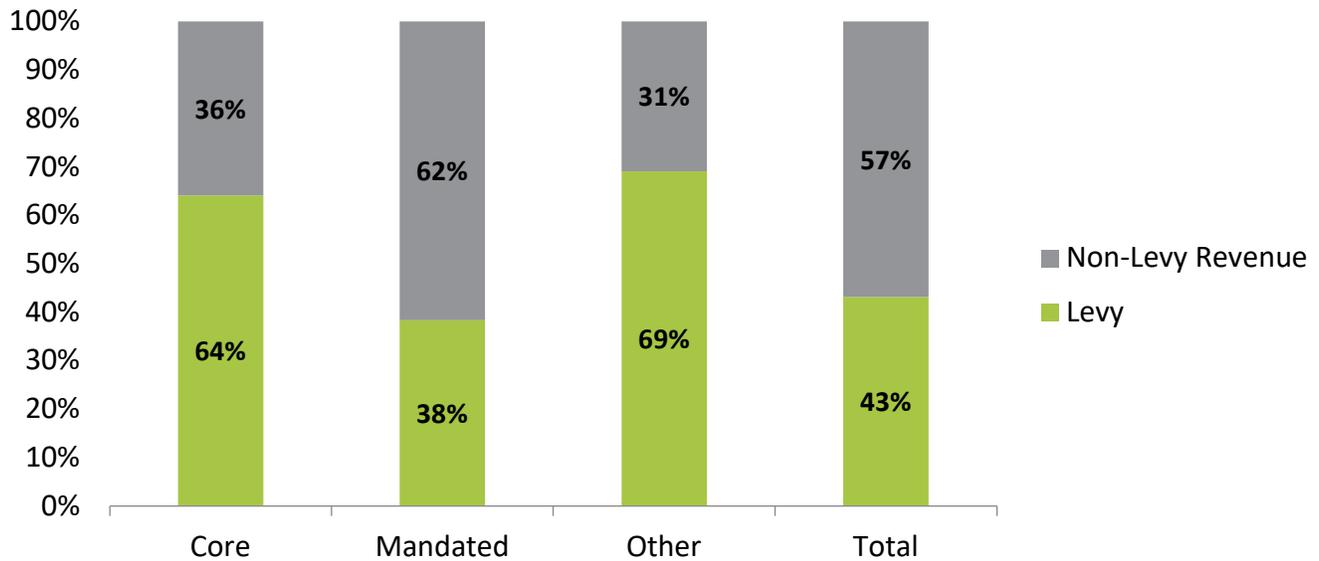
County Provided Services



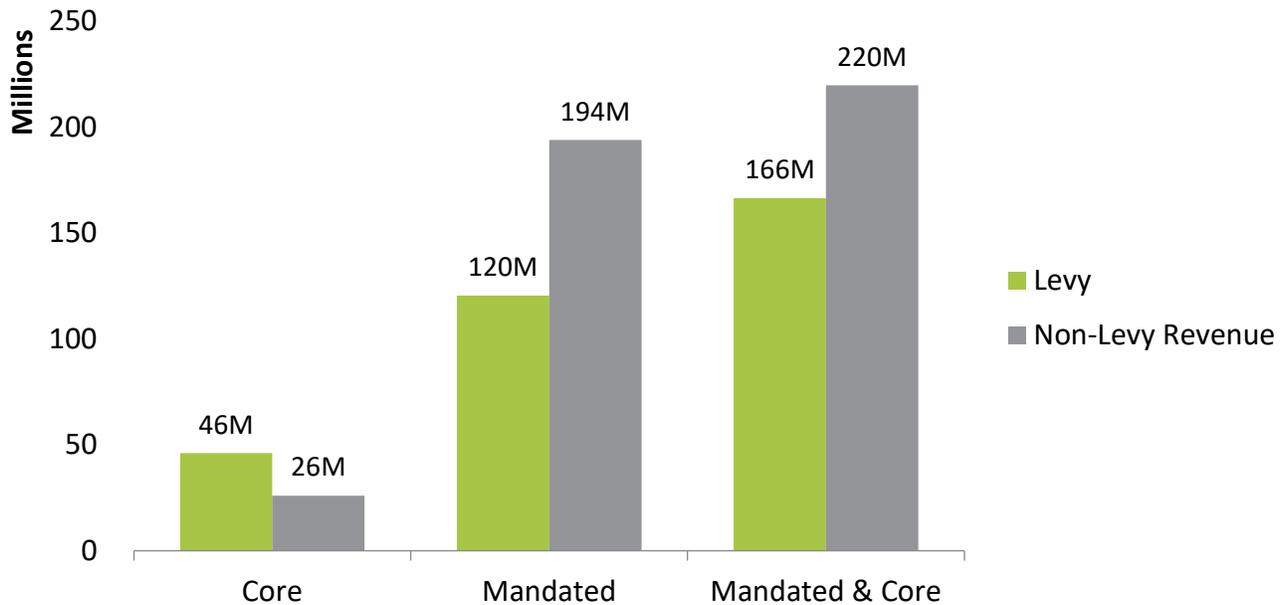
The estimated cost to provide mandated services in Washington County in 2026 is a little over \$314 million. Of this, approximately \$120 million is levy-funded. Increased service demands, program changes, infrastructure updates, and typical increases in personnel costs for employees who provide these services increase pressure on the levy.

Other services that are not considered mandated nor Washington County core functions include, but are not limited to: Employee recognition, gravel tax administration, programs such as Adopt-A-Highway and Explorers, and Community Services health-related expenditures.

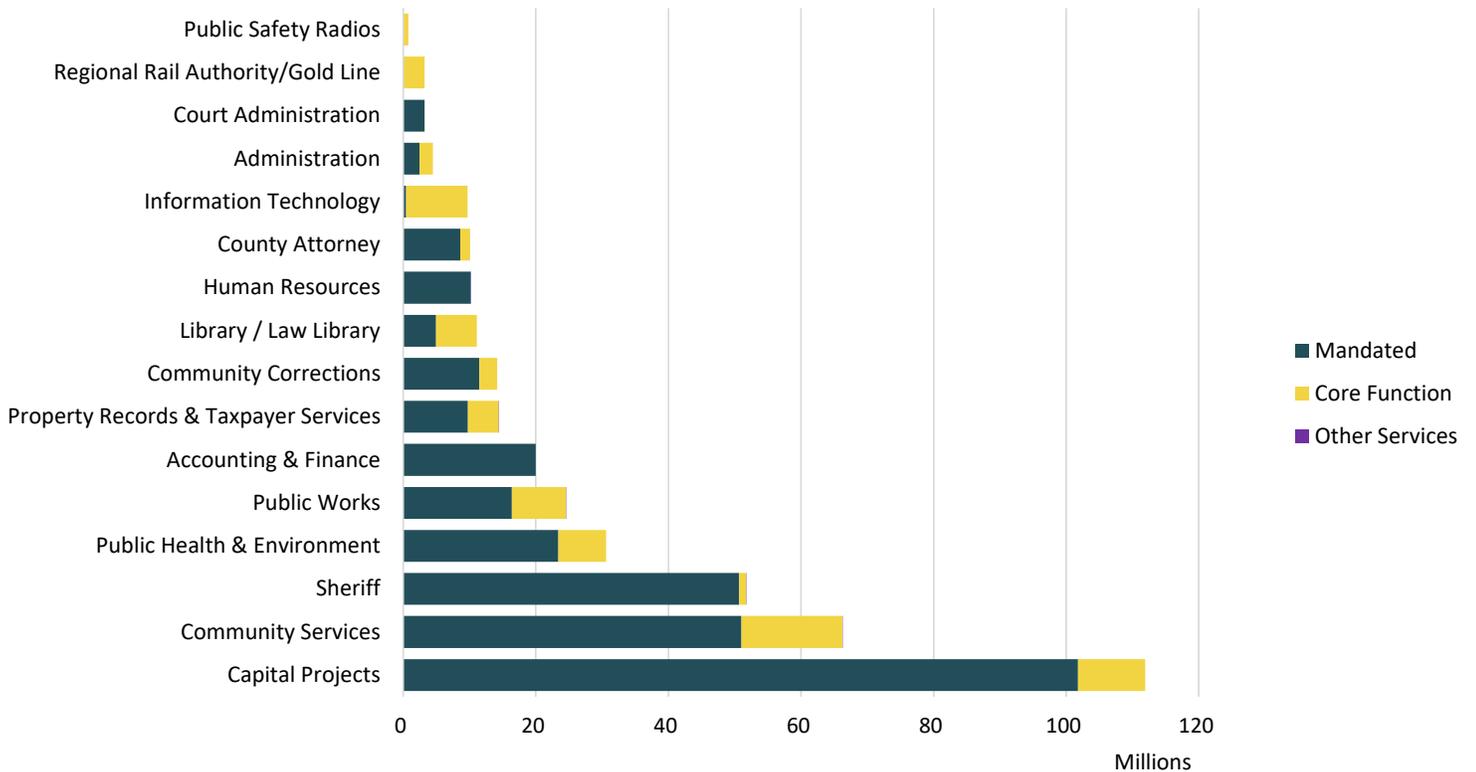
Levy vs Non-Levy Funding Proportion



Levy vs Non-Levy Funding



Service Costs by Department



Department	Mandated	Core Function	Other Services	Grand Total
Accounting & Finance	19,991,700	0	0	19,991,700
Administration	2,473,600	2,011,700	0	4,485,300
Capital Projects	101,789,900	10,106,100	0	111,896,000
Community Corrections	11,473,600	2,680,400	0	14,154,000
Community Services	51,010,600	15,195,900	43,000	66,249,500
County Attorney	8,614,200	1,460,000	0	10,074,200
Court Administration	3,229,500	0	0	3,229,500
Human Resources	10,192,100	0	32,800	10,224,900
Information Technology	452,000	9,254,700	0	9,706,700
Library / Law Library	4,940,400	6,140,100	0	11,080,500
Property Records & Taxpayer Services	9,773,400	4,639,000	26,000	14,438,400
Public Health & Environment	23,369,600	7,226,700	0	30,596,300
Public Safety Radios	0	791,600	0	791,600
Public Works	16,380,600	8,138,700	25,000	24,544,300
Regional Rail Authority/Gold Line	0	3,199,400	0	3,199,400
Sheriff	50,659,700	1,064,700	23,800	51,748,200
Grand Total	314,350,900	71,909,000	150,600	386,410,500

Service Costs by Department Detail

Department	SvcType	Mandate / Core / Other Function Description	Total Cost	Levy-Funded	Non-Levy
Accounting & Finance	Mandated	Accounting Operations & Internal Control	1,058,400	1,058,400	0
		Annual Debt Service	16,567,200	16,567,200	0
		Collection Services	185,600	185,600	0
		Compliance & Regulatory Reporting	296,800	296,800	0
		Debt Issuance and Management	256,500	256,500	0
		Payments & Payables Management	381,000	381,000	0
		Payroll	346,000	346,000	0
		Procurement	461,400	461,400	0
		Treasury and Cash Management	438,800	438,800	0
Administration	Mandated	Budget Development and Financial Management	333,900	333,900	0
		County Board of Commissioners and Board Meeting	394,600	394,600	0
		Organizational Leadership	1,745,100	874,100	871,000
	Core Function	Employee Communication, Public Information	643,000	643,000	0
		Internal Audit Function	80,200	80,200	0
		Land and Water Legacy Program	232,900	163,000	69,900
		Performance Measurement	75,900	54,600	21,300
		Policy Analysis, Program Development and Evaluation	732,400	732,400	0
		Website Operation, Maintenance, and Graphics Production	247,300	247,300	0
Capital Projects	Mandated	Capital Parks Projects	1,845,000	0	1,845,000
		Capital Road & Bridge Projects	99,944,900	0	99,944,900
	Core Function	Capital Repair Fund Projects	2,000,000	1,332,800	667,200
		Capital Projects Fund Projects	8,106,100	6,392,500	1,713,600
Community Corrections	Mandated	Adult Bail Evaluations	270,800	270,800	0
		Adult Conditional Release	858,100	626,400	231,700
		Adult Diversion	175,700	96,600	79,100
		Adult Pre-Sentence Investigation	1,489,100	908,400	580,700
		Adult Probation Supervision	4,938,600	2,765,600	2,173,000
		Comprehensive Plan	13,700	13,700	0
		Juvenile Diversion	405,700	125,800	279,900
		Juvenile Probation Supervision	1,458,700	846,000	612,700
		Juvenile Residential and Community Based Services	1,624,100	1,542,900	81,200
			Juvenile Sex Offender Supervision	239,100	236,700
	Core Function	Administration Programs	1,137,400	1,137,400	0
			1,543,000	1,141,800	401,200
Community Services	Mandated	Adolescent Life Skills (STAY)	30,000	0	30,000
		Adoption Services	291,900	221,800	70,100
		Adult Protection - Guardianship Services	35,000	35,000	0
		Adult WIOA	111,000	6,700	104,300
		Basic Sliding Fee Child Care	468,500	60,900	407,600
		Chemical Health - Assessment and Case Management	203,500	203,500	0
		Chemical Health – Consolidated Treatment Fund	150,000	31,500	118,500
		Chemical Health – Detoxification Services	75,000	58,500	16,500
		Child Protection – Intake/investigation/child welfare services	1,176,700	694,300	482,400
		Child Protection - ongoing services	3,728,700	1,155,900	2,572,800
		Child Support	3,835,500	460,300	3,375,200
		Dislocated Worker	569,800	34,200	535,600
		Diversionsary Work Program	169,800	10,200	159,600
		Family Assessment	976,300	468,600	507,700
		Foster Care & Child Care Licensing	1,121,400	1,099,000	22,400
		Fraud/FPI	265,300	119,400	145,900
		General Relief (County burials)	50,000	50,000	0
		Homeless Services	2,562,300	281,900	2,280,400
		Intellectual & Developmental Disabilities - Rule 185	2,347,900	422,600	1,925,300
		Intellectual & Developmental Disabilities Family Support Program	60,000	0	60,000
		Intellectual & Developmental Disabilities Private Guardianship	30,000	30,000	0
		Intellectual & Developmental Disabilities Respite Care	2,000	2,000	0
		Intellectual & Developmental Disabilities Semi-Independent	127,100	19,100	108,000
		Language Interpreter	11,000	11,000	0
		Medical Assistance, Minnesota Supplemental Aide, ect	7,846,200	2,432,300	5,413,900
		Mental Health	1,108,100	1,063,800	44,300
		Mental Health - Acute Care	78,000	78,000	0
		Mental Health – Crisis / Emergency Response	3,038,300	1,671,100	1,367,200

Service Costs by Department Detail

Department	SvcType	Mandate / Core / Other Function Description	Total Cost	Levy-Funded	Non-Levy
Community Services	Mandated	Mental Health – Other Direct Services	445,500	93,600	351,900
		Mental Health - Prepetition Screening	4,022,800	1,649,300	2,373,500
		Mental Health - Regional Treatment Center	1,220,000	1,220,000	0
		Mental Health - Residential	7,000	0	7,000
		Minnesota Family Investment Program	542,800	168,300	374,500
		MnCHOICES	5,001,100	250,100	4,751,000
		Nursing Home Under Age 65	300,000	300,000	0
		Out-of-home placement	3,171,900	2,410,600	761,300
		SNAP/MFIP	1,038,200	62,300	975,900
		Veterans Services	597,500	579,600	17,900
		Waiver Service Case Management	2,643,300	608,000	2,035,300
		Young Adult Program	342,800	20,600	322,200
		Adult Protection – Assessment/Investigation/Case Mgmt	873,400	297,000	576,400
		Intellectual & Developmental Disab Day Train & Habilitation	50,000	45,500	4,500
		Intellectual & Developmental Disab Extend and Sup Employ	250,000	250,000	0
	Intellectual & Develop Disab Foster Care Public Agency	35,000	0	35,000	
	Core Function	Family Group Decision Making	5,000	5,000	0
		Intellectual & Developmental Disabilities Transportation	1,500	1,500	0
		Internal Administrative Supports	5,581,200	3,785,500	1,795,700
		Language Interpreter	25,000	25,000	0
		Mental Health – Embedded Jail Unit /Co-Response	1,715,900	1,389,900	326,000
		Other Access, Aging & Disabilities expenses	812,000	690,200	121,800
		Other Child Care	15,000	15,000	0
		Other CSD Administration expenses	2,825,700	2,825,700	0
		Other Economic Support expenses	1,579,400	142,100	1,437,300
		Other MN Workforce Center expenses	441,700	66,300	375,400
		Other SS Adult Division expenses	41,400	41,400	0
		Other SS Children's Division expenses	1,170,000	819,000	351,000
		Parent Support Outreach Program Grant	234,000	163,800	70,200
		Respite Care	5,000	5,000	0
		Transportation	62,000	62,000	0
Transportation/Mobility Management		295,600	0	295,600	
Women's Economic Security Act Grant	100,000	6,000	94,000		
Family Homelessness Prevention and Assistance (FHPAP)	250,000	0	250,000		
Intellectual & Developmental Disab Community Residential	35,500	35,500	0		
Other Service	Health Related	43,000	43,000	0	
County Attorney	Mandated	Adult Prosecution	3,632,000	3,523,000	109,000
		Commitments – Prison	13,000	0	13,000
		Forfeitures	75,100	75,100	0
		General Administration; Administrative Appeals	1,350,700	1,350,700	0
		Juvenile Prosecution and Child Protection	2,017,200	2,017,200	0
		Victim / Witness Assistance	608,500	468,500	140,000
		Vulnerable Adult Actions; County Commitments	317,700	317,700	0
	Child Support Establishment, Enforcement, and Paternity Adjudication	600,000	0	600,000	
	Core Function	Legal Counsel to County Departments, Agencies & Boards	1,407,000	1,407,000	0
		Recycle & Energy Board	53,000	0	53,000
Court Administration	Mandated	Attorney Services	125,000	125,000	0
		Child Support/Paternity Proceedings	68,200	68,200	0
		Civil Commitment Fees	210,000	203,000	7,000
		Civil Commitments	30,000	29,000	1,000
		Eviction	5,000	5,000	0
		Examiner of Titles Salary	115,000	64,000	51,000
		Facilities	2,233,300	2,233,300	0
		Juvenile Child Protection Proceedings	369,000	334,300	34,700
		Juvenile Rule 20/Psychological Evaluations	25,000	25,000	0
		Permanency/Appeal Court Appointed Attorney Fees	1,500	1,500	0
		Sexually Dangerous Predators/Sexual Psychopathic Personality	40,000	40,000	0
Services other than Legal Counsel for Indigent Defendants	7,500	7,500	0		

Service Costs by Department Detail

Department	SvcType	Mandate / Core / Other Function Description	Total Cost	Levy-Funded	Non-Levy
Human Resources	Mandated	Benefits administration	7,564,000	2,020,400	5,543,600
		Compensation/classification	194,300	194,300	0
		HR Operations & Administration	605,500	605,500	0
		Labor/Employee relations	759,900	759,900	0
		Leaves of Absence	368,900	368,900	0
		Recruitment and selection process	385,900	385,900	0
		Risk Management and Safety	313,600	313,600	0
	Other Service	Employee Recognition Program	32,800	32,800	0
Information Technology	Mandated	Security	452,000	452,000	0
	Core Function	Collaboration & Data Integration	1,125,300	1,125,300	0
		Enterprise Projects & Solutions	22,700	22,700	0
		Enterprise Support Services	1,885,000	1,885,000	0
		Infrastructure	2,246,700	2,246,700	0
		IT Administration	3,975,000	3,975,000	0
Library / Law Library	Mandated	County Financial Support/Minimum Level of Support -Annually the Minnesota Department of Education calculates the minimum level of support required.	4,925,300	4,925,300	0
		Internet Filtering -The Federal Children's Internet Protection Act requires use of filtering on all public and staff PCs to qualify for federal universal service discounts on telecommunications. Additionally, the state requires filtering to qualify for Regional Library Telecommunication Aid funds.	5,000	5,000	0
		Annual Report -Public libraries are required to file annual statistics with their governing boards and an annual report with the Minnesota Department of Education by April 1.	7,200	7,200	0
		Establish a Library Board with Governing Authority -The County Board is the governing authority, and the County Board appoints an advisory Library Board.	200	200	0
		Data Practices -Certain requirements of the public library are related to the release of customer records.	2,700	2,700	0
		Protection of Library Property -For regional libraries the requirement to prosecute applies to the county attorney for the county in which the offense occurred.	0	0	0
		Core Function	Provision of Public Library Services -Access to registered customers; interlibrary loans and reciprocal borrowing through agreement with other libraries in the region and the state.	6,140,100	5,464,700
	Property Records & Taxpayer Services	Mandated	Business Licensing	14,000	0
Document Recording			1,356,000	0	1,356,000
Election Administration			2,033,400	1,000,000	1,033,400
Property Appraisal			3,591,000	1,831,400	1,759,600
Tax Calculation			775,000	604,500	170,500
Tax Collection			619,000	619,000	0
Tax Forfeiture Administration			97,000	97,000	0
Truth-in-Taxation			86,000	28,400	57,600
Vitals: Birth, Death, Marriage			134,000	0	134,000
Assessment maintenance and administration of programs			1,068,000	1,068,000	0
Core Function		License and Service Centers	4,639,000	1,298,900	3,340,100
Other Service		Gravel Tax Administration	26,000	0	26,000
	Community Sanitation	470,300	183,400	286,900	

Service Costs by Department Detail

Department	SvcType	Mandate / Core / Other Function Description	Total Cost	Levy-Funded	Non-Levy
Public Health & Environment	Mandated	Department Administration	2,436,800	828,500	1,608,300
		Disease Prevention and Control	1,025,600	902,500	123,100
		Groundwater Protection	1,046,200	0	1,046,200
		Healthy Communities	925,700	703,500	222,200
		Household Hazardous Waste- SCORE	7,261,100	0	7,261,100
		Individual Sewage Treatment Systems	451,300	27,100	424,200
		Jail Health Services	1,500,000	0	1,500,000
		Public Health Emergency Preparedness	492,100	24,600	467,500
		Resource Recovery	4,960,000	0	4,960,000
		Solid and Hazardous Waste	2,213,500	0	2,213,500
		Solid and Hazardous Waste Regulation	587,000	0	587,000
		Core Function	Cannabis Substance Use Prevention (CSUP)	100,000	0
	Child and Teen Checkup Program		425,800	0	425,800
	Family Health		2,519,600	478,700	2,040,900
	Food Protection, Lodging Inspections		986,400	39,500	946,900
	National Opioid Settlement		643,300	0	643,300
	Public Safety Radios	Core Function	Septic Loan Program	1,178,000	0
Statewide Health Improvement Program			514,500	0	514,500
Women, Infants and Children (WIC) Nutritional Program			859,100	34,400	824,700
Infrastructure Operation & Maintenance			791,600	0	791,600

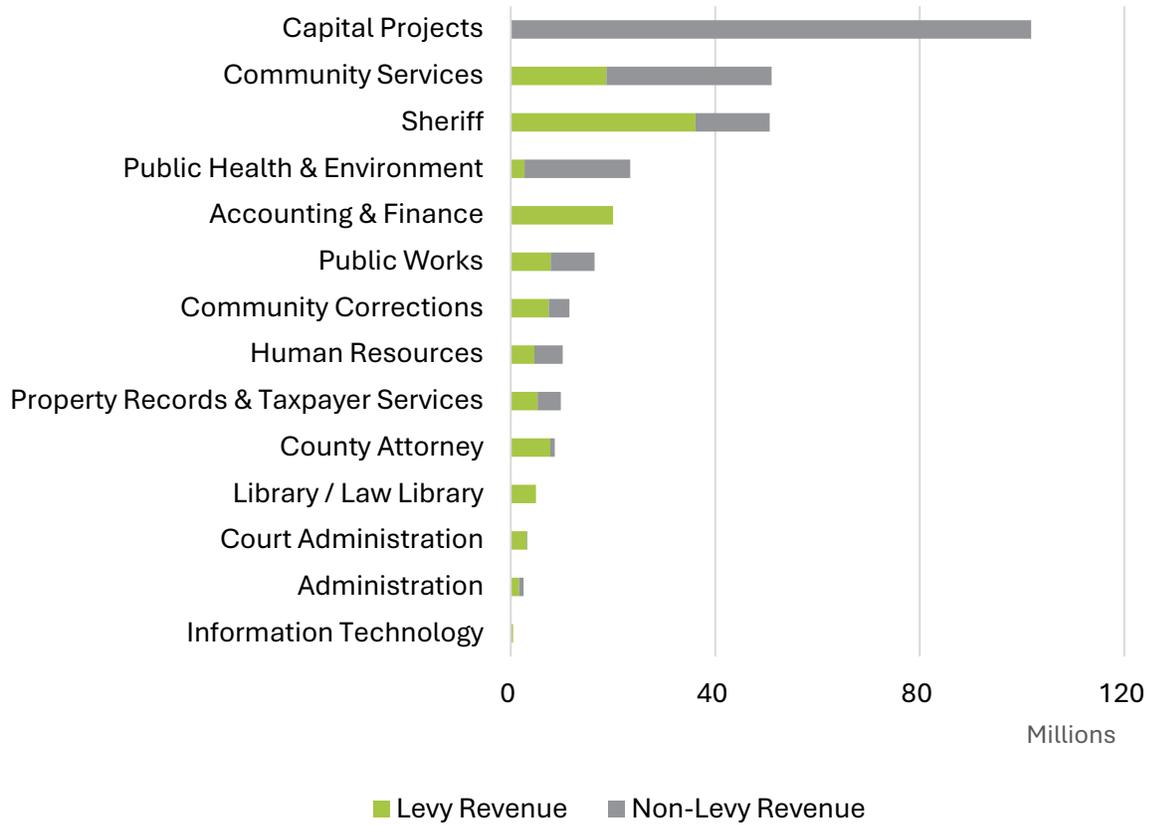
Service Costs by Department Detail

Department	SvcType	Mandate / Core / Other Function Description	Total Cost	Levy-Funded	Non-Levy
		Board of Adjustment and Appeals	10,000	5,000	5,000
		Boiler Inspections	0	0	0
		Bridge maintenance	80,000	39,200	40,800
		Building maintenance	1,400,000	602,000	798,000
		Contract Administration	242,000	242,000	0
		County Agriculture Inspector	20,000	20,000	0
		County Highway Engineer	220,100	220,100	0
		County Surveyor Statutory Duties	146,000	146,000	0
		Energy Benchmarking	0	0	0
		Finance, Accounting, and Budget	669,800	620,200	49,600
		Grounds maintenance, snow and ice control	1,200,000	516,000	684,000
		Highway design, construction, maintenance and repairs	5,198,000	2,131,200	3,066,800
		Maintenance Services	0	0	0
		Natural resource management	500,000	250,000	250,000
		Park Administration	150,000	64,500	85,500
		Park Guest Services and operations	1,360,800	585,100	775,700
		Planning and Advisory Commission	10,000	5,000	5,000
		Plat, Registered Land Survey and CIC Review	127,000	25,400	101,600
	Mandated	Public Land Survey monument and record preservation	252,000	252,000	0
		Public road ditch drainage	275,000	66,000	209,000
		Purchasing Duties	0	0	0
		Right of way management	50,000	26,500	23,500
		Right of Way Recording and Marking	100,000	100,000	0
		Roadkill disposal	45,000	10,800	34,200
		Roadside vegetation management	350,000	84,000	266,000
		Seasonal weight restrictions	100,000	53,000	47,000
		Snow and ice control	1,840,400	441,700	1,398,700
		Street naming and property addressing	7,000	7,000	0
		Traffic operations	1,358,500	720,000	638,500
Public Works		Utility locating - Gopher State One Call (GSOC)	280,000	148,400	131,600
		Capital Project Management (State Bldg Code compliance)	0	0	0
		Capital Project Mgmt (State Bldg Code compliance/ADA)	0	0	0
		Capital Project Mgmt (architectural & engineering svcs)	0	0	0
		Capital Project Mgmt and Operations (Jail maint)	0	0	0
		Maintain, admin, enforce develop code & land use regulations	150,000	150,000	0
		Facilities Repairs and Maintenance	0	0	0
		Capital Repairs	0	0	0
		Support service/assist other county departments	239,000	239,000	0
		Access management	55,000	23,700	31,300
		Building Security	0	0	0
		Custodial Services	0	0	0
		Department Staff Office Space and Technology	1,403,000	1,403,000	0
		Department Training	40,000	40,000	0
		Fleet Management	2,382,900	1,048,500	1,334,400
		Historic Courthouse operations	80,000	38,400	41,600
		Office/Administrative Support	349,200	349,200	0
	Core Function	Parcel mapping maintenance	125,000	116,300	8,700
		Park and Historic Courthouse programming	160,000	60,800	99,200
		Park and trail master planning	100,000	100,000	0
		Parks & Open Space Commission/Historic Courthouse	25,000	25,000	0
		Plan for county's regional park and trail system	175,000	175,000	0
		Plan for county's transportation system needs	210,000	210,000	0
		Strategic Planning	241,600	241,600	0
		Traffic engineering	533,000	282,500	250,500
		Training, meeting supplies, and software for staff	19,000	19,000	0
		Utility Services	0	0	0
		Machinery & Automotive (Capital Assets)	2,240,000	448,000	1,792,000
	Other Service	Adopt-A-Highway program	25,000	13,300	11,700

Service Costs by Department Detail

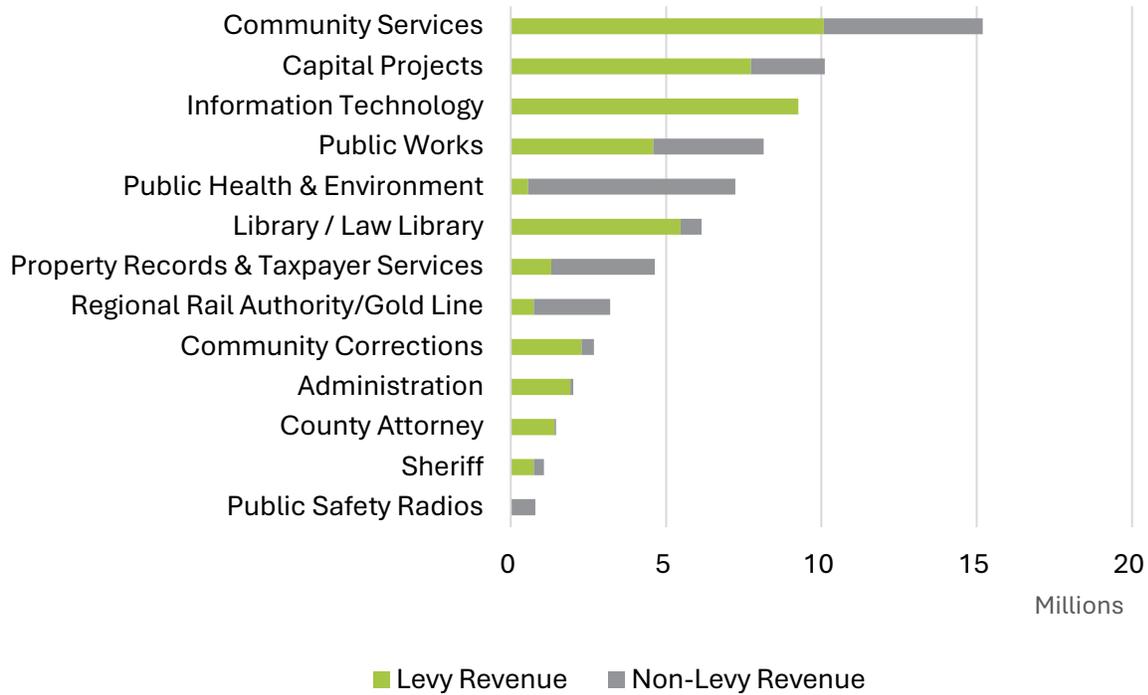
Department	SvcType	Mandate / Core / Other Function Description	Total Cost	Levy-Funded	Non-Levy		
Regional Rail Authority / Gold Line	Core Function	Match for 5310 grant	65,000	65,000	0		
		Planning for and coordinating transit expansion in the county	584,300	584,300	0		
		Transit Center maintenance - Forest Lake and Newport	108,800	0	108,800		
		2026 Gold Line Construction	2,067,200	0	2,067,200		
		2026 Gold Line Joint Powers Board Washington County Share	104,000	0	104,000		
		2026 Gold Line Washington County Administration	178,400	0	178,400		
		Transitway Commissions: Red Rock Corridor and Great River Rail	39,500	39,500	0		
		Training, research, supplies & software for staff	52,200	52,200	0		
Sheriff	Mandated	Administration	2,064,200	366,100	1,698,100		
		Adult Detention Services	12,387,800	11,365,000	1,022,800		
		Code Red, Public Safety System	779,300	88,700	690,600		
		Contract Law Enforcement	4,456,500	0	4,456,500		
		Court Ordered Transports	265,000	256,300	8,700		
		Court Security	2,659,500	2,619,500	40,000		
		Criminal Investigations	3,156,700	2,847,100	309,600		
		Emergency Communication Response Center (ECRC)	5,218,400	4,415,800	802,600		
		Emergency Preparedness	512,800	277,900	234,900		
		First Responder / Police Wellness	165,600	5,600	160,000		
		General Patrol	8,951,600	6,720,100	2,231,500		
		Inmate Health Services	0	0	0		
		Jail Alternative Programs	585,700	393,800	191,900		
		Juvenile Detention Services	560,300	560,300	0		
		Medical Examiner Services	621,000	621,000	0		
		Property - Evidence	100,300	100,300	0		
		Range - Training	496,400	493,300	3,100		
		School Resource Deputies	336,700	0	336,700		
		Special Services	5,712,000	3,869,300	1,842,700		
		Water, Parks & Trails Patrol	1,229,800	1,115,500	114,300		
		Training Initiatives for POST requirements	252,300	0	252,300		
		Training Deputy	147,800	0	147,800		
		Core Function	Core Function	Canine Unit	190,400	185,000	5,400
				Community Engagement	56,800	42,300	14,500
				D.A.R.E. Program (Drug Abuse Resistance Education)	11,700	9,500	2,200
				East Metro Human Trafficking	189,000	189,000	0
				North Central High Intensity Drug Trafficking Areas (HIDTA)	179,700	45,400	134,300
Violent Crimes Enforcement Task Force (VCET)	114,000			0	114,000		
SWAT, Crisis Negotiation, Honor Guard, Mobile Field, Reserves	323,100			272,000	51,100		
Other Service Explorers Program	23,800			14,900	8,900		
Grand Total			386,410,500	166,587,200	219,823,300		

Mandated Services by Department



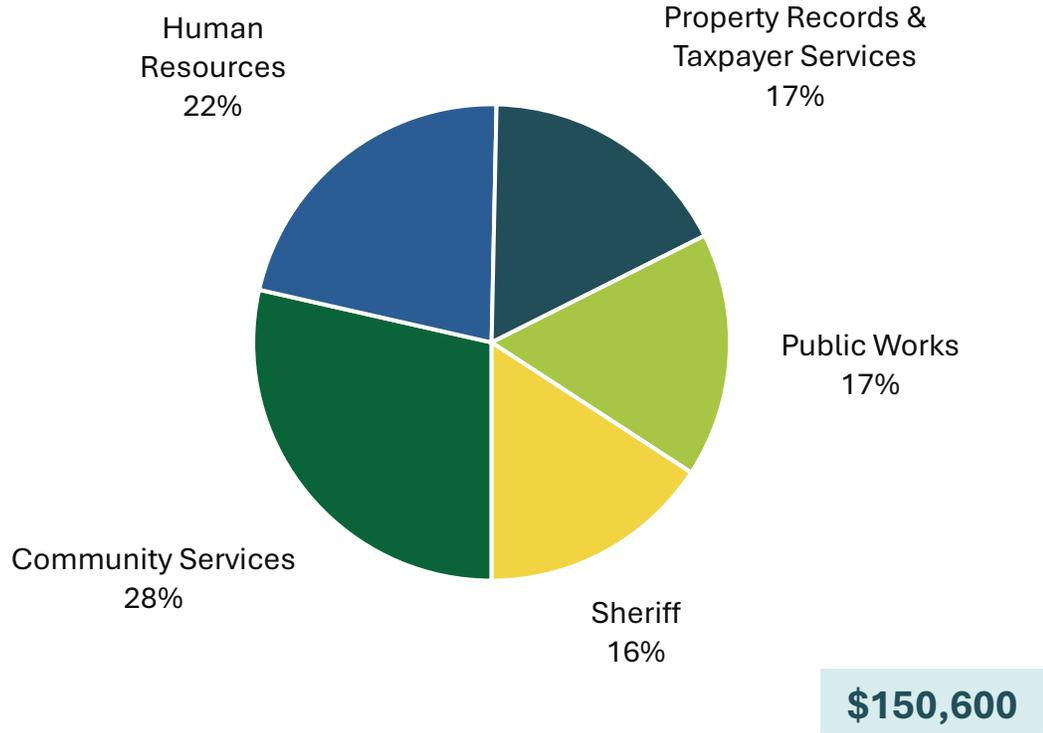
Department	Mandated Services
Capital Projects	101,789,900
Community Services	51,010,600
Sheriff	50,659,700
Public Health & Environment	23,369,600
Accounting & Finance	19,991,700
Public Works	16,380,600
Community Corrections	11,473,600
Human Resources	10,192,100
Property Records & Taxpayer Services	9,773,400
County Attorney	8,614,200
Library / Law Library	4,940,400
Court Administration	3,229,500
Administration	2,473,600
Information Technology	452,000
Grand Total	314,350,900

Core Functions by Department



Department	Core Functions
Community Services	15,195,900
Capital Projects	10,106,100
Information Technology	9,254,700
Public Works	8,138,700
Public Health & Environment	7,226,700
Library / Law Library	6,140,100
Property Records & Taxpayer Services	4,639,000
Regional Rail Authority/Gold Line	3,199,400
Community Corrections	2,680,400
Administration	2,011,700
County Attorney	1,460,000
Sheriff	1,064,700
Public Safety Radios	791,600
Grand Total	71,909,000

Other Services by Department



Department	Other Services
Community Services	43,000
Human Resources	32,800
Property Records & Taxpayer Services	26,000
Public Works	25,000
Sheriff	23,800
Grand Total	150,600

Top Five Levy-Funded Mandated Services

Department	Service Type	Mandate / Core / Other Function Description	Total Cost	Projected	
				Levy Funding	Non-Levy
Accounting & Finance	Mandated	Annual Debt Service	16,567,200	16,567,200	
Sheriff	Mandated	Adult Detention Services	12,387,800	11,365,000	1,022,800
Sheriff	Mandated	General Patrol	8,951,600	6,720,100	2,231,500
Library / Law Library	Mandated	County Financial Support/Minimum Level of Support*	4,925,300	4,925,300	
Sheriff	Mandated	Emergency Communication Response Center (ECRC)	5,218,400	4,415,800	802,600
Grand Totals			48,050,300	43,993,400	4,056,900

*The Minnesota Department of Education calculates the minimum level of financial support required annually

Top Five Services by Cost

Department	Service Type	Mandate / Core / Other Function Description	Total Cost	Projected	
				Levy Funding	Non-Levy
Capital Projects	Mandated	Capital Road & Bridge Projects	99,944,900		99,944,900
Accounting & Finance	Mandated	Annual Debt Service	16,567,200	16,567,200	
Sheriff	Mandated	Adult Detention Services	12,387,800	11,365,000	1,022,800
Sheriff	Mandated	General Patrol	8,951,600	6,720,100	2,231,500
Capital Projects	Core Function	Capital Projects Fund Projects	8,106,100	6,392,500	1,713,600
Grand Totals			145,957,600	41,044,800	104,912,800

Top Five Levy-Funded Services by Department

Department	Service Type	Mandate / Core / Other Function Description	Total Cost	Projected	
				Levy Funding	Non-Levy
Accounting & Finance	Mandated	Annual Debt Service	16,567,200	16,567,200	0
Accounting & Finance	Mandated	Accounting Operations & Internal Control	1,058,400	1,058,400	0
Accounting & Finance	Mandated	Procurement	461,400	461,400	0
Accounting & Finance	Mandated	Treasury and Cash Management	438,800	438,800	0
Accounting & Finance	Mandated	Payments & Payables Management	381,000	381,000	0
Accounting & FinanceTotal			18,906,800	18,906,800	0
Administration	Mandated	Organizational Leadership	1,745,100	874,100	871,000
Administration	Core Function	Policy Analysis, Program Development and Evaluation	732,400	732,400	0
Administration	Core Function	Employee Communication, Public Information	643,000	643,000	0
Administration	Mandated	County Board of Commissioners and Board Meeting	394,600	394,600	0
Administration	Mandated	Budget Development and Financial Management	333,900	333,900	0
AdministrationTotal			3,849,000	2,978,000	871,000
Capital Projects	Core Function	Capital Projects Fund Projects	8,106,100	6,392,500	1,713,600
Capital Projects	Core Function	Capital Repair Fund Projects	2,000,000	1,332,800	667,200
Capital ProjectsTotal			10,106,100	7,725,300	2,380,800
Community Corrections	Mandated	Adult Probation Supervision	4,938,600	2,765,600	2,173,000
Community Corrections	Mandated	Juvenile Residential and Community Based Services	1,624,100	1,542,900	81,200
Community Corrections	Core Function	Programs	1,543,000	1,141,800	401,200
Community Corrections	Core Function	Administration	1,137,400	1,137,400	0
Community Corrections	Mandated	Adult Pre-Sentence Investigation	1,489,100	908,400	580,700
Community CorrectionsTotal			10,732,200	7,496,100	3,236,100
Community Services	Core Function	Internal Administrative Supports	5,581,200	3,785,500	1,795,700
Community Services	Core Function	Other CSD Administration expenses	2,825,700	2,825,700	0
Community Services	Mandated	Medical Assistance, Minnesota Supplemental Aide, ect	7,846,200	2,432,300	5,413,900
Community Services	Mandated	Out-of-home placement	3,171,900	2,410,600	761,300
Community Services	Mandated	Mental Health – Crisis / Emergency Response	3,038,300	1,671,100	1,367,200
Community ServicesTotal			22,463,300	13,125,200	9,338,100
County Attorney	Mandated	Adult Prosecution	3,632,000	3,523,000	109,000
County Attorney	Mandated	Juvenile Prosecution and Child Protection	2,017,200	2,017,200	0
County Attorney	Core Function	Legal Counsel to County Departments	1,407,000	1,407,000	0
County Attorney	Mandated	General Administration; Administrative Appeals	1,350,700	1,350,700	0
County Attorney	Mandated	Victim / Witness Assistance	608,500	468,500	140,000
County AttorneyTotal			9,015,400	8,766,400	249,000
Court Administration	Mandated	Facilities	2,233,300	2,233,300	0
Court Administration	Mandated	Juvenile Child Protection Proceedings	369,000	334,300	34,700
Court Administration	Mandated	Civil Commitment Fees	210,000	203,000	7,000
Court Administration	Mandated	Attorney Services	125,000	125,000	0
Court Administration	Mandated	Child Support/Paternity Proceedings	68,200	68,200	0
Court AdministrationTotal			3,005,500	2,963,800	41,700
Human Resources	Mandated	Benefits administration	7,564,000	2,020,400	5,543,600
Human Resources	Mandated	Labor/Employee relations	759,900	759,900	0
Human Resources	Mandated	HR Operations & Administration	605,500	605,500	0
Human Resources	Mandated	Recruitment and selection process	385,900	385,900	0
Human Resources	Mandated	Leaves of Absence	368,900	368,900	0

Department	Service Type	Mandate / Core / Other Function Description	Total Cost	Levy Funding	Non-Levy
Human ResourcesTotal			9,684,200	4,140,600	5,543,600
Information Technology	Core Function	IT Administration	3,975,000	3,975,000	0
Information Technology	Core Function	Infrastructure	2,246,700	2,246,700	0
Information Technology	Core Function	Enterprise Support Services	1,885,000	1,885,000	0
Information Technology	Core Function	Collaboration & Data Integration	1,125,300	1,125,300	0
Information Technology	Mandated	Security	452,000	452,000	0
Information TechnologyTotal			9,684,000	9,684,000	0
Library / Law Library	Core Function	Provision of Public Library Services Access to registered ci	6,140,100	5,464,700	675,400
Library / Law Library	Mandated	County Financial Support/Minimum Level of Support Ann	4,925,300	4,925,300	0
Library / Law Library	Mandated	Annual Report Public libraries are required to file annual :	7,200	7,200	0
Library / Law Library	Mandated	Internet Filtering The Federal Children's Internet Protecti	5,000	5,000	0
Library / Law Library	Mandated	Data Practices Certain requirements of the public library :	2,700	2,700	0
Library / Law LibraryTotal			11,080,300	10,404,900	675,400
Property Records & Taxpayer Sen	Mandated	Property Appraisal	3,591,000	1,831,400	1,759,600
Property Records & Taxpayer Sen	Core Function	License and Service Centers	4,639,000	1,298,900	3,340,100
Property Records & Taxpayer Sen	Mandated	Assessment maintenance and administration of program	1,068,000	1,068,000	0
Property Records & Taxpayer Sen	Mandated	Election Administration	2,033,400	1,000,000	1,033,400
Property Records & Taxpayer Sen	Mandated	Tax Collection	619,000	619,000	0
Property Records & Taxpayer ServicesTotal			11,950,400	5,817,300	6,133,100
Public Health & Environment	Mandated	Disease Prevention and Control	1,025,600	902,500	123,100
Public Health & Environment	Mandated	Department Administration	2,436,800	828,500	1,608,300
Public Health & Environment	Mandated	Healthy Communities	925,700	703,500	222,200
Public Health & Environment	Core Function	Family Health	2,519,600	478,700	2,040,900
Public Health & Environment	Mandated	Community Sanitation	470,300	183,400	286,900
Public Health & EnvironmentTotal			7,378,000	3,096,600	4,281,400
Public Safety Radios	Core Function	Infrastructure Operation & Maintenance	791,600	0	791,600
Public Safety RadiosTotal			791,600	0	791,600
Public Works	Mandated	Highway design, construction, maintenance and repairs	5,198,000	2,131,200	3,066,800
Public Works	Core Function	Department Staff Office Space and Technology	1,403,000	1,403,000	0
Public Works	Core Function	Fleet Management	2,382,900	1,048,500	1,334,400
Public Works	Mandated	Traffic operations	1,358,500	720,000	638,500
Public Works	Mandated	Finance, Accounting, and Budget	669,800	620,200	49,600
Public WorksTotal			11,012,200	5,922,900	5,089,300
Regional Rail Authority/Gold Line	Core Function	Planning for and coordinating transit expansion in the co	584,300	584,300	0
Regional Rail Authority/Gold Line	Core Function	Match for 5310 grant	65,000	65,000	0
Regional Rail Authority/Gold Line	Core Function	Training, research, supplies & software for staff	52,200	52,200	0
Regional Rail Authority/Gold Line	Core Function	Transitway Commissions: Red Rock Corridor and Great Ri	39,500	39,500	0
Regional Rail Authority/Gold LineTotal			11,753,200	6,663,900	5,089,300
Sheriff	Mandated	Adult Detention Services	12,387,800	11,365,000	1,022,800
Sheriff	Mandated	General Patrol	8,951,600	6,720,100	2,231,500
Sheriff	Mandated	Emergency Communication Response Center (ECRC)	5,218,400	4,415,800	802,600
Sheriff	Mandated	Special Services	5,712,000	3,869,300	1,842,700
Sheriff	Mandated	Criminal Investigations	3,156,700	2,847,100	309,600
SheriffTotal			35,426,500	29,217,300	6,209,200

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: ADM - Administration

DIVISION: ADA - Administration

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Organizational Leadership	Y	State	§375A.06, §384.151, §6.48	Y	\$1,745,100	Transmission Line Tax	50%	4
Budget Development and Financial Management	Y	State	§373.40	Y	\$333,900		0%	4
County Board of Commissioners and Board Meeting	Y	State	§375.12, §375.51	Y	\$394,600		0%	4
Internal Audit Function	N			Y	\$80,200		0%	4
Policy Analysis, Program Development and Evaluation, Process Improvement, Records Management	N			Y	\$732,400		0%	4
Land and Water Legacy Program	N			Y	\$232,900	LSOHC Grant	30%	4
Employee Communication, Public Information, Event Planning, Coordination, and Implementation	N			Y	\$643,000		0%	4
Website Operation, Maintenance, and Graphics Production	N			Y	\$247,300		0%	4
Performance Measurement	N			Y	\$75,900	MN State Grant	28%	4

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: AFD - Accounting & Finance

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Treasury and Cash Management *Manage public funds responsibly *Designate depositories *Invest according to state guidelines *Maintain liquidity to meet obligations *Ensure fraud protection	Y	State	§118A, §375.26, §375.27, §465.03, §375.18, §375.162, §382.32, §382.36, §375.45, §385.19, §384.12, §385.07, §385.09, §385.10, §385.31, §385.13, §385.39	Y	\$438,800		0%	4
Payments & Payables Management *Ensure invoices are paid in a timely manner *Verify accuracy of coding of invoices *Authorize credit card use by officers or employees for County purchases *Ensure the validity of vendors	Y	State/Fed	State- §645.021, §471.425, §375.18, §471.381, §471.382, §471.425, §375.171, §384.13, §385.20 Federal-IRC §6109, 26CFR	Y	\$381,000		0%	4
Payroll *Process accurate payroll related payments *Ensure compliance for the collection and remittance of state and federal tax withholdings and MN PERA *Maintain confidential information	Y	State/Fed	State- §375.61, §471.61, §290.92, §353, §353D, §13.43 Federal- 26CFR Part 31	Y	\$346,000		0%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Compliance & Regulatory Reporting *Compliance with reporting requirements set by the State Auditor *Publish annual financial statements, provide public access to county's financial activities *Compliance with regulations for federal awards	Y	State/Fed	State- §6.745, §375.17, §385.06, §471.68, §471.6175 Federal- 2 CFR Part 200	Y	\$296,800		0%	4
Debt Issuance and Management *Analyze financing strategies *Ensure compliance with tax regulations	Y	State/Fed	State- §475.67, §475.61, §549.09, §373.40, §475.52 Federal- 26 CFR Sec. 1 -103, 141-150, 6001-1a	Y	\$256,500		0%	4
Collection Services *Collect debts from customers *Authorize MN Dept of Revenue to collect debts owed to the County	Y	State/Fed	State- §375.18, §382.36, §332.37, §332.32, §270A Federal- 15 USC Sec's 1690-1692p	Y	\$185,600		0%	2
Accounting Operations & Internal Control *Maintain accurate financial records *Implement internal controls *Ensure compliance with accounting standards	Y	State	§375.18, §384.14, §385.05, §6.47	Y	\$1,058,400		0%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Procurement *Follow procedures for purchasing goods and services as established by the Uniform Municipal Contracting Law *Follow standards covering conflicts of interest *Comply with procurement methods *Contract oversight	Y	State/Fed	State- §471.345 Federal- 2 CFR Part 200.318-327 and Appendix II	Y	\$461,400		0%	4
Annual Debt Service *Ensure adherence to debt service limits established by MN State Statutes and County policies *Ensure public involvement through hearings	Y	State	§373.40 sub4 and County Board Policy	Y	\$16,567,200		0%	3

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: ATT - County Attorney

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Adult Prosecution	Y	State	Chapter 388.051	Y	\$3,632,000	State Grants/ Fees	3%	4
Juvenile Prosecution and Child Protection	Y	State/Fed	Chapter 388.051	Y	\$2,017,200		0%	4
Victim / Witness Assistance	Y	State	Chapter 388.051	Y	\$608,500	State Grant	23%	4
Child Support Establishment, Enforcement, and Paternity Adjudication	Y	State/Fed	Chapter 388.051	Y	\$600,000	State	100%	3
Recycle & Energy Board	N			Y	\$53,000	County CEC	100%	3
Commitments – Prison	Y	State	Chapter 388.051	Y	\$13,000	State	100%	3
General Administration; Administrative Appeals	Y	State	Chapter 388.051	Y	\$1,350,700		0%	4
Vulnerable Adult Actions; County Commitments	Y	State	Chapter 388.051	Y	\$317,700		0%	3
Forfeitures	Y	State	Chapter 388.051	Y	\$75,100		0%	3
Legal Counsel to County Departments	N			Y	\$1,407,000		0%	4

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: CAP - Capital Projects

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Capital Road & Bridge Projects	Y	Federal	Constitutional Requirement - Article XIV	Y	\$99,944,900	State & Federal aid, Taxes, & Other	100%	4
Capital Parks Projects	Y	State	MN Statue 85.53/MN Statute 473.302	Y	\$1,845,000	State & Federal aid, Taxes, & Other	100%	4
Capital Repair Fund Projects	N			Y	\$2,000,000		33%	4
Capital Projects Fund Projects	N			Y	\$8,106,100	Other	21%	4

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: CCD - Community Corrections

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Juvenile Diversion	Y	State	\$388.24	Y	\$405,700	State Grant	69%	3
Adult Diversion	Y	State	\$401.065	Y	\$175,700	State Grant	45%	4
Adult Pre-Sentence Investigation Felony Gross Misdemeanor DWI, Domestic Abuse Guidelines Worksheets Custody Credit Determination Gambling Screen Victim Impact Court Administration Notification – Licenses Sex Offender Specialized Training - Assessments - Psycho-Sexual Evaluations - Predatory Offender Registration - Community Notification, when necessary	Y	State	\$609.115, \$609.2244, \$609.145, \$611A.037, \$611.037, \$169A.70, \$609.3457, \$609.3455, \$241.67	Y	\$1,489,100	State Grant	39%	3
Adult Bail Evaluations	Y	State	\$629.74	Y	\$270,800		0%	4
Adult Conditional Release Pretrial Post Sentencing Pretrial Alcohol Monitoring	Y	State	Rule 6.02, \$169A.44, \$169A.73	Y	\$858,100	State Grant	27%	3
Administration	N			Y	\$1,137,400		0%	3
Comprehensive Plan	Y	State	\$401.11	N	\$13,700		0%	3
Programs Repeat DWI Offender Program (ROP) Sentence to Service (STS) Offender Recovery Program (ORP) Cognitive Skills Intervention (COG)	N			Y	\$1,543,000	State Grant	26%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Adult Probation Supervision DNA Collection Polygraph Examination Supervised Release (Parole) Lifetime Sex Offender Supervision Department of Human Services (DHS) Notification Client Transfer Investigation Interstate Finger Printing	Y	State	§401.01, §609.3456, §609.117, §245C.05, Subd. 7	Y	\$4,938,600	State Grant	43% State Grant, 1% Fees	3
Juvenile Probation Supervision DNA Collection Polygraph Examination Mental Health Screening Pre-Disposition Reports School Notification – Certain Juvenile Offenders Pre-Out of Home Placement Screening Client Transfer Investigation	Y	State	§401.01, §609.117, §260B.171, §260B.157	Y	\$1,458,700	State Grant	42%	3
Juvenile Residential and Community Based Services	Y	State	§260B.331	Y	\$1,624,100	State Grant	1% State,	4
Juvenile Sex Offender Supervision	Y	State	§401.01, §260B.198	Y	\$239,100	State Grant	1%	3

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: CSD - Community Services

DIVISION: CSA - CSD Administration

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Family Homelessness Prevention and Assistance Program (FHPAP)	N		462A.204	Y	\$250,000	State	100%	1
Transportation/Mobility Management	N			Y	\$295,600	Federal/ Public Works	100%	3
Homeless Services – Coordinated Entry, Outreach, emergency housing and navigation.	Y	Federal	24 CFR§578.7 (a)(8)	Y	\$2,562,300	Fed/State	89%	3
Child Support	Y	State/Fed	§518A.81	Y	\$3,835,500	State/Fed/ Fees	88%	5
Internal Administrative Supports (Accounting, Navigators, Policy Analysts, etc.)	N			Y	\$5,581,200	State/Fed	32%	4
Other Community Services expenses in support of mandated/core functions such as technology, professional development, mileage reimbursement, and mobile phones.	N			Y	\$2,825,700		0%	4
DIVISION: ESD - Economic Support Division								
Basic Sliding Fee Child Care	Y	State/Fed	§119B.03	Y	\$468,500	State/Fed	87%	4
Minnesota Family Investment Program, Diversionary Work Program	Y	State/Fed	§256J.95	Y	\$542,800	State/Fed	69%	1
Medical Assistance, Minnesota Supplemental Aide, General Assistance, Housing Support and Food Support	Y	State/Fed	§256B, 256D & 256I	Y	\$7,846,200	State/Fed	69%	4
General Relief (County burials)	Y	State/Fed	§261.035	Y	\$50,000		0%	3
Fraud/FPI	Y	State/Fed	§256.983	Y	\$265,300	State/Fed	55%	4
Other Community Services expenses in support of mandated/core functions such as technology, professional development, mileage reimbursement, and mobile phones.	N			Y	\$1,579,400	State/Fed	91%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
DIVISION: MWF - MN Workforce Center								
Young Adult Program	Y	State/Fed	§116L.56	Y	\$342,800	State/Fed	94%	2
SNAP/MFIP	Y	State/Fed	§256D & 256J	Y	\$1,038,200	State/Fed	94%	4
Diversions Work Program	Y	State/Fed	§256J.95	Y	\$169,800	State/Fed	94%	1
Adult WIOA	Y	Federal	PL113-128	Y	\$111,000	State/Fed	94%	2
Women's Economic Security Act Grant and Pathways to Prosperity	N			Y	\$100,000	State/Fed	94%	3
Dislocated Worker	Y	State/Fed	§116L.17	Y	\$569,800	State/Fed	94%	4
Other Community Services expenses in support of mandated/core functions such as technology, professional development, mileage reimbursement, and mobile phones.	N			Y	\$441,700	State/Fed	85%	4
DIVISION: SSA - SS Adult Division								
Mental Health - Prepetition Screening and Rule 79 Case Management	Y	State	§253B.07 & §245.461	Y	\$4,022,800	State/Fed/ Fees	59%	4
Mental Health - Regional Treatment Center Including Sex Offender Treatment	Y	State	§246.54 & §253D.12	Y	\$1,220,000		0%	4
Mental Health - Acute Care Including Holds Costs for Sex Offenders	Y	State	§245.473 & §253D.12	Y	\$78,000		0%	4
Mental Health - Residential	Y	State	§245.472	Y	\$7,000	State	100%	4
Mental Health – Crisis / Emergency Response	Y	State	§256B.0624	Y	\$3,038,300	State	45%	4
Mental Health – Other Direct Services	Y	State	§245.461	Y	\$445,500	State	79%	3
Mental Health – Embedded Jail Unit /Co-Response	N			Y	\$1,715,900	State/Fees	19%	4
Chemical Health - Assessment and Case Management	Y	State	§254A.19 & 9530.6615	Y	\$203,500		0%	1
Chemical Health – Detoxification Services	Y	State	§254A.08	Y	\$75,000	Fees	22%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Chemical Health – Consolidated Treatment Fund	Y	State	§254B.04 & 9530.7015	Y	\$150,000	State/Fed	79%	2
Adult Protection – Assessment/Investigation/Case Management	Y	State	§626.557	Y	\$873,400	State/Fed	66%	3
Adult Protection - Guardianship Services	Y	State	§524.5	Y	\$35,000		0%	3
Other Community Services expenses in support of mandated/core functions such as vehicle maintenance, technology, professional development, mileage reimbursement, and mobile phones.	N			Y	\$41,400		0%	4
DIVISION: SSC - SS Children's Division								
Adolescent Life Skills (STAY)	Y	Federal	USC §677	Y	\$30,000	Federal	100%	4
Adoption Services	Y	Federal	§260C.601	Y	\$291,900	Federal	24%	3
Out-of-home placement	Y	State/Fed	§260C.212	Y	\$3,171,900	State/Fed/Fees	24%	5
Family Assessment	Y	Federal	§626.556	Y	\$976,300	Federal	52%	3
Language Interpreter	Y	Federal	USC §2000D Et Seq	Y	\$11,000	NA	0%	4
Transportation	N			Y	\$62,000	NA	0%	4
Health Related	N			N	\$43,000	NA	0%	3
Respite Care	N			Y	\$5,000	NA	0%	3
Parent Support Outreach Program Grant	N			Y	\$234,000	State/Fed	30%	3
Family Group Decision Making	N			Y	\$5,000	NA	0%	3
Other Child Care	N			Y	\$15,000	NA	0%	3
Mental Health	Y	State/Fed	§245.487	Y	\$1,108,100	State/Fed	4%	4
Child Protection - ongoing services/case management/concurrent permanency planning/truancy services	Y	State/Fed	§260C	Y	\$3,728,700	State/Fed	69%	4
Child Protection – Intake/investigation/child welfare services	Y	State/Fed	§626.556	Y	\$1,176,700	State/Fed	41%	3
Foster Care & Child Care Licensing	Y	State	§245A.03	Y	\$1,121,400	Fees/State	2%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Other Community Services expenses in support of mandated/core functions such as vehicle maintenance, technology, professional development, mileage reimbursement, and mobile phones.	N			Y	\$1,169,990	State/Fed	30%	4
DIVISION: SSD - Access, Aging & Disabilities								
Intellectual & Developmental Disabilities Day Training and Habilitation	Y	State	§252.41	Y	\$50,000	State	9%	1
Intellectual & Developmental Disabilities Semi-Independent Living Services (SILS)	Y	State	§252.275	Y	\$127,100	State	85%	3
Intellectual & Developmental Disabilities Private Guardianship	Y	State	§252A	Y	\$30,000		0%	3
Intellectual & Developmental Disabilities Extended and Supportive Employment	Y	State	§252.431	Y	\$250,000		0%	1
Intellectual & Developmental Disabilities Community Residential	N			Y	\$35,500		0%	3
Intellectual & Developmental Disabilities Respite Care	Y	State	§245D.03	Y	\$2,000		0%	3
Waiver Service Case Management	Y	State	§256B.49	Y	\$2,643,300	State/Fed/ Fees	77%	4
Nursing Home Under Age 65	Y	State	§256B.0911	Y	\$300,000		0%	4
MnCHOICES	Y	State/Fed	§256B.0911	Y	\$5,001,100	State/Fed	95%	5
Intellectual & Developmental Disabilities Family Support Program	Y	State	§252.32	Y	\$60,000	State	100%	3
Intellectual & Developmental Disabilities Transportation	N			Y	\$1,500		0%	3
Intellectual & Developmental Disabilities - Rule 185 Case Management (Waiver/Non-Waiver) and MR/RC Screening	Y	State	§256B.092	Y	\$2,347,900	State/Fed	82%	4
Intellectual & Developmental Disabilities Foster Care Public Agency	Y	State/Fed	§252.50	Y	\$35,000	Fees	100%	3
Language Interpreter	N			Y	\$25,000		0%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Other Community Services expenses in support of mandated/core functions such as technology, professional development, mileage reimbursement, and mobile phones.	N			Y	\$812,000		15%	4
DIVISION: VSO - Veterans Service								
Veterans Services	Y	State/Fed	\$196	Y	\$597,500	State	3%	3

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: CTA - Court Administration

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Attorney Services Indigent Persons who are Proposed Wards and Protected Persons (Guardianships/Conservatorships)	Y	State	MN Statute 524.502	Y	\$125,000	Fees	0%	4
Civil Commitment Fees Ramsey County Defense Panel	Y	State	MN Statute 253B	Y	\$210,000	Fees	3%	4
Civil Commitments Court Appointed Attorney Fees	Y	State	MN Statute 253B	Y	\$30,000	Fees	3%	4
Sexually Dangerous Predators/Sexual Psychopathic Personality Court Appointed Attorney Fees	Y	State	MN Statute 253B	Y	\$40,000	Fees	0%	3
Child Support/Paternity Proceedings Court Appointed Attorney Fees	Y	State	MN Statutes 257.51 to 257.74	Y	\$68,200	Fees	0%	3
Juvenile Child Protection Proceedings Court Appointed Attorney Fees	Y	State	MN Statute 260C	Y	\$369,000	Fees	9%	4
Permanency Proceedings on Appeal Court Appointed Attorney Fees	Y	State	MN Statute 260C	Y	\$1,500	Fees	0%	3
Juvenile Rule 20/Psychological Evaluations	Y	State	MN Statute §260C, §253B, MN Rules Juvenile Delinquency Procedure Rule 20	Y	\$25,000	Fees	0%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Services other than Legal Counsel for Indigent Defendants (Expert Witness Fees)	Y	State	MN Statute 611.21	Y	\$7,500	Fees	0%	3
Facilities	Y	State	MN Statute 484.77	Y	\$2,233,300		0%	3
Examiner of Titles Salary	Y	State	MN Statute 508.12	Y	\$115,000	Fees	44%	4
Eviction (Public Housing breach of lease and indigent - Public Defender)	Y	State	MN Statute 504B.281 to 504B.371	Y	\$5,000	Fees	0%	3

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: HRS - Human Resources

DIVISION: No Separate Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Labor/Employee relations: Contract negotiations; grievances; mediations; arbitrations; labor/ management committees; union reports (Included Labor Attorney \$20K)	Y	State	§179A	Y	\$759,918		0%	4
Benefits administration: County-provided; employee-purchased optional insurance; all leaves of absence; Cobra; PERA; Earned Sick and Safe Time (Included \$200K Broker Not Included: Premiums 21M)	Y	State/Fed	§471.61, §179A, 29CF Part 825, PL 111-148, Consol Omnibus Budget Reconcil Act of 1985, §181.941	Y	\$7,564,013		73%	5
Recruitment and selection process	Y	State	§375.56-§375.71, §197	Y	\$385,885		0%	3
Compensation/classification: Pay equity, market surveys and adjustments; EEO4 report; comparable worth evaluations; merit pay (Not Included \$20K Vendors)	Y	State	§43A, §375.56- §375.71 42 U.S.C. 2000e, et seq	Y	\$194,289		0%	4
Risk Management and Safety: Workers' Compensation; liability assessment and control; claims and asset management; lawsuits; ADA Title II compliance; Employee Safety Committee; mandatory training, (A.W.A.I.R., Right To Know); OSHA compliance; ergonomics; building security; evacuations (Not Included: MCIT Work Comp 1.055M Professional Liability Ins 700K)	Y	State/Fed	42USC 12131, §176, §182, 29 CRF-1910	Y	\$313,611		0%	3
Employee Recognition Program	N			N	\$32,754		0%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
HR Operations & Administration supporting the mandates listed herein; Policies, Rules & Regulations, HR Information Systems (HRIS) (Not Included \$400K Vendor)	Y	State/Fed	PL88.352, §375.56-§375.71 §13.03, §13.43	Y	\$605,492		0%	3
Leaves of Absence; Family Medical Leave Act, American with Disabilities Act, MN Paid Leave, Earned Sick & Safe (Included \$200K for Vendor)	Y	State/Fed	§363A, PL 110-336, §268B	Y	\$368,930		0%	5

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: ITD - Information Technology

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
IT Administration IT Governance (planning, policy, and standards) IT budget and financial management IT Strategy and Planning Contract negotiaion and Technical contract review	N			Y	\$3,975,000		0%	4
Security Protection of data and technology assets IT Security Governance Identity and Access Management Multi-Factor Authentication Anti-virus scanning Intrusion detection Auditing Data encryption Zero trust environment Training and awareness Vendor risk assessment	Y	State/Fed	\$16E.03	Y	\$452,000		0%	4
Collaboration & Data Integration Data governance External hosting solutions for enterprise services including HRIS, public data, and point of sale system Software Application and licensing services Cloud Services Database services and operations Geographic information services (GIS) SharePoint collaboration	N			Y	\$1,125,300		0%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Infrastructure Servers/systems to support business operations Backup systems and recovery strategy Network services (network connectivity, cabling, WiFi, etc.) Communication services (email, telephony, fax, SMS, and messaging) Network and Server Patch Management (firewalls, switches, systems, etc.) Operational Efficiency (Internal/External Resources, Service Provider[s], etc.) Business Continuity (risk management, system reliability, etc.)	N			Y	\$2,246,700		0%	4
Enterprise Support Services Endpoint computer and device purchasing Service desk management Endpoint asset management Knowledge management Endpoint Relocation Exceptional Technical Support Endpoint and Mobile Patch Management	N			Y	\$1,885,000		0%	5
Enterprise Projects & Solutions Vendor Relationship management Project services and business analyst consulting Implementation and Migration Support Project Portfolio Management Advanced Technical Support for HRIS and E1	N			Y	\$22,700		0%	4

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: LIB - Library

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
County Financial Support/Minimum Level of Support Annually the Minnesota Department of Education calculates the minimum level of support required.	Y	State	§134, §134.341	Y	\$4,925,264		0%	3
Provision of Public Library Services Access to registered customers; interlibrary loans and reciprocal borrowing through agreement with other libraries in the region and the state.	N			Y	\$6,140,136	State/ Other	11%	4
Internet Filtering (managed by IT) The Federal Children’s Internet Protection Act requires use of filtering on all public and staff PCs to qualify for federal universal service discounts on telecommunications. Additionally, the state requires filtering to qualify for Regional Library Telecommunication Aid funds.	Y	State/Fed	§134.50	N	\$5,000		0%	3
Annual Report Public libraries are required to file annual statistics with their governing boards and an annual report with the Minnesota Department of Education by April 1.	Y	State	§134.13	N	\$7,200		0%	3
Establish a Library Board with Governing Authority The County Board is the governing authority, and the County Board appoints an advisory Library Board.	Y	State	§134.09	Y	\$200		0%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Data Practices Certain requirements of the public library are related to the release of customer records.	Y	State	\$13.40	Y	\$2,700		0%	3
Protection of Library Property (managed by the County Attorney's Office) For regional libraries the requirement to prosecute applies to the county attorney for the county in which the offense occurred.	Y	State	\$609.541	Y	\$0		0%	3

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: PHE - Public Health & Environment

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Department Administration Community health assessment Establish and address local health priorities Health improvement planning Performance reporting	Y	State	MN Stat. 145A	Y	\$2,436,800	CEC, State, Federal, Other	66%	3
Family Health Home visiting services targeting high risk children and parents Prevent child abuse/neglect, promote early learning, reduce out of home placement, and promote parent-child attachment	N			Y	\$2,519,600	State, Federal, Other	81%	3
Jail Health Services Nursing, medical, psychiatric, and dental care to jail inmates Inpatient hospitalization and emergency room visits Laboratory and radiologic testing Pharmaceuticals	Y	State	MN Stat. 241	Y	\$1,500,000	Other	100%	2
Child and Teen Checkup Program Outreach to children eligible for Medical Assistance programs to ensure they receive regular and timely preventive health care	N			Y	\$425,800	State, Federal	100%	3
Disease Prevention and Control Infectious disease surveillance, investigation, and interventions Assure access to immunizations for uninsured or underinsured Tuberculosis testing and interventions	Y	State	MN Stat. 121A, 145A, 144	Y	\$1,025,600	State, Federal, Other	12%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Healthy Communities Community collaboration and initiatives to reduce obesity, chronic disease & barriers to accessing behavioral health issues Coordination of the County Employee Wellness Program	Y	State	MN Stat. 145A	Y	\$925,700	CEC, State	24%	3
Statewide Health Improvement Program Collaborate with schools, health care, worksite, and communities to establish policy, system, and environmental changes to prevent obesity and decrease tobacco use and exposure through evidenced-based practices.	N			Y	\$514,500	State	100%	3
Resource Recovery Waste processing at the Resource Recovery Facility in Newport through a joint powers agreement with Ramsey County as an alternative to landfilling of waste	Y	State	MN Stat. 115A	Y	\$4,960,000	CEC	100%	5
Women, Infants and Children (WIC) Nutritional Program Promote Breastfeeding initiation and duration among low-income pregnant women. Provide vouchers for nutritious foods and nutrition education to low income pregnant and children Prevent low birth weights and promote good nutrition during children's early developmental years	N			Y	\$859,100	Federal	96%	3
Food Protection, Lodging Inspections, Mobile Home Park, Recreational Camping Area, and Public Pools Delegated authority agreement requires one-year notice to terminate Includes tobacco licensing and enforcement of the county's Youth Access to Tobacco Ordinance	N			Y	\$986,400	CEC, Other	96%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Solid and Hazardous Waste Local and regional planning and implementation of recycling and waste reduction, programs, and waste management policy development	Y	State	MN Stat. 115A, 145A,375, 400, and 473	Y	\$2,213,500	CEC, State, Other	100%	4
Solid and Hazardous Waste Regulation License hazardous waste generators, solid waste haulers, and solid waste facilities Respond to complaints	Y	State	MN Stat. 115A, 145A,375, 400, and 473	Y	\$587,000	CEC, Other	100%	3
Community Sanitation Public Health Nuisance Control Investigation of environmental complaints	Y	State	MN Stat. 145A	Y	\$470,300	CEC, Other	61%	3
Individual Sewage Treatment Systems, Septic System Permitting and Inspection Primary regulatory authority for all subsurface sewage treatment systems (SSTS) in the county	Y	State	MN Stat. 115, 145A, 394	Y	\$451,300	State, Other	94%	4
Household Hazardous Waste- SCORE Operate County Environmental Center Community education on reduction and disposal of household hazardous wastes	Y	State	MN Stat. 115AA	Y	\$7,261,100	CEC, State, Other	100%	3
Public Health Emergency Preparedness Maintain capacity to prepare and respond to public health emergencies Coordinate Medical Reserve Corps volunteers	Y	State	MN Stat. 145A	Y	\$492,100	State	95%	2
Septic Loan Program Provide low-interest loans to replace non-compliant subsurface sewage treatment systems in the county.	N			Y	\$1,178,000	State	100%	4
Groundwater Protection Coordinate implementation of county's 10-year groundwater plan Coordinate the Water Consortium meetings Review and comment on other jurisdictions' plans that may impact groundwater quality Address water governance issues as needed	Y	State	MN Stat. 103B	Y	\$1,046,200	CEC, State	100%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
National Opioid Settlement Harm Reduction and Treatment Primary Prevention Planning and Data Support for justice-involved populations	N			Y	\$643,300	Other	100%	3
Cannabis Substance Use Prevention (CSUP) funds shall be used to create prevention, education, and recovery programs focusing on cannabis and other substance misuse	N			Y	\$100,000	State	100%	1

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: PRT - Property Recs & Taxpayer Svcs

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Tax Collection	Y	State	§276	Y	\$619,000		0%	4
Tax Calculation (including tax statement mailing) and tax delinquency	Y	State	Numerous Laws	Y	\$775,000	Fees	22%	4
Truth-in-Taxation	Y	State	§275	N	\$86,000	Fees (1/3 municipal, 1/3 schools)	67%	4
Tax Forfeiture Administration	Y	State	§272-282	N	\$97,000	Fees	0%	4
Gravel Tax Administration	N		§298.75 option, County Ordinance #33	N	\$26,000	Fees	100%	4
Property Appraisal	Y	State	§273.061	Y	\$3,591,000	Assessment Fees charged to contract communities	49%	4
Assessment maintenance and administration of special programs (including mailing of valuation notices)	Y	State	§273.061(7), §273.121	Y	\$1,068,000		0%	4
Election Administration	Y	State	§201, §201.021, §203-210	Y	\$2,033,400	Fees	51%	4
License and Service Centers: Motor vehicle, Drivers, DNR Licensing, Passports, Vitals, and miscellaneous transactions	N			Y	\$4,639,000	Fees	72%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Business Licensing	Y	State	\$340 (liquor), \$330.01 (Auctioneer)	N	\$14,000	Fees	100%	4
Vitals: Birth, Death, Marriage	Y	State	§517; §144.225	Y	\$134,000	Fees	100%	4
Document Recording: Abstract and Torrens Accounting/Escrow; tract index; numerical register; military discharges; tax liens; record preservation/reproduction	Y	State	§507.24; §357.18; §287.08; §287.241; §386.19; §372; §386.32; §386.46; §386.20; §196.08	Y	\$1,356,000	Fees	100%	4

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: PSR - Public Safety Radio

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Infrastructure Operation & Maintenance	N			Y	\$791,600	Fees/Interest/Rent	100%	3

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: PWD - Public Works

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
DIVISION: PWA - Public Works Administration								
County Highway Engineer/Department Leadership	Y	State	Ch.163.07	Y	\$220,145		0%	4
Strategic Planning, Employee Engagement, County Board Process, Presentations, and Approvals	N			Y	\$241,588		0%	4
Department Training and Professional Development	N			Y	\$40,000		0%	4
Department Staff Office Space and Technology	N			Y	\$1,403,000		0%	4
Office/Administrative Support	N			Y	\$349,230		0%	4
DIVISION: ACC - PWD Accounting								
Finance, Accounting, and Budget	Y	State	160, 162 & 473.351	Y	\$669,805	Fees For Service	7%	4
Contract Administration	Y	State	160, 162	Y	\$241,956		0%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
DIVISION: BSD - Building Services*								
Maintenance Services (license requirements for trades)	Y	State	§326.242	Y	\$0	NA	0%	4
Boiler Inspections	Y	State	§326B.95	Y	\$0	NA	0%	3
Capital Project Management (State Building Code compliance)	Y	State	§326B	Y	\$0	NA	0%	4
Capital Project Management (State Building Code compliance/ADA)	Y	State	§326B.16	Y	\$0	NA	0%	3
Capital Project Management (license requirements for architectural and engineering services)	Y	State	§326.4	Y	\$0	NA	0%	4
Capital Project Management and Operations (Jail construction and maintenance)	Y	State	§641.01	Y	\$0	NA	0%	4
Purchasing Duties	Y	State	§375.73	Y	\$0	NA	0%	4
Energy Benchmarking	Y	State	§216C.331	Y	\$0	NA	0%	3
Custodial Services	N			Y	\$0	NA	0%	4
Utility Services	N			Y	\$0	NA	0%	4
Facilities Repairs and Maintenance	N			Y	\$0			
Capital Repairs	N			Y	\$0	NA	0%	4
Building Security	N			Y	\$0	NA	0%	3

*BSD Costs are distributed amongst other departments.

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
DIVISION: PKP - Parks								
Grounds maintenance, snow and ice control	Y	State	473.302/ 473.351	Y	\$1,200,000	Fees/State Funding	57%	5
Building maintenance	Y	State	473.302/ 473.351	Y	\$1,400,000	Fees/State Funding	57%	5
Natural resource management	Y	State	473.302/ 473.351	Y	\$500,000	Grants	50%	5
Park and trail master planning	N			Y	\$100,000		0%	4
Park and Historic Courthouse programming	N			Y	\$160,000	Fees	62%	4
Park Guest Services and operations (campgrounds, beaches, boat launches, picnic areas/pavilions, winter cross country ski trails and summer turf trail operations)	Y	State	473.302/ 473.351	Y	\$1,360,800	Fees/State Funding	57%	4
Historic Courthouse operations	N			Y	\$80,000	Fees	52%	4
Park Administration	Y	State	473.302/ 473.351	Y	\$150,000	Fees/State Funding	57%	4
Access management (provide control, security, and safety for park facilities and users)	N			Y	\$55,000	Fees/State Funding	57%	4
County Agriculture Inspector	Y	State	18.810	Y	\$20,000		0%	4
Parks & Open Space Commission/Historic Courthouse Advisory Committee	N			Y	\$25,000	Fees	0%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
DIVISION: PLN - Planning Division								
Board of Adjustment and Appeals	Y	State	103F	Y	\$10,000	Fees	50%	3
Planning and Advisory Commission	Y	State	394.240	Y	\$10,000	Fees	50%	3
Maintain, administer, enforce development code and land use regulations	Y	State	473.861	Y	\$150,000	Fees	0%	4
Plan for county's regional park and trail system	N			Y	\$175,000	NA	0%	4
Plan for county's transportation system needs	N			Y	\$210,000	NA	0%	4
Training, meeting supplies, and software for staff to complete above tasks	N			Y	\$19,000	NA	0%	4
DIVISION: R&B - Road & Bridge Division								
Fleet Management	N			Y	\$2,382,900	State	56%	4
Snow and ice control	Y	State	Ch.160 Ch.162	Y	\$1,840,400	State	76%	4
Roadside vegetation management - mowing, weed spraying, brushing	Y	State	Ch.160 Ch.162	Y	\$350,000	State	76%	4
Public road ditch drainage	Y	State	Ch. 160	Y	\$275,000	State	76%	4
Highway design, construction, maintenance and repairs	Y	State	Ch.160 Ch.162	Y	\$5,198,000	State	59%	4
Roadkill disposal	Y	State	Ch.160 Ch.162	N	\$45,000	State	76%	4
Bridge maintenance - certification, training, inspection, reports, and repairs	Y	State	Ch.165	Y	\$80,000	State	51%	3
Adopt-A-Highway program	N			N	\$25,000	State	47%	3
Traffic engineering - counting, warrants, ranking systems, accident reviews no passing zones	N			Y	\$533,000	State	47%	4
Seasonal weight restrictions	Y	State	\$169.832 subd 11A	Y	\$100,000	State	47%	3
Right of way management	Y	State	State Aid Rules	Y	\$50,000	State	47%	3
Traffic operations - signals, signs, and pavement markings	Y	State/Fed	\$169.06	Y	\$1,358,500	State	47%	4
Machinery & Automotive (Capital Assets)	N			Y	\$2,240,000	State	80%	4
Utility locating - Gopher State One Call (GSOC)	Y	State	Ch. 216d	Y	\$280,000	State	47%	4

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
DIVISION: SRV - Surveyor								
County Surveyor Statutory Duties	Y	State	Ch. 389	Y	\$146,000	na	0%	3
Plat, Registered Land Survey and CIC Review	Y	State	Ch 389.09; 505; 508.14; 515B.2-1101	Y	\$127,000	Fees	80%	4
Right of Way Recording and Marking	Y	State	Ch160.085; 160.14; 505.1792	Y	\$100,000	0	0%	4
Public Land Survey monument and record preservation	Y	State	Ch 381; 389.08	Y	\$252,000	0	0%	3
Parcel mapping maintenance	N			Y	\$125,000	Sales	7%	5
Support service/assisting other county departments and divisions	Y	State	Ch 160.15; 272.162; 462.358; 508.14	Y	\$239,000	0	0%	4
Street naming and property addressing	N			Y	\$7,000	0	0%	4

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: RRA - Regional Rail Authority/Gold Line DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Transitway Commissions: Red Rock Corridor and Great River Rail	N			Y	\$39,500			3
Planning for and coordinating transit expansion in the county	N			Y	\$584,300			4
Transit Center maintenance - Forest Lake and Newport	N			Y	\$108,800	Local Option Sales Tax	100%	4
Training, research, meeting supplies, and software for staff to complete above tasks	N			Y	\$52,200			4
Match for 5310 grant	N			Y	\$65,000			5
2026 Gold Line Construction	N			Y	\$2,067,200	Local Option Sales Tax	100%	1
2026 Gold Line Joint Powers Board Washington County Share	N			Y	\$104,000	Local Option Sales Tax	100%	2
2026 Gold Line Washington County Administration	N			Y	\$178,400	Local Option Sales Tax	100%	2

2026 INVENTORY OF MANDATES, CORE AND OTHER COUNTY FUNCTIONS

DEPARTMENT: SHR - Sheriff

DIVISION: All Divisions

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
Adult Detention Services	Y	State	MN Rules Chapter 2911, §387.11, §641.14, §641.15	Y	\$13,887,800	Fees, Grants, Donations	8%	5
Juvenile Detention Services	Y	State	MN Rules Chapter 2911, Chapter 2960 §387.11, §299C.1	Y	\$560,300		0%	3
Inmate Health Services*	Y	State	MN Rules Chapter 2911	Y	\$0		0%	3
Jail Alternative Programs	Y	State	MN Rules Chapter 2911	Y	\$585,700	Fees	33%	4
Court Security	Y	State	§484.92, §488A.06	Y	\$2,659,500	Fees	2%	5
Court Ordered Transports	Y	State	§247.17	Y	\$265,000	Fees	3%	3
Criminal Investigations	Y	State	§387.03, §390.32 §343.12, §609.35	Y	\$3,156,700	State, Federal, Fees, Interest	10%	3
Medical Examiner Services	Y	State	§390.252 §390.111 §357.11	Y	\$621,000		0%	3
East Metro Human Trafficking	N			Y	\$189,000		0%	1
North Central High Intensity Drug Trafficking Areas (HIDTA)	N			Y	\$179,700	State	75%	3
Violent Crimes Enforcement Task Force (VCET)	N			Y	\$114,000	State	100%	2

*Inmate Health Services costs are in PHE.

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-L Levy Funding Source	Non-L Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
School Resource Deputies	Y	State	§626.8482	Y	\$336,700	Fees	100%	4
General Patrol	Y	State	§387.03 §376.46	Y	\$8,951,600	State, Federal, Fees	25%	5
Contract Law Enforcement	Y	State	§436.05	Y	\$4,456,500	State, Fees	100%	4
Water, Parks & Trails Patrol	Y	State	MN Rules Chapter 6110 §86B.801, §86B.105	Y	\$1,229,800	State, Federal	9%	4
Canine Unit	N			Y	\$190,400	Fees, Donations	3%	2
Emergency Communication Response Center (ECRC)	Y	State	§403.025 §403.05	Y	\$5,218,400	State, Interest	15%	4
Community Engagement	N			Y	\$56,800	Donations	26%	2
Swat, Crisis Negotiation, Honor Guard, Mobile Field Force, Reserves	N			Y	\$323,100	Fees, Donations	16%	1
D.A.R.E. Program (Drug Abuse Resistance Education)	N			Y	\$11,700	Court Fines	19%	4
Emergency Preparedness	Y	State	§12.25	Y	\$512,800	State, Federal	46%	4
Administration	Y	State	§387.03	Y	\$2,064,200	State, Fees	82%	3
Special Services	Y	State	§624.714, §169.98, §357.09, §580.06, §387.03, §518B.01, §13.8, §13.82, §299C.06, §580.24, §16E.03	Y	\$5,712,000	Fees	32%	3
Explorers Program	N			N	\$23,800	Donations, Sales	37%	3
Code Red, Public Safety System	Y	State	§12.21	Y	\$779,300	Fees	89%	4
Property - Evidence	Y	State	§626.8473 §590.10	Y	\$100,300		0%	3
Range - Training	Y	State	§6700	Y	\$496,400	Fees	1%	3

Mandate / Core / Other Function Description	Mandate (Y/N)	Mandated by	Statute	County Core Function (Y/N)	Total Cost	Non-Levy Funding Source	Non-Levy %	Cost Trend Next 2-3 Years: 1= Large Decrease 2 = Small Decrease 3 = Stable 4 = Small Increase 5 = Large Increase
First Responder / Police Wellness	Y	State	\$626.8478	Y	\$165,600	State (PSA)	97%	3
Training Initiatives for new Peace Officer Standards & Training (POST) requirements	Y	State	\$6700.0100 \$626.8474 \$626.8469	Y	\$252,300	State, State (PSA)	100%	3
Training Deputy; annual trainings for defensive tactics, weapon de-escalation, and emergency vehicle operations	Y	State	\$6700.0200 \$626.8469	Y	\$147,800	State (PSA)	100%	3